# Mandate of the Supporting Team

The New Council Oversight Group (NCOG) decided at its first meeting, held at the end of the ITU Council 2004, to create a Supporting Team to assist it with the implementation of the GoS recommendations. This Supporting Team will be in permanent contact with the NCOG and will attend the meetings organised by the latter. The composition of the team and its main tasks are described below.

*1.    Composition of the Supporting Team*

The Supporting Team is composed of members with specialist expertise in the matters to be dealt with by the "project team" (ITU and consultants) and who have access to the documentation necessary to accomplish their mandate.

1. A representative of the Swiss regulator with experience in systems integration and change management;

2. Members of the NCOG with experience in project management, systems integration and change management;

3. Other members of the NCOG may participate.

*2.    The main tasks assigned to the Supporting Team are:*

1. Acting in an advisory capacity to the NCOG[*] in matters relating to the project;

2. Participating in meetings of the "project team" in order to be aware of all relevant aspects related to the implementation process and project management. To this end the head of the project team should keep the Supporting team or their designated representative informed at all times of the relevant aspects of the project;

3. Following up the work developed by the "project team" (the ITU and the representatives of the conultant should ensure that the project is developed according to the terms of reference and the contract);

4. Preparing reports and other relevant pieces of information to be used in the meetings of the NCOG;

5. The Supporting Team could also contact representatives of the United Nations or others, with the approval of the ITU's Secretary-General and the NCOG.

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[*] The Supporting Team could also provide advice as appropriate to the Council Group FINREGS (Financial Regulations) on matters relating to its mandate, e.g. time tracking and analytical accounting.