|  |  |
| --- | --- |
|  | **Confirmation Form** |

**Note :** This confirmation form should be sent *directly* to the hotel / residence of your choice

**Reservation details:**

Confirmation of the reservation made on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to hotel \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

at **ITU** preferential tariff \_\_\_\_\_\_\_\_\_\_\_ single/double room

Date from : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ time of arrival \_\_\_\_\_\_\_\_\_\_\_\_

Date to : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note:** *Preferential rates* ***are not*** *applicable during certain periods* (i.e. expositions, fairs congress, etc.)

**Personal details:**

|  |  |
| --- | --- |
| **Name** |  |
| **First Name** |  |
| **Address** |  |
|   |  |
|   |  |
| **Postal Code** |  |
| **City** |  |
| **Country** |  |

**Tel** : +\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Fax** : +\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (country code area code phone number) (country code area code fax number)

**Credit card details:**

Credit card to guarantee this reservation : [ ]  **AMEX** [ ]  **VISA** [ ] **DINERS** [ ]  **EC/MasterCard**

|  |  |  |  |
| --- | --- | --- | --- |
| **Number** |  | **Validity** |  |
|  |  |  |  |
| **Date** |  | **Signature** |  |