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To: All WSIS Stakeholders

- Governments
- Private Sector
- Civil Society
- International Organizations

### **Invitation to Executive Briefing on WSIS Forum 2010**

— Dear Sir/Madam,

ITU, UNESCO, UNCTAD and UNDP are pleased to inform you that the **WSIS Forum 2010** will be held **from 10 to 14 May 2010**, at ITU Headquarters, Geneva, Switzerland. This event builds upon the tradition of annual WSIS May meetings, and its new format is a result of the open consultations with all WSIS Stakeholders. The attached Draft Agenda of the Forum is a result of the Three Steps Open Consultation Process on the thematic focus for **WSIS Forum 2010**. Multiple stakeholders from 48 countries world-wide participated proactively in these consultations.

In order to ensure that all WSIS stakeholders are fully engaged in the preparatory process and do not lose any opportunity to contribute to this important event, the organizers (ITU, UNESCO, UNCTAD and UNDP) are holding an **Executive Briefing on the WSIS Forum 2010**. It will take place exactly one month prior to the event, on Friday, **9 April 2010, 15:00 – 16:30**, in Room C, ITU Headquarters, Geneva.

All Stakeholders not having official UN badge are asked to send badge requests to the Secretariat at [wsis-info@itu.int](mailto:wsis-info@itu.int) not later than 5 April 2010. Stakeholders who do not have the possibility of joining the meeting in person are encouraged to use web-cast facilities that will be made available at [www.wsis.org/forum](http://www.wsis.org/forum).

More detailed information on the preparatory process is available at the **WSIS Forum 2010** website: [www.wsis.org/forum](http://www.wsis.org/forum)

We encourage all WSIS Stakeholders to participate proactively in the WSIS preparatory process.

Yours faithfully,

*[originally signed]*

Houlin Zhao  
ITU Deputy Secretary- General