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Contact: WSIS Executive Secretariat

To Ministers of Foreign Affairs of States

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Subject: **Preparatory Meeting (Organizational PrepCom),
World Summit on the Information Society, Tunis Phase,
Hammamet, Tunisia, 24-26 June 2004**

Sir/Madam,

It is my pleasure to invite you to attend the Preparatory Meeting of the Tunis Phase of the World Summit on the Information Society (WSIS) to be held in **Hammamet, Tunisia, from 24 to 26 June 2004.**

In December 2003, the Geneva phase of the Summit successfully created a framework for an inclusive Information Society and the shared values needed to support it. The global commitment to the Declaration of Principles and the WSIS Plan of Action, endorsed by the 175 States represented, was made possible by the intensive preparatory process, in particular by the committed engagement at the Preparatory Committee meetings (PrepComs) prior to the Summit.

The successful outcome of the Geneva phase of the Summit is, however, only a beginning. We now need to transform the vision and plans adopted in Geneva into concrete action.

I would like to take this opportunity to strongly encourage your country to attend this very important Preparatory Meeting and contribute to building the Information Society on the foundations that were established in Geneva.

A registration form is attached as an annex to enable your delegation to confirm its participation at this Preparatory Meeting. This form is also available on the website www.itu.int/wsis.

As mandated by the Declaration and Action Plan adopted at the Geneva Phase of WSIS, the Preparatory meeting in Hammamet will review those issues of the Information Society which should form the focus of the Tunis phase of WSIS and agree on the structure of the process for the second phase on the basis of contributions from delegations. I therefore invite your delegation to submit contributions by 28 May 2004 to the Executive Secretariat by mail, fax or email (WSIS-contributions@itu.int).

I look forward to meeting you at this important event in June.

Accept Sir/ Madam, the assurances of my highest consideration.

Yoshio UTSUMI
Secretary General, International Telecommunication Union (ITU)
Secretary General, World Summit on the Information Society (WSIS)

Attachment: Registration form

Copy: Administrations of Member States of ITU
Permanent Missions of the UN in Geneva