



Radiocommunication Bureau

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**Circular Letter
6/LCCE/81**

12 December 2012

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of Radiocommunication Study Group 6
and ITU-R Academia**

**Subject: Meetings of Working Parties 6A, 6B and 6C in conjunction with a meeting of
Radiocommunication Study Group 6**

- WP 6A: Terrestrial broadcasting delivery
- WP 6B: Broadcast service assembly and access
- WP 6C: Programme production and quality assessment

1 Introduction

By means of this Circular Letter, we wish to announce that the meetings of ITU-R Working Parties 6A, 6B and 6C in conjunction with a meeting of Radiocommunication Study Group 6 will take place in the ITU Headquarters in Geneva from 15 to 25 April 2013 (See the table below):

Groups	Meeting dates	Deadline for contributions 1600 hours UTC	Opening session
Working Party 6A	16 - 24 April 2013	Tuesday, 9 April 2013	16 April at 0930 hours
Working Party 6B	22 - 25 April 2013	Monday, 15 April 2013	22 April at 0930 hours
Working Party 6C	15 – 19 April 2013	Monday, 8 April 2013	15 April at 0930 hours
Study Group 6	26 April 2013	Friday, 19 April 2013	26 April at 0930 hours

2 Programme of the meetings

Draft agendas for these meetings are contained in the Annex. The Questions assigned may be found on: <http://www.itu.int/pub/R-QUE-SG06/en>.

The Working Parties will conduct their work in English.

3 Contributions

Contributions in response to the work of Working Parties 6A, 6B and 6C are invited. These will be processed according to the provisions laid down in Resolution ITU-R 1-6.

The membership is encouraged to submit contributions (including revisions, addenda and corrigenda to contributions) in order for them to be received 12 calendar days prior to the start of the meeting. The deadline for reception of contributions is seven calendar days (1600 hours UTC) prior to the start of the meeting. **The deadlines for reception of contributions for these meetings are specified in the table above.** Submissions received later than these deadlines cannot be accepted. Resolution ITU-R 1-6 provides that contributions which are not available to participants at the opening of the meeting shall not be considered.

Participants are requested to submit contributions by electronic mail to: rsg6@itu.int. A copy should also be sent to the Chairmen of the relevant Working Parties and to the Chairman and Vice-Chairmen of Study Group 6. The pertinent addresses can be found on:

<http://www.itu.int/go/rsg6/ch>

<http://www.itu.int/go/rwp6a/ch>

<http://www.itu.int/go/rwp6b/ch>

<http://www.itu.int/go/rwp6c/ch>

4 Documents

Contributions will be posted “as received” within one working day on the Working Party webpages established for this purpose. The official versions will be posted on <http://www.itu.int/ITU-R/go/rsg6/en> (see “contributions” of the relevant Working Party) within 3 working days.

In agreement with the Chairmen of Working Parties 6A, 6B and 6C **the meetings will be completely paperless.** Wireless LAN facilities will be available for use by delegates in the meeting rooms. Printers are available in the cyber café of the 2nd basement of the Tower building and on the ground floor and first floor of the Montbrillant building for delegates who wish to print documents. In addition, a limited number of laptops are available for those who do not have one. Please enquire at the Registration Desk for further information.

5 Remote participation

In order to facilitate remote participation in ITU-R meetings an audio webcast of the Working Party plenary sessions will be provided through the ITU Internet Broadcasting Service (IBS).

Remote participants wishing to actively participate (e.g. to introduce a contribution) will need to register in advance for the meeting (see section 6) and coordinate their active participation at least one month prior to the meeting with the responsible Counsellor.

Further information regarding remote participation can be found at:

www.itu.int/ITU-R/go/rsg-remote/

6 Participation/Visa requirements

Delegate/participant registration for the meetings will be carried out online via the ITU-R website. Each Member State, Sector Member, Associate and ITU-R Academia was requested to designate a focal point to be responsible for the handling of all registration requests for his/her administration/organization. Individuals wishing to attend should contact the focal point designated for all Study Group activities for his/her entity directly. The list of designated focal points (DFPs) and detailed information regarding visa requirements is available at:

<http://www.itu.int/ITU-R/go/delegate-reg-info/en>

The Delegate Registration desk will open at 0830 hours on the first day of each meeting at the entrance of the Montbrillant building. Please note that the confirmation of registration sent to each delegate/participant by e-mail must be presented, together with photo identification, in order to receive a badge.

Information regarding hotel accommodation for meetings held in Geneva is available at <http://www.itu.int/travel/index.html>.

François Rancy
Director, Radiocommunication Bureau

Annex: 1

Distribution:

- Administrations of Member States of the ITU and Radiocommunication Sector Members participating in the work of Radiocommunication Study Group 6
- ITU-R Associates participating in the work of Radiocommunication Study Group 6
- ITU-R Academia
- Chairman and Vice-Chairmen of Radiocommunication Study Group 6
- Secretary General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX

Draft agenda for the meeting of Working Party 6A

(Geneva, 16 – 24 April 2013)

- 1 Opening remarks
- 2 Approval of the agenda
- 3 Report on the meeting of Working Party 6A (Document [6A/170](#))
- 4 Reports of the Rapporteurs
- 5 Establishment of sub-working parties and attribution of documents
- 6 Any other business

L. OLSON
Chairman, Working Party 6A

Call for Contributions:

As a result of its November 2012 meeting, JTG 4-5-6-7 sent some Liaison Statements to Working Party 6A requesting information to be submitted to the next meeting of JTG 4-5-6-7 scheduled for July 2013. The participants of Working Party 6A are invited to review Documents 6A/182, 6A/183 and 6A/184 and to provide the requested information to the next meeting of Working Party 6A in April 2013.

Draft agenda for the meeting of Working Party 6B

(Geneva, 22 – 25 April 2013)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Report on the meeting of Working Party 6B (Document [6B/78](#))
- 4** Reports of the Rapporteurs and Rapporteur Groups
 - 4.1** BSS between Study Group 6 (WP 6B) and Study Group 4 (WP 4B)
 - 4.2** Revision of Recommendation ITU-R BT.1833
 - 4.3** Harmonization of application formats and environments for interactive digital television
 - 4.4** Review of Recommendations and Reports assigned to WP 6B
 - 4.5** Integrated broadcast-broadband (IBB) systems
- 5** Establishment of sub-working groups and attribution of documents
- 6** Consideration of output documents
- 7** Any other business

Y. NISHIDA
Chairman, Working Party 6B

Draft agenda for the meeting of Working Party 6C

(Geneva, 15 – 19 April 2013)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Report on the meeting of Working Party 6C (Document [6C/105](#))
- 4** Reports of the Rapporteurs and Correspondence Groups
 - 4.1** Revision of Recommendation ITU-R BS.1534-1
 - 4.2** Advanced multichannel sound technology
 - 4.3** Reference viewing environment for TV production and international exchange
 - 4.4** Operational practices for loudness in the international exchange of digital TV programmes
 - 4.5** Review of video quality assessment Recommendations
 - 4.6** Comfortable viewing of stereoscopic 3DTV images
 - 4.7** Wideband anchor for inclusion in Recommendation ITU-R BS.1534-1
 - 4.8** Video quality evaluation (including liaison with VQEG & ITU-T SG 9)
 - 4.9** Handbook on Colorimetry
 - 4.10** Review of WP 6C Recommendations and Reports
- 5** Establishment of sub-working parties and attribution of documents
- 6** Liaison arrangements with Standards and other organizations
- 7** Any other business

D. WOOD
Chairman, Working Party 6C
