



Radiocommunication Bureau

(Direct Fax N°. +41 22 730 57 85)

Circular Letter

5/LCCE/6

6/LCCE/61

9 July 2008

**To Member States of the ITU and Radiocommunication Sector Members
participating in the work of Joint Task Group 5-6
of Radiocommunication Study Groups 5 and 6**

Subject: Meeting of Joint Task Group 5-6

**Joint Task Group 5-6 Studies on the use of the band 790-862 MHz by mobile
applications and by other services**

Introduction

By means of this Circular Letter, we wish to announce that the meeting of ITU-R Joint Task Group 5-6 will take place in the ITU Headquarters in Geneva from 4-10 November 2008 (see the table below).

Groups	Meeting date	Deadline for contributions 16:00 hours UTC	Opening session
Joint Task Group 5-6	4-10 November 2008	Tuesday, 28 October 2008	4 November at 14:00 hours

Services directly connected with meeting activities, such as delegate registration, document distribution, etc. will be located in the vicinity of the meeting rooms. Registration of delegates will start at 08:30 hours, **in the Montbrillant building (all delegates should enter the building exclusively through this entrance) on the opening days.**

Programme of the meeting

A draft agenda for the meeting is contained in Annex 1.

The Joint Task Group will conduct their work in English.

Contributions

Contributions in response to the work of Joint Task Group 5-6 are invited. These will be processed according to the provisions laid down in Resolution ITU-R 1-5 and posted on

<http://www.itu.int/md/R07-JTG5.6-C/en> and a limited number of paper copies will be available at the meeting. **The deadline for submission of contributions is specified in the table above.**

Submissions received later than this deadline cannot be accepted. Resolution ITU-R 1-5 provides that contributions which are not available to participants at the opening of the meeting shall not be considered.

Participants are requested to submit contributions by electronic mail to:

rsg6@itu.int

A copy of each contribution should also be sent to the Chairman of the Joint Task Group and the Chairmen and Vice-Chairmen of Study Groups 5 and 6. The pertinent addresses can be found on:

http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=5-6

http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=5

http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=6

Visa requirements

We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or company you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa.

Visa requests should be made via an official covering letter from the administration or company you represent. This letter must specify your name and function, date of birth, passport number as well as the date of issuance and expiration. The letter must be accompanied by a photocopy of your passport and completed registration form and must be sent by fax to the ITU-R Document and Meetings Unit, Office V.434, Attention: Mrs. L. Kocher. The fax number is +41 22 730 6600. Please note that the Union needs at least one week to process all papers required for the delivery of a visa.

Participation

The intended participation of your representative(s) should be advised not later than one month before the opening of the meeting, by means of the annexed form (Annex 2) (to be photocopied as required). For hotel accommodation see <http://www.itu.int/travel/>.

V. Timofeev
Director, Radiocommunication Bureau

Annexes: 2

Distribution:

- Administrations of Member States and Radiocommunication Sector Members participating in the work of Radiocommunication Joint Task Group 5-6 of Radiocommunication Study Groups 5 and 6
- ITU-R Associates participating in the work of Radiocommunication Study Groups 5 and 6
- Chairman and Vice-Chairmen of Radiocommunication Study Groups 5 and 6
- Secretary General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex 1

Draft agenda for the second meeting of Joint Task Group 5-6

(Geneva, 4 - 10 November 2008)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Report on the first meeting (Document [5-6/25](#))
- 4** Working arrangements for the meeting
- 5** Introduction and attribution of input documents
- 6** Any other business

Call for contributions

A number of issues have been raised during the first JTG 5-6 meeting (see Meeting Report above) that need consideration by administrations and subsequent submission of contributions to the next JTG 5-6 meeting, where considered appropriate (See Annexes 3, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 to Document 5-6/25). Areas urgently requiring contributions from the ITU-R membership in order to pursue further studies in the JTG 5-6 include:

- Submission of system characteristics, interference objectives and sharing methodologies.
- Review of the ITU-R texts that have been identified as being of potential use in the studies.
- Views on the work to be undertaken by the JTG 5-6 meetings with respect to the issue of adjacent channel interference.
- Contributions are also very much sought on the possibility that the approach implemented in the GE06 Agreement for the determination of the need to coordinate between administrations implementing different services in adjacent countries could be extended to cover cases concerning potential interference between countries which are not party to the GE06 Agreement¹ as well as to cases between countries party to the agreement and those which are not.

This list may not be exhaustive but it should provide a guide for the missing information relevant to Agenda item 1.17. The ITU-R membership is urged strongly to submit contributions to the next meeting of the JTG 5-6.

A. KHOLOD
Chairman, Joint Task Group 5-6

¹ Noting that the studies under Agenda Item 1.17 do not concern Region 2, this particular request is directed to Mongolia and Region 3 administrations except for Iran.



REGISTRATION FORM

WP 4B 24/9-1/10	WP 4C 29/9-8/10	WP 4A 6-15/10	SG 4 16-17/10	WP 6C 20-24/10	WP 6B 23-29/10	WP 6A 24-31/10

WP 5C 27/10-5/11	WP 5A 28/10-6/11	WP 5B 29/10-7/11	SG 6 3-4/11	JTG 5-6 4-10/11	SG 5 10-11/11

Mr. Mrs. Ms. Miss:
(family name) (first name)

Accompanied by family member(s):
(family name) (first name)

1. REPRESENTATION

Name of Member State:

☐

Head of Delegation

☐

Deputy

☐

Delegate

(to be completed by representatives of Member States only)

Name of Sector Member:

☐

Recognized Operating Agencies

☐

Regional Telecommunication Organizations

☐

Scientific or Industrial Organizations

☐

Intergovernmental Organizations operating Satellite Systems

☐

UN, Specialized Agencies and the IAEA

☐

Other Entities dealing with Telecommunication matters

☐

Regional and other International Organizations

☐

Associates

2. OFFICIAL ADDRESS

Name of the Company:

Street Address:

City/State/Code/Country:

Business tel.: Fax:

E-mail: In case of emergency:

3. DOCUMENTS

I wish to receive paper copies during the meeting:

☐

Yes

☐

No

Language required:

☐

English

☐

French

☐

Spanish

☐

Arabic

☐

Chinese

☐

Russian

(Upon request, contributions are available at the Document Distribution Desk)

Date: Signature:

For BR Secretariat use only

Approved (if applicable)

Personal Section

Meeting Section

Pigeonhole

To be returned duly completed to the
Radiocommunication Bureau

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