



Radiocommunication Bureau

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Circular Letter
5/LCCE/10
6/LCCE/65

3 February 2009

**To Administrations of Member States of the ITU,
 Radiocommunication Sector Members and ITU Associates
 participating in the work of Radiocommunication Study Groups 5 and 6**

Subject: Meeting of Joint Task Group 5-6

**Joint Task Group 5-6 Studies on the use of the band 790-862 MHz by mobile
 applications and by other services**

Introduction

By means of this Circular Letter, we wish to announce that a meeting of ITU-R Joint Task Group 5-6 will take place in the ITU Headquarters in Geneva from 11 to 15 May 2009 (see the table below).

Groups	Meeting date	Deadline for contributions 16:00 hours UTC	Opening session
Joint Task Group 5-6	11-15 May 2009	Monday, 4 May 2009	11 May at 09:30 hours

Programme of the meeting

A draft agenda for the meeting is contained in Annex 1. The terms of reference of JTG 5-6 can be found in Annex 10 to [Circular Letter CA/171](#).

The Joint Task Group will conduct their work in English.

Contributions

Contributions in response to the work of Joint Task Group 5-6 are invited. These will be processed according to the provisions laid down in Resolution ITU-R 1-5 and posted on <http://www.itu.int/md/R07-JTG5.6-C/en>. **The deadline for submission of contributions is specified in the table above.** Submissions received later than this deadline cannot be accepted. Resolution ITU-R 1-5 provides that contributions which are not available to participants at the opening of the meeting shall not be considered.

Participants are requested to submit contributions by electronic mail to: rsg6@itu.int. A copy of each contribution should also be sent to the Chairman of the Joint Task Group and the Chairmen and Vice-Chairmen of Study Groups 5 and 6. The pertinent addresses can be found on:

http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=5-6

http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=5

http://www.itu.int/cgi-bin/htsh/compass/cvc.param.sh?acvty_code=6

Participation/Visa requirements

Delegate/participant registration for the meeting will be carried out online via the ITU-R website. Each Member State/Sector Member/Associate was requested to designate a focal point to be responsible for the handling of all registration requests for his/her administration/organization. Individuals wishing to attend should contact the focal point designated for all Study Group activities for his/her entity directly. The list of designated focal points (DFPs) is available on the **ITU-R Delegate Registration and Information** webpage at:

<http://www.itu.int/ITU-R/go/delegate-reg-info/en>.

Visa requirements

We would like to remind delegates and participants that citizens of some countries are required to obtain a visa in order to enter and spend time in Switzerland. **The visa must be requested at least three (3) weeks prior to the opening of the meeting** and obtained from the office (embassy or consulate) representing Switzerland in the respective country of origin. In cases where there is no such office in the country, the visa should be obtained from the office that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or entity being represented, approach the competent Swiss authorities in order to facilitate the delivery of the visa, however, this procedure will require three weeks as mentioned above. Any such request must be accompanied by the approved registration form related to the ITU conference or meeting in question.

For further information see <http://www.itu.int/ITU-R/go/delegate-reg-info/en>.

Visa requests

For Delegates/Participants who have made their registration request on-line via their respective Member State/Sector Member/Associate DFP, the process for requesting visa support has been simplified. ***If ITU Headquarters assistance is required***, the request for support in obtaining a visa may be made by the DFP at the time of completion of the registration request for the individual concerned. On the bottom of the registration form, the DFP will find several questions which must be completed fully and accurately. The required information is as follows:

Date of birth

Passport number

Passport issuance and expiry dates

The visa support procedure will subsequently follow automatically. The Delegate/Participant will be notified via the Confirmation of Registration form sent to his/her e-mail address that the visa support request has been received and is being processed.

The Delegate Registration desk will be opened at 08:30 hours on the first day of the meeting at the entrance of the Montbrillant building. Please note that, at this time, the confirmation of registration sent to each delegate/participant by e-mail must be presented, together with photo identification, in order to receive a badge.

Information regarding hotel accommodation for meetings held in Geneva is available at <http://www.itu.int/travel/index.html>.

V. Timofeev
Director, Radiocommunication Bureau

Annexes: 1

Distribution:

- Administrations of Member States and Radiocommunication Sector Members participating in the work of Radiocommunication Study Groups 5 and 6
- ITU-R Associates participating in the work of Radiocommunication Study Groups 5 and 6
- Chairman and Vice-Chairmen of Radiocommunication Study Groups 5 and 6
- Secretary General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

Annex 1

Draft agenda for the third meeting of Joint Task Group 5-6

(Geneva, 11 – 15 May 2009)

- 1 Opening remarks
- 2 Approval of the agenda
- 3 Report on the second meeting ([Document 5-6/53](#))
- 4 Working arrangements for the meeting
- 5 Introduction and attribution of input documents
- 6 Any other business

Call for contributions

Administrations and Sector Members are kindly requested to prepare sharing studies and to develop draft CPM text for the next meeting on all subjects that are considered sufficiently mature, as well as carefully reviewing the existing draft text.

In order to pursue further studies in the JTG 5-6 the following areas require consideration and subsequent submission of contributions by the JTG 5-6 members:

- During the consideration of the work in SWG-1, it was noted, in a number of instances, that system characteristics and other data are currently of a preliminary nature or are not yet available. While acknowledging this situation, it was also recognised that the work of the JTG 5-6 should move forward with the “best available” characteristics. Participants in the work of the JTG 5-6 are strongly encouraged to continue to submit material in order to improve and complete this information. This applies to all four terrestrial services under consideration and especially to the mobile and broadcasting services.
- During the consideration of the work in SWG-2, it was noted that in order to carry out proper sharing studies it is essential to take into consideration the so-called activity factor which reflects the temporal statistics of the activity of the mobile terminals. This information is required both in a form to be used in Monte-Carlo simulations as well as such that can be cast into analytical probabilistic formulas to be used with deterministic models described in the text. Furthermore, mobile terminals make use of power control algorithms. Some information on that issue has been already included into the methodology document (Annex 7); however, a critical review is needed.
- The suggested wave propagation model based on elements of the Recommendation ITU-R P.1546-3 and the Okumura-Hata model (referenced in Report ITU-R SM.2028) to address sharing studies between the broadcasting and the mobile services needs a careful check for the purpose of any inconsistencies, flaws, and incorrectness.
- It was noted that a list of definitions could be developed as it had been found that different participants, each with their different specialties, could benefit in their work in the JTG 5-6 from an improved knowledge of the specialized terms and concepts used by the other participants. It is suggested that work be done on such a list for presentation at the third JTG 5-6 meeting.

- Participants in the work of the JTG 5-6 are also encouraged to prepare further input contributions to the next meeting of the JTG 5-6 noting the guidance provided by the editorial notes and place-holders in different annexes to this report.

This list above may not be exhaustive but it is intended to provide a guide for the missing information required to properly conduct sharing studies and develop the draft CPM text relevant to Agenda item 1.17. The ITU-R membership is urged strongly to submit contributions to the next meeting of the JTG 5-6.

A. KHOLOD
Chairman, Joint Task Group 5-6