



Radiocommunication Bureau

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Administrative Circular
CA/143

6 August 2004

To Administrations of Member States of the ITU and Radiocommunication Sector Members¹

Subject: Implementation of the decisions of the first session of the Regional Radiocommunication Conference for planning of the digital terrestrial broadcasting service in parts of Regions 1 and 3, in the frequency bands 174-230 MHz and 470-862 MHz (RRC-04): arrangements for intersessional activities

References: Resolutions from RRC-04
BR Administrative Circulares CA/137, 138 and 139
BR Circular Letter CR/214

1 The first session of the Regional Radiocommunication Conference for planning of the digital terrestrial broadcasting service in parts of Regions 1 and 3, in the frequency bands 174-230 MHz and 470-862 MHz (RRC-04), which was held in Geneva from 10 to 28 May 2004, established a wide-ranging programme of activities for the intersessional period. These activities, which are detailed in several Resolutions from the RRC-04, have been distributed to the ITU-R membership in Circular Letter CR/214 of 25 June 2004. They include, inter alia:

- conduct of additional ITU-R studies, as identified in Resolutions COM4/2, COM4/3, COM4/4, COM4/5, COM4/6 and COM4/7. In accordance with the decisions of the RRC-04, these Resolutions have been distributed to participants in the ITU-R activities (see Administrative Circular CA/137 of 25 June 2004), as well as to the Chairmen and Vice-Chairmen of ITU-R Study Groups, with a view to initiating the necessary organizational arrangements;

¹ *This Administrative Circular is primarily addressed to the ITU Member States and ITU-R Sector Members of Region 1 (except Mongolia) and to the Islamic Republic of Iran. It is for information only for other ITU Member States and for the ITU-R Sector Members outside the planning area of RRC.*

- conduct of studies of a regulatory and procedural nature, as envisaged in Resolution PLEN/1. In accordance with the decisions of the RRC-04, Resolution PLEN/1 has been drawn to the attention of the membership (see Administrative Circular CA/138 of 7 July 2004), with a view to initiating the necessary organizational arrangements in this respect. Accordingly, the first meeting of the Working Party of the Regulatory/Procedural Group (RPG) has been scheduled for 29 October to 3 November 2004 (see Administrative Circular CACE/319 of 19 July 2004);
- intersessional activities relating to the planning exercise and the production of a draft plan, as detailed in Resolution COM5/1 from RRC-04. In accordance with the decisions of the RRC-04, Resolution COM5/1 has been drawn to the attention of the membership (see Administrative Circular CA/139 of 2 July 2004). Several related activities have been initiated in this respect (see, among others, BR Circular Letters CR/215 and 216).

2 The variety of activities that are underway in response to the relevant Resolutions from RRC-04 necessitated the establishment of different organizational arrangements. The purpose of this Administrative Circular is to present an overview of the currently established arrangements, to assist the membership in following the relevant developments.

3 In accordance with past procedures, the Bureau decided to consolidate all information regarding RRC-related activities on dedicated pages on the ITU-R web site. There are three main pages in this respect, notably:

- 3.1 The URL <http://www.itu.int/ITU-R/conferences/rrc/rrc-04/index.asp> contains all the relevant information from RRC-04, including texts of the final versions of the Resolutions from the first session. You may wish to note that, due to circumstances, the versions of the RRC-04 Resolutions, which were distributed to participants on the last day of the Conference, contained some minor omissions and errors. The Bureau reviewed the texts of these Resolutions and corrected the omissions and the detected errors. The revised texts are now posted on this page, together with the summary of the corrections to the texts distributed on the last day of the Conference.
- 3.2 The URL <http://www.itu.int/ITU-R/conferences/rrc/rrc-04/intersession/index.asp> contains details concerning the intersessional activities and links to each separate intersessional group (Intersessional Planning Group (IPG), Regulatory/Procedural Group (RPG) and Planning Exercise Team (PXT)) and their related activities. In addition, it conveys all the relevant information regarding the intersessional activities through newsflashes. It also contains information on the seminars and workshops, that are organized by the ITU and other organizations, and which are relevant for the RRC. The membership is invited to consult this web page regularly for the latest developments.
- 3.3 The URL <http://www.itu.int/ITU-R/conferences/rrc/rrc-06/index.asp> contains the relevant information concerning the second session of the RRC, which will be held in Geneva, from 15 May to 16 June 2006. This page also contains information on the two related short conferences, which are associated in time and place with RRC-06, and which are expected to introduce consequential changes to the ST61 and GE89 Agreements. The Bureau expects increased use of this page as from May 2005 (envisaged dates for sending the invitations for the RRC-06).

4 The Bureau also established arrangements for electronic working, including e-mail reflectors, for each established group (notably, IPG, RPG and PXT). With respect to the IPG, it is recalled that RRC-04, in Resolution COM5/1, decided that, in order to facilitate the exchange of information between administrations and the BR, each administration should nominate a contact person. In this connection, RRC-04 decided that full contact details concerning the nominated contact persons (name, title, postal address, telephone and telefax numbers, e-mail, etc.) shall be supplied to the BR (see the Note in Annex 2 to Resolution COM5/1). At the time of the preparation of this Administrative Circular, only one Member State nominated a contact person in this respect. **Administrations of the Member States from the planning area are hereby invited to nominate a contact person and to communicate the full contact details to the BR at their earliest convenience.**

5 The Bureau hopes that the information presented herein will assist the membership in the conduct of the intersessional activities and remains at the disposal of the membership for any further clarification that may be required with respect to the subjects treated in this Administrative Circular.

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Distribution:

- Administrations of Member States of the ITU
- Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and the Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Radiocommunication Advisory Group
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau