

Letter to the attention of Malcolm Johnson

Our reference: AZR/WW/1357

Date: St Petersburg, 15 December 2010

Provide fax number and

email address

To: Mr Malcolm Johnson

Director, Telecommunication Standardization Bureau

International Telecommunication Union

Fax: +41-22-730-5853

E-mail: tsbdir@itu.int

From: Mr Viktor Ivanovitch

Senior Business Supervisor,

International Business Department

Isdrastvui Telecom

Fax: +7-812-123-4567

E-mail: vivanov@isdrastvuitelecom.ru

Subject: Visa request letter for Isdrastvui Telecom delegates for upcoming ITU-T

Study Group 18 meeting (Geneva, 3-11 March 2011)

Dear Mr Johnson

Name and date of the meeting

In reply to Collective Letter 3/18 dated 1 September 2010, I would like to inform you that the following experts have registered to represent Isdrastvui Telecom at the upcoming meeting of Study Group 18 (Geneva, 3-11 March 2011):

Family Name	Forename	Function	Date of birth	Passport number	Passport issue date	Passport expiry date	Online Registration ID
RASKALEI	Natasha	Researcher	10/Nov/1983	XC 223322	11/Oct/2008	10/Oct/2012	1012593
SMIRNOFF	Andrei	Manager	15/July/1972	SD 984566	21/Dec/2010	20/Dec/2014	1012599

Attached please find copy of their passports.

I would greatly appreciate should you confirm their participation and to assist them in getting the necessary visas with the Consulate of Switzerland in Saint Petersburg.

Sincerely yours,

Indicate the applicable Swiss
 embassy / consulate, etc

Full name, title, signature.
Must bear a company stamp.

Viktor Ivanovitch

Senior Business Supervisor, International Business Department

Isdrastvui Telecom

Attachments: two passport copies (three pages including this one)