



ITU WEEK IN THE AMERICAS:

**Regional Economic and Financial Forum of Telecommunications/ICTs
13-14 June 2016**

**ITU Regional Development Forum for the Americas Region (RDF)
15 June 2016**

**Meeting of the SG2RG-AMR
14 June 2016 (afternoon)**

**Meeting of the SG3RG-LAC
16-17 June 2016**

Brasilia, Brazil

Practical Information

I. About the city:

Brasília is the city planned to be the capital of Brazil and the seat of government of the Distrito Federal. Inaugurated in 1960 in the Central Highlands of Brazil, it is a masterpiece of modernist urbanism due its innovative and functional layout and the unique combination of straight and rounded shapes in its architecture. The city is listed as a World Heritage Site by UNESCO.

The basic structure of Brasilia was completed in just four years, from 1956 to 1960, under the leadership of President Juscelino Kubitschek.

The city is designed in the shape of an airplane, with various separated zones assigned for specific functions such as housing, commerce, hospitals and banking. Running down the center of the "airplane's fuselage" is the thoroughfare called the Eixo Monumental ("Monumental Axis"), surrounded by several government buildings and ending at the Praça dos Três Poderes ("Three Powers Square"). The arched "wings" are residential zones, with several rows of apartment blocks with small commercial districts. The intersection is the commercial and cultural hub, with stores, hotels, and the cathedral.

A huge lake completes the skyline and serves the city as both a leisure area and a source of humidity for drier months.

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1. EVENT VENUE

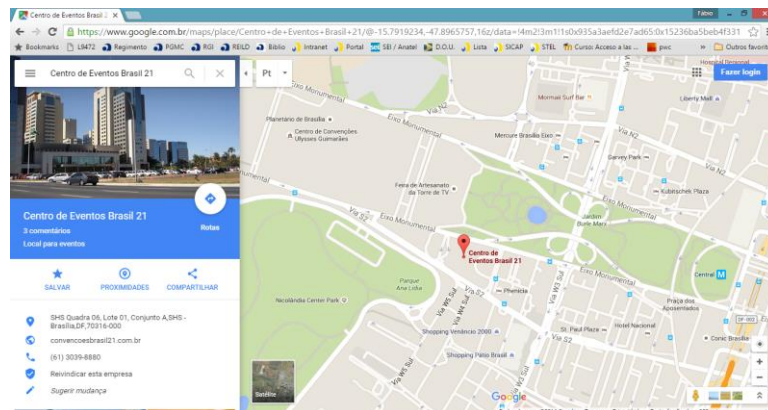
Centro de Eventos e Convenções Brasil 21

Address: SHS Quadra 06 - Complexo Brasil 21

Phone.: +55 (61) 3039-8880

E-mail: convention@brasil21hoteis.com.br

Website: <http://www.convencoesbrasil21.com.br/>



2. LANGUAGE

The language spoken in Brazil is Portuguese. Simultaneous interpretation from and to Portuguese/Spanish/English will be available in the event venue.

3. ARRIVAL AND TRANSPORTATION

No transfer from airport to the hotels will be provided by the Event Organizers. The participants should use either the **taxi services** or the **executive bus** available at Brasilia International airport “Juscelino Kubitschek”.

The executive bus service is available daily from 6:30 am to 11:00 pm (leaving every 30 minutes), at a fixed rate of R\$ 10,00 per person, payed only in cash. The itinerary of the bus service is the following: Airport, Esplanade, Plano Piloto Bus Station, Hoteliers sectors North and South, Airport.

For more information about the airports, please see the INFRAERO website – Brazilian airports: <http://www.infraero.gov.br/> or <http://www.aeroporto Brasilia.net/>

No transfer from hotels to the event venue will be provided by the Event Organizers.

4. HEALTH CARE

Participants are recommended to take yellow fever vaccine ten days prior to their travel. Participants are also advised to hold an international health insurance valid in Brazil for any emergency, although public hospitals and services are fair in Brasilia.

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5. VISA INFORMATION

Depending on visitor's nationality, an entry-visa may be required by national authorities. Participants concerned are strongly advised to seek information on requirements applicable in their case from Brazilian embassies or consular missions in their home countries. Where a visa is required, applicants are strongly advised to apply as early as possible. For more information please visit:

<http://www.portalconsular.mre.gov.br/estrangeiros/vistos-para-estrangeiros>

Please find at the link below the list of Brazilian Embassies and Consular missions:

<http://www.portalconsular.mre.gov.br/sites-dos-postos>

6. CLIMATE

The temperature in Brasilia in June varies during daytime from 15 to 25°C and in the evening time from 13 to 23°C and the humidity is average on 66%.

7. LIST OF SUGGESTED HOTELS

Hotel Name	Address	<u>Link for reservation</u>	Rate (*) in Local currency (Reais) plus taxes	Equivalent in USD** Plus taxes
Brasil 21 Suites Venue of the Event Web: convencoesbrasil21.com.br	SHS Qd. 6, Conj. A, Bloco F	http://meetings.meliacom.com/en/SEMANAUTNASAMERICAS.html#	329,00	81.02
Brasil 21 Convention Suites	SHS Qd. 06, Conj. A, Bloco B	http://meetings.meliacom.com/en/SEMANAUTNASAMERICAS.html#	299,00	73.63
Meliá Brasil 21	SHS Qd. 06, Conj. A, Bloco D	http://meetings.meliacom.com/en/SEMANAUTNASAMERICAS.html#	379,00	93.33

Notes:

- (*) Please add 5% of ISS and R\$ 3,00 of tourism tax
- (**) UN Operational Exchange Rate for Brazil in February 2016 is R\$ 4.061 per 1 US Dollar
- SHS = Hotels in the South area
- The suggested hotels are located in the venue of the event.
- All hotel rates include breakfast.

Special rates limited. For reservation please contact direct the hotel not later than 30 April 2016. Prices were confirmed on 29 January 2016 and may vary until the date of the Event. Participants are recommended to make reservations directly with the hotel of their choice and to observe cancellation policy of the selected hotel when receiving booking confirmation as to avoid cancellation charges. Each participant will settle expenses directly with the hotel at the end of their stay. Please retain a copy of the hotel confirmation for your records and please send a copy to: Luciene.tavares@itu.int

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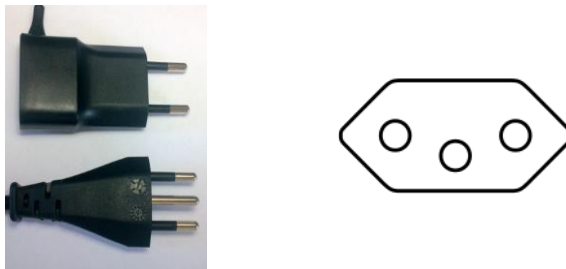




8. ELECTRIC POWER

In Brasilia, electricity is 220 Volts, 60 Hertz. In case of devices that do not accept these specifications, participants may consider the usage of a voltage converter.

Brazil has recently approved a national standard for electrical outlets as depicted below.



However, as we are in a transitional period to the fully adoption of the new standard, different kinds of plugs are likely to be found, as depicted below.



9. CURRENCY

Payments are made in local currency only (Real). Banks are open from 11:00 a.m. to 4:00 p.m. on weekdays. We recommend the participants to exchange money at the counters or bank agencies of Banco do Brasil located in the international airports of Rio de Janeiro, Sao Paulo and Brasilia.

Credit cards (VISA, MasterCard, American Express and Diners Club) are generally accepted at hotels, department stores and restaurants.

Tipping is a common practice in bars and restaurants. A normal tip is 10% of the price on the bill. Sometimes the tip is already included in the bill.

10. TIME DIFFERENCE

Local time: GMT-03:00



11. TELECOMMUNICATIONS

The country code for Brazil is +55.

Foreign visitors to Brazil can utilize mobile telephony services in two ways:

- International Roaming, which is provided with nationwide coverage.
- Prepaid Sim Cards, which can be purchased from any mobile operator. Visitors need a valid passport in order to purchase Sim Cards. Credit recharge can be done through several channels such as supermarkets, lottery establishments, operators point-of-sale and newspaper kiosks.

12. INTERNET CONNECTIVITY

Internet connection will be available at the meeting venue. Payment may be required at certain hotels.

13. COORDINATORS:

From Anatel:	From ITU
Mr. Fábio Casotti Agência Nacional de Telecomunicações (Anatel) Tel: + 55 61 2312-2894 E-mail: fabiocasotti@anatel.gov.br	Mr. Rodrigo Robles Area Office Tegucigalpa, Honduras Tel: +504 2235 5470 E-mail: rodrigo.robles@itu.int

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