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| INTERNATIONAL TELECOMMUNICATION UNION | **Joint Coordination Activity  On Accessibility and Human Factors** |
| **TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 2013-2016 | **Doc. 65** |
| **English only****Original: English** |
| **Source:** | TSB |
| **Title:** | Draft meeting report of Joint Coordination Activity on Accessibility and Human Factors (JCA-AHF), Geneva, 24 April 2013 |

# 1 Introduction

The meeting was chaired by the JCA-AHF chairman Andrea Saks, while the vice-chairman Christopher Jones (UK) participated remotely. Mr Floris van Nes, vice-chairman gave his apologies for not being able to attend the meeting.

ITU staff Mr Alain Mutwe and Mrs Marianne Dimier sent their apologies as they were unable to attend the meeting. The chairman welcomed the in-room and remote participants. At the request of the chairman, there was a moment of silence in memory of the late Cynthia Waddell who passed away on 3 April 2013. Ms Waddell was not only herself a person with disabilities with a profound hearing loss but a lifelong advocate for the rights of persons with disabilities and a world-renowned expert in disability rights law, public policy and electronic and information technology. Ms Waddell also participated in the beginning committees which began the work and helped write the United Nations Convention on the Rights of Persons with Disabilities (UN CRPD).

**2 Agenda and allocation of documents**

The agenda and document allocation reproduced in **Annex A** of this report ([Document 37 Rev.1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-037R1.doc)) were approved with some changes, as priority was given to remote participants and to ITU staff that could not stay until the end of the meeting. The agenda was approved with these changes.

The complete list of documents is available on the JCA-AHF website (http://www.itu.int/en/ITU-T/jca/ahf/Pages/default.aspx).

# 3 Approval of the last JCA-AHF meeting report

[Document 38](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-038.docx) which contained the “JCA-AHF meeting report (Geneva, 24 January 2013)” was approved after a brief introduction by the chairman. The meeting report was also presented to the ITU-T Study Group 2 Working Group 1 final plenary in January 2013.

The meeting was attended by participants both at ITU headquarters in Geneva and remotely, including persons with disabilities. The TSB JCA-AHF secretariat provided teleconference facilities, consisted of a remote participation tool (Adobe Connect) for the sharing of documents remotely, a telephone bridge and real time captioning in English.

Those tools enabled remote participants that also included persons with disabilities to follow the meeting.

The Chairman introduced ITU staff Kevin Quinto, (Electronic Working Methods officer) and Marta Galiaga (Remote Participation officer), who gave a demonstration of remote participation using Adobe Connect. This demonstration was requested and organized in order to explain to all participants how remote participation works, while at times it does not, due to other unforeseen issues.

Mr Quinto explained how the tool worked, explaining which parts of the tools that were accessible for persons with disabilities. The discussion continued also later on during the meeting, regarding the issues and problems that made it not accessible for persons with different disabilities. Real time captioning in English was also available on line for remote participants as well as on screen in the meeting room.

The demonstration highlighted that there are still unsolved issues for remote participants with disabilities to participate. Some of the problems were due to unreliable broadband issues and others were linked to the remote tool itself, notably, the omission in the design of a mechanism which makes it possible for blind remote participants to call in and “raise a hand for the floor” remotely. Blind participants were called back by the secretariat. These problems are being studied by the ITU staff.

**4 Review of the Liaison statements**

**4.1** **Outgoing**

The JCA-AHF chairman gave an overview of the draft outgoing liaisons which were presented at the meeting for discussion and approval. These liaisons are identified as following:

|  |  |
| --- | --- |
| Draft - LSOR from JCA-AHF on technical characteristics of wireless aids for hearing impaired people operating in the VHF and UHF frequency range (COM 16-LS 14) | Doc 56 |
| Draft - LSOR from JCA-AHF requesting that outgoing LS be copied to Q26/16 (COM 16-LS 16) | [Doc 57](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-057.docx) |
| Draft - LSO from JCA-AHF to ITU-T Study Groups and TSAG on nomination of JCA-AHF representatives | Doc 58 |
| Draft - LSOR to ITU-T SG16 in its liaison statement to ITU-T SG13, SG17, JCA-AHF; ITU-D Q14/2 on new work items on e-health (COM 16 - LS 19 –E) | [Doc 60](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-060.docx) |
| Draft - LSOR to FG DR&NRR on contact person for JCA-AHF (FG-DR&NRR - LS 11 -E) | [Doc 61](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-061.docx) |

All these draft liaisons were presented by the JCA-AHF secretariat and subsequently discussed at the meeting; four of them were approved during the meeting and sent out to the recipients. Three liaisons needed additional review and were sent for approval by correspondence.

Overall the JCA-AHF approved the six liaisons, namely:

| Doc. No. | Title | For | Destination |
| --- | --- | --- | --- |
| LS 18 | LS/o on nomination of JCA-AHF representatives [to ITU-T Study Groups, TSAG and ITU-R Study Groups] | Action | ITU-T SG16 (Q26/16), FG AVA |
| Information |  |
| LS 19 | LS/o on nomination of JCA-AHF representatives [to ITU-T Study Groups, TSAG and ITU-R Study Groups] | Action | ITU-R SGs; ITU-T SGs; TSAG |
| Information |  |
| LS 20 | LS/o/r on new work items on e-health (COM 16 - LS 19 –E) [to ITU-T SG16] | Action | ITU-T SG16 |
| Information | ITU-T SG2, SG13, SG17, FG DR&NRR; ITU-D Q14/2, Q20/1, Q22/2 |
| LS 21 | LS/o/r on contact person for JCA-AHF (FG-DR&NRR - LS 11-E) [to FG DR&NRR] | Action | FG DR&NRR |
| Information | ITU-T SG16 (Q26/16, Q28/16), SG2 (Q4/2); ITU-D SG1 (Q20-1/1, Q22-1/2), SG2 (Q14-3/2, Q22-1/2) |
| LS 22 | LS/o/r on technical characteristics of wireless aids for hearing impaired people operating in the VHF and UHF frequency range (COM 16-LS 14) [to ITU-R WP5A and ITU-T SG 16] | Action | ITU-R WP5A; ITU-T SG16 (Q26/16) |
| Information | ITU-R WP 6A, WP 1B, WP 4A, WP 4B; ITU-T SG2; ITU-D SG1, SG2; FG AVA; ETSI ERM TG 17 |
| LS 23 | LS/o/r on Draft EN 301 549 "Accessibility requirements for public procurement of ICT products and services in Europe" under Public Enquiry (ETSI TC HF - HF(13)60\_019) [to ETSI TC HF] | Action | ETSI TC HF |
| Information | ITU-T Q4/2, Q26/16 ; ITU-D Q20/1 |
| LS 24 | LS/o on nomination of JCA-AHF representatives [to ITU-D Study Groups] | Action | ITU-D SGs |
| Information |  |

**4.2** **Incoming**

Eighteen incoming liaison statements were received by the JCA-AHF namely:

|  |  |
| --- | --- |
| Reply LS to ITU-R WP5A on technical characteristics of wireless aids for hearing impaired people operating in the VHF and UHF frequency range | [Doc 38](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-038.docx) |
| Reply LS to ITU-R WP5A on technical characteristics of wireless aids for hearing impaired people operating in the VHF and UHF frequency range | [Doc 39](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-039.doc) |
| LS to ITU-D Q20-1/1 on Internet access for persons with disabilities | [Doc 40](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-040.doc) |
| LS to FG AVA requesting that outgoing LS be copied to Q26/16 | [Doc 41](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-041.doc) |
| LS to ITU-T SG 13, ITU-T SG 17, JCA-AHF; ITU-D Q14/2 on new work items on e-health | [Doc 42](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-042.doc) |
| LS from FG-AVA to International Civil Aviation Organization - ICAO - accessibility issues on pre-flight safety demonstration videos | [Doc 43](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-043.doc) |
| LS from FGAVA to ITU-D on draft third edition of "Handbook on Emergency Telecommunications | [Doc 44](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-044.doc) |
| LS from FG-AVA to ISO IEC on Use Cases for the forthcoming report on Ambient Assisted Living (AAL) | [Doc 45](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-045.zip) |
| Reply LS to ITU-R SG6 WP6B on integrated broadcast-broadband systems | [Doc 46](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-046.doc) |
| Reply LS to ITU-T SG 9 on proposed intersector rapporteur group on audiovisual quality assessment among ITU-T SG 9, ITU-T SG12 and ITU-R SG6 (COM9-LS8) | [Doc 47](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-047.doc) |
| LS from FG AVA to ARIB, ATSC, DVB, SARFT and SBTVD on subtitle/captioning system | [Doc 48](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-048.doc) |
| LS to ARIB, ATSC, DVB and SBTVD on signing service guideline | [Doc 49](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-049.zip) |
| Liaison Answer on FG DR&NRR contact person for JCA-AHF | [Doc 50](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-050.doc) |
| iLS - Study on “Emergency Communication System for Persons with Hearing and Speaking Disabilities” | [Doc 51](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-051.zip) |
| iLS from ETSI TC HF on Draft EN 301 549 "Accessibility requirements for public procurement of ICT products and services in Europe" under Public Enquiry | [Doc 52](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-052.doc) |
| LSI - Reply LS to JCA-COP on its formation and invitation to nominate representatives from ITU-T study groups, to participate in the work of JCA-COP in the future (JCA-COP – LS 001 - E) | [Doc 53](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-053.doc) |
| LSI from FG AVA to ITU-D on draft third edition of "Handbook on Emergency Telecommunications" | [​Doc 54](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-054.doc) |
| LSI from FG-DR&NRR on Status report of the Focus Group on Disaster Relief Systems, Network Resilience and Recovery | [Doc 55](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-055.zip) |

Each liaison statement that was submitted to the JCA-AHF was introduced by the JCA-AHF secretariat.

ITU staff Hiroshi Ota, engineer in the standardization Bureau and secretariat of the FG DRRN presented documentDocument 55 LSI from FG-DR&NRR on Status report of the Focus Group on Disaster Relief Systems, Network Resilience and Recovery. The liaison explains one of the contributions brought into the recent meeting of the focus group on disabilities, and this is for the method to, for example, call ambulance or call police by the people with the hearing and speaking, hearing and/or speaking disabilities.

The contribution that is attached to the liaison introduces a research and development activity which is being run in Japan to develop a system to enable persons with speaking and hearing disabilities to make an emergency call, such as ambulance, police or other things such as travel on the sea or other means of transportations.

**5 Review of relevant activities related to JCA-AHF since the last meeting and accessibility activities within ITU**

**5.1 ITU-T Study Group 16 and Question 26/16 - Accessibility to multimedia systems and services**

The vice-chairman of JCA-AHF presented some highlights on the future Q26/16 meeting which is current planned 2 – 3 June 2013, in Washington DC (USA), hosted by Gallaudet University.

**5.2 ITU-T Study Group 2 and Question 4/2**

Q4/2 Rapporteur Miran Choi (ETRI, Korea) participated remotely and presented the work items in its question. There is a current new proposal to revise ITU-T Recommendation E.161 based on the agreement of WTSA-12 (<http://www.itu.int/md/T13-SG02-C-0014/en> ) to amend the keypad of mobile devices. The revision is about assigning letters to the keypad is the current ongoing work and the intent is to add more languages such as Asian languages to the existing Western languages. The revision of the texts will be started from the next SG2 meeting in September 2013.

The Q4/2 Rapporteur expressed the wish to meet during SG2 for a full day. (Subsequent note by the JCA-AHF secretariat: Q4/2 will meet on 25 September 2013 all day).

**5.3 ITU-T Focus Group on Audiovisual Media Accessibility (FG AVA)**

ITU staff Alexandra Gaspari, TSB FG AVA Secretariat presented an overview of the activities of FG AVA. The focus group plans to deliver reports and guidelines on how to make audio, visual and media services accessible. FG AVA work will be transferred to the parent Study Group 16. The next meeting of this focus group will take place in Geneva 2 – 3 July 2013. FG AVA will conclude its mandate in October 2013. TSB is planning to have a final meeting and a Workshop organizing on 24 -25 October 2013. Details can be found on the FG AVA website at <http://www.itu.int/en/ITU-T/focusgroups/ava/Pages/default.aspx>.

**5.4 ITU-D**

An oral report of the accessibility activities, publication and work in progress in the BDT Special Initiatives Division (SIS) was given by ITU staff Roxana Wildmer-Iliescu, senior programme coordinator. The work of the BDT SIS has, among other mandates, to work on ICTs and Persons with Disabilities. The ITU-D Digital Inclusion website (for additional information related to Girls in ICTs, youth) can be found at <http://www.itu.int/en/ITU-D/Digital-Inclusion/Pages/default.aspx>.

BDT produced a series of resources and publications which are as following:

* ITU-D Digital Inclusion/PWD  website; <http://www.itu.int/en/ITU-D/Digital-Inclusion/Persons-with-Disabilities/Pages/Persons-with-Disabilities.aspx>
* Making Mobile Phones and Services Accessible (English) <http://www.itu.int/ITU-D/sis/PwDs/Documents/Mobile_Report.pdf>
* Making TV Accessible (English) <http://www.itu.int/ITU-D/sis/PwDs/Documents/ITU-G3ict%20Making_TV_Accessible_Report_November_2011.pdf>
* e-Accessibility Policy Toolkit for Persons with Disabilities <http://www.e-accessibilitytoolkit.org/>
* CSCC – Module 4 Using ICT to promote education and job training for PWD  <http://www.connectaschool.org/itu-module/15/331/en/persons/w/disabilities/connectivity/introduction/>

All reports are freely available in all 6 UN languages (Arabic, Chinese, English, French, Russian, and Spanish).

The toolkit for persons with disabilities which was done in partnership with G3ict is freely available and continuously promoted in the BDT SIS portal mentioned above.

A mention was given to the celebration to the Girls and ICTs day which is organized for 25 April 2013. This celebration is backed by ITU Plenipotentiary Resolution No. 70 which was adopted in Guadalajara in 2010. This resolution actually encouraged girls and young women to consider careers in the growing field of Information and Communication Technologies (ICTs).

With regard to relation to persons with disabilities and this initiative, the Centre for Internet Society (CIS, India) is organizing a session with the partner blindness organization called Mitrajoy Yoti (phonetic spelling), where there will be around 50 girls/women with disabilities participating.

Mr Abdoulaye Dembele, focal point for the Question 20 in ITU-D Study Group 1 briefly mentioned the meeting of ITU-D Study Group Question 20-1/1 on access to Telecommunication and ICT services for PWD and persons with Special needs <http://www.itu.int/net3/ITU-D/stg/rgqlist.aspx?rgq=D10-RGQ20.1.1&stg=1> which met Geneva, 22 April 2013

Future work planned in the area of accessibility is Model Accessibility Policy Report which is planned to be published in late 2013. This model will be a resource for regulators and policymakers to develop their own accessibility policy in their countries. The report will include an annotated Accessibility Policy, as well as other measures to promote accessibility, like, for example, updating universal service, access legislation, co‑regulation and soft regulatory tools. The report also will provide policy development recommendation.

Two representatives from the Independent Communications Authority of South Africa, Mr Mashangoane Phosa, General Manager of Consumer Affairs and Councilor Nndhlovu Mtombizodwa presented the current ongoing work in their country, notably the organization of an accessibility Symposium planned as global event for late 2013 or 2014. In South Africa, early on in 2011, a national summit was organized with all the organizations representing persons with disabilities in South Africa participating in the summit. In South Africa, everything when it comes to persons with disabilities is based on the human rights approach because the national constitution is very biased towards equality, in the sense that persons with disabilities are treated the same way as the rest of the community. Following the South African constitution, it is not allowed to discriminate against persons with disabilities.

The full extent of this oral report can be found in the captioning record which is now available on the JCA AHF website.

**5.5 ITU-R**

ITU staff Junko Koizumi, advisor at the Radiocommunication Bureau and accessibility focal point for the BR Bureau joined the meeting remotely. She presented the exchanges of liaisons statements of ITU-R Working Party 5A on the revision of ITU-R M.1076 recommendation “Wireless communication systems for persons with impaired hearing(<http://www.itu.int/rec/R-REC-M.1076/en>).

**5.5 ITU - General Secretariat**

The Chairman presented the items under point ten of the agenda, notably the work of the ITUAccessibility Task Force (AccTF). ITU staff Jose Maria Diaz Batanero briefed the meeting about the work that has been conducted by the ITU AccTF.

**5.5.1 Accessibility Task Force**

ITU is working on many domains regarding accessibility to ICTs for persons with disabilities, notably working to make ICTs accessible for persons with disabilities, to promote that ICTs are a tool that can include and promote social inclusion of persons with disabilities. Also, ITU is working to make ITU fully accessible as an organization.

As there are many angles of the issue, there are many people in organizations working on each of those angles: this is why ITU created a taskforce which is an internal mechanism, chaired at the very high level with the deputy Secretary General Mr. Houlin Zhao. The taskforce meets usually once a month every two months to share information on all that we are doing internally and also to work on those areas that need further energy.

The taskforce was established as a consequence of the resolution that reinforced a new mandate on this domain, ITU PP-10 Resolution 175 Telecommunication/information and communication technology accessibility for persons with disabilities, including age-related disabilities”. In this first part of the year 2013, the AccTF focused on producing a new policy to make ITU fully accessible.

The policy contains a set of general principles that will guide our effort to make ITU fully accessible in all services, for staff, delegates and for the public. This policy is a one pager, defining, introducing principles such as Universal Design and representation of persons with disabilities. The policy is now completed and will be submitted for approval at the ITU Council this coming June 2013. The implementation will follow after the endorsement.

The next step will be to prepare a set of guidelines that will provide some guidance to all ITU sectors and to the different service providers on how to turn those general principles into concrete actions. Those guidelines will be complimenting organizational meetings, producing publications and remote participation. For all the services that are used by any person that comes to ITU, the goal is there will be no barriers and to reach full participation of persons with disabilities.

**5.5.2 ITU and the High Level Meeting on Disability and Development (HLMDD)**

The following topic on the agenda is the High Level meeting on Disability and Development of the United Nations General Assembly (UN GA). As you may know, the General Assembly meets usually from September to May during the so called Sessions. So at this time now the UN GA is about to close the 67th Session of the General Assembly.

Every time the Assembly opens in September, it opens with a high‑level segment to highlight or flag one important issue that the UN GA wishes all leaders and all countries to look at every year.

This year the topic that was chosen is development efforts and disabilities. In the process that defines the establishment of the Millennium Development Goals, (MDGs), the theme of disability was somehow forgotten. All development efforts in the areas of - for instance - eradicating poverty, reaching maternal health, differing angles of what development means, included in the timeframe of 2000‑2015 that all countries are trying to meet, disabilities was not included. In that process, many organizations representing persons with disabilities complained about this exclusion.

A lot has been done in the last decade to include persons with disabilities, mainly the approval of the Convention on the Rights of Persons with Disabilities. It is about time to see how the UN agencies can, when the new framework for development is defined after 2015, include persons with disabilities so they're not forgotten and they are included in all development efforts.

The HLMDD will meet on 23 September 2013, UN Headquarters, New York, USA.

Many regions are organizing regional consultations to identify what issues they would like to bring to that UN meeting. Out of those consultations, the Secretariat, which is the Department of ‑ DESA‑ will produce some kind of draft outcome document that will be submitted to the consideration of the head of states who will then approve it in September 2013 at the HLMDD.

As part of that process in ITU, we believe this is an excellent platform, an excellent opportunity to highlight that information on communication technologies, ICTs are a key tool, a key enabler that can promote the social and economic inclusion of persons with disabilities and also we believe it is a good platform to highlight that ICTs have to be made accessible.

So ITU is organizing a similar consultation. Similarly to the UN regional consultations, ITU plans to set up a sectorial consultation. The ICTs sector of civil society believes what this should be the messages that ITU would like to bring to consideration of that high level meeting. ITU believes that a paragraph that could be suggested for that outcome document including the mention to ICTs. ITU plans to invite all relevant stakeholders and all relevant structures, study groups, coordination activities, to reflect and to submit replies around a set of questions.

At ITU we have prepared a set of questions precisely on those angles, namely,

* what are the opportunity that ICTs can bring to persons with disabilities?
* what are the challenges?
* what things will need to be worked in the next decade?
* what indicators could we establish to indicate the successful adoption of ICTs by persons with disabilities?

The main idea is to have this presentation, this survey around through the month of May – June. ITUs volunteered to compile all these responses and produce some kind of synthesis document that will be submitted to the Chairs (Spain and Philippines) of that HLMDD. They already are aware of this and they have been happy about ITU work.

This is a Member State‑driven process and the JCA-AHF is invited to share this questionnaire. The ITU secretariat will be sending the questions and invite all the members to reply. The goal is to engage as many partners as possible in order to collect the work that members and experts have been doing as well as to collect what will be the recommendations. The ITU secretariat encourages this to be an action-oriented and future-looking activity.

The goal will be to get a reference to highlight that ICTs are a key tool and access to ICTs s an important angle that has to be worked to promote persons with disabilities.

**5.6 WSIS**

The ITU staff Gitanhali Sah presented the work of WSIS in relation to accessibility. The WSIS Forum has made all efforts to ensure that accessibility issues are addressed in a multi stakeholder format as part of the agenda of the WSIS Forum. During the open consultation process of the WSIS Forum 2013 the WSIS Secretariat at the ITU received several submissions that address the issues of accessibility. These have been integrated into the agenda of the WSIS Forum 2013.

At the WSIS Forum 2013, the following sessions will address accessibility issues as their prime focus:

* 15th May 2013- ICT Apps for Persons with Disabilities, jointly organized by ITU and Informatici Senza Frontiere (ISF – Computer Scientists with no Borders)
* 15th May 2013 - Towards a disability inclusive development agenda with ICTs, organized by ITU

A session related to e-health and accessibility will be organized as following:

16 May 2013 - *ERICA: Electroencephalographic-based Resuscitaio Index Computer Aided*, jointly organized and sponsored with following sponsoring organizations:

* Research and Service Center for Disability, Integration and Rehabilitation of the Padua University (<http://dpss.psy.unipd.it/cda/>), Italy
* DACCAPO ([www.daccapo.org](http://www.daccapo.org/)), Italy
* ISF (<http://www.informaticisenzafrontiere.org/>), Italy
* Azienda Ospedaliera di Padova (<http://www.sanita.padova.it/>), Italy
* Department of Woman’s and Child’s Health (<http://www.sdb.unipd.it/wsis2013>), University of Padua, Italy

Several sessions at the WSIS Forum 2013 will provide a platform to discuss issues related to the WSIS Review Process and the process beyond 2015. Statements/ Interventions addressing accessibility issues are highly encouraged during these sessions:

* 15th May 2013 - WSIS +10 Visioning Plenary 1 Room Popov: Intervention by Andrea Saks on Accessibility and WSIS beyond 2015
* 16th and 17th May - WSIS +10 Visioning Challenge: WSIS Beyond 2015 (ICT Discovery, 2nd ­floor Montbrilliant Building):

Regarding the WSIS Forum 2013 outcomes and the main recommendations of these sessions will be captured in the WSIS Forum 2013 Outcome Document and the WSIS +10 Visioning Challenge. These documents will be presented at ITU Council Working Group on WSIS, the UN Commission on Science and Technology for Development, ECOSOC, General Assembly, and other WSIS related processes.

**5.7 TELECOM**

The next ITU Telecom World 2013 will be held in Bangkok, Thailand, 18 -21 November 2013. Information on the event can be found on the Telecom website at <http://www.itu.int/en/itutelecom/Pages/default.aspx>.

**6 Coordination and collaboration outside ITU**

**6.1** **IGF and DCAD**

The chairman introduced the work of the Dynamic Coalition on Accessibility and Disability (DCAD) and the Internet Governance Forum. As in the previous years, accessibility is included in “Access and diversity” main theme within IGF and DCAD will organize some activities during IGF.

The chairman invited ITU staff JeoungHee Kim to present and overview of ITU's participation at the IGF meeting which is a broad activity. ITU is playing an important facilitation role in the organization of various events, including three Dynamic Coalition meetings. Specifically, Dynamic Coalition on ICT and Climate Change, Dynamic Coalition on Child Online Safety, as well as the Dynamic Coalition on Accessibility and Disability. These events are organized or co‑organized by ITU with our more than 70 Dynamic Coalition members.

In order to increase awareness on the above mentioned issues as well as introducing members' activities, interests and concerns as well as ITU role in those important areas, details of each Dynamic Coalition events prepared by each Dynamic Coalition coordinators are available on the ITU website.

ITU is also facilitating cooperation and partnership in various entities and further identify areas of strategy interest for ITU and our members. ITU is enhancing its relationship with strategic partners during IGF events, including meeting with the host government, organization as well as individuals, also. ITU coordination is conducted with relevant key players are including ICANN, regional international organizations or other UN agencies such as UNESCO or EU.

This year is the eighth IGF and will be held in Bali, Indonesia, 22 - 25 October 2013.

As in the previous years, accessibility will be included in the IGF “Access and diversity” main theme and DCAD organize some activities.

[Document 59](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-059.docx) - DCAD accessibility meeting checklist proposed to IGF 2011 was presented by the chairman. This document is being revised by the DCAD members and it is planned to be submitted to IGF secretariat for consideration and implementation.

Finally, the chairman gave a brief report on the overall planned DCAD activities at IGF, in particular:

1. the joint DCAD/BAPSI Workshop “Accessible Inclusion For All Abilities and All Ages, Access for Persons who fall between the cracks”, co-organized by the DCAD - Dynamic Coalition on Accessibility and Disability (DCAD) and Bidirectional Access Promotion Society (BAPSI): 22 - 25 October 2013 in Bali, Indonesia, exact dates to be confirmed.
2. 6th DCAD meeting face-to-face during IGF, 22 - 25 October 2013, Bali, Indonesia (exact date to be confirmed)

The chairman invited all the participants to visit the [DCAD website](http://www.itu.int/en/ITU-T/accessibility/dcad/Pages/meetings-2012.aspx) which contains all the details of the DCAD activities (<http://www.itu.int/themes/accessibility/dc/index.html>)

# 7 Coordination and collaboration outside ITU and past and future events and plans related to accessibility

The chairman gave an overview of the forthcoming events in 2013:

* Q26/16 rapporteur meeting, 3 – 4 June 2013, Washington DC, USA
* M Enabling Summit –5, 6, 7 June 2013, Washington DC, USA, organized by G3ICT jointly with the FCC and ITU
* TDI-ALDA 2013, Joint Conference, Albuquerque, New Mexico, 16 – 20 October 2013.

# 8 Any other business

As mentioned at the beginning of the report, a demonstration was organized on how to run accessible meeting and remote participation meetings with persons with disabilities. Mr Gerry Ellis and Christopher Jones actively participated in this exercised along with the ITU staff team that set up the demo. The following features were used: Adobe Connect, real time captioning, fixed telephone line, skype, remote sign language interpreters communicating via skype with the Vice-chairman Christopher Jones.

# 9 Next JCA-AHF meeting

Two additional JCA-AHF meetings are planned for 2013, one during SG2 in September 2013, the following during SG16 October – November 2013. Exact dates of the next meetings will be communicated on the website and dispatched to the mailing list as soon as they are defined. (Subsequent note of the Secretariat: JCA-AHF meeting will be held on 24 September 2013, during Study Group 2).

# 10 Acknowledgements

The JCA-AHF chairman, Andrea Saks and the vice-chairman Christopher Jones thanked all the participants, in the room and remotely, for having attended the meeting. The Chairman thanked the real time captioners, all the ITU staff and the TSB JCA-AHF secretariat for the smooth running of the meeting, the work and the assistance performed.

The meeting was adjourned at 13:40.

**Annexes: 3**

**Annex A**

**JCA-AHF revised agenda of the meeting (Doc 37rev1)**

| **#** | **Agenda item** | **Document no. and/or representative** |
| --- | --- | --- |
| **1** | **Welcome and introduction – remote participants** | Andrea Saks |
|  | In memoriam of Cynthia Waddell | Andrea Saks |
| **2** | **Approval of the Agenda**  | Andrea Saks |
| **3** | **Approval of the last meeting Report** (JCA-AHF meeting, 24 January 2013)  | [Doc 38](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-038.docx) |
| **4**  | **Accessible remote participation** |  |
| 4.1 | Adobe Connect and TSB/EWM | Kevin Quinto  |
| 4.2 | Remote participation /deaf people and sign language interpretation | Kevin Quinto with Christopher Jones/ Joanna Mccaul (BSL interpreter) |
| 4.3 | Remote participation / visually impaired and blind users | TSB EWM team with Gerry Ellis |
| **5** | **ITU-T:**  |   |
| 5.1 | SG16 Q26/16 meeting report <http://www.itu.int/md/T13-SG16-130114-TD-WP2-0054/en>  | John Lee |
| 5.2 | Update on Question 26/16 rapporteur meeting, 3 – 4 June 2013, Washington DC, USA / Relay service requirement technical paper | John Lee |
| 5.3 | SG2 Question 4/2 meeting report <http://www.itu.int/md/T13-SG02-130122-TD-GEN-0127/en>  | Floris van Nes/Miran Choi |
| 5.4 | FG AVA | Alexandra Gaspari |
| **6**  | **ITU-D:** |  |
| 6.1 | Girls and ICT – 25 April 2013 | Roxana Wildmer |
| 6.2 | Update on BDT work | Roxana Wildmer |
| 6.3 | Rapporteurs meetings – April 2013Question 20-1/1 (Access to tele-communication/ICT services by persons with disabilities and with special needs) 22 April 2013 | Abdoulaye Dembele |
| 6.4 | Question 22-1/2 ( Utilization of telecommunications/ICTs for disaster preparedness, mitigation and response): ITU-D Handbook on Emergency Communications |  |
| 6.5 | Meeting of 23 April 2013 with the Independent Communications Authority of South Africa (ICASA) and BDT | Phosa Mashangoane |
| 6.6 | WTDC / Question 20 and updating Resolution 57 | Andrea Saks/Abdoulaye Dembele |
| 6.7 | JCA-AHF to request a slot to be added in the next BDT rapporteur meetings and during the Study Group Meeting period | Andrea Saks |
| **7** 10:46 – 10:50 | **ITU-R: update on current work applicable to accessibility** | Junko Koizumi  |
| **8** 10:51 – 11:00 | [WSIS](http://www.itu.int/wsis/index.html)– **Accessibility events planned at WSIS**  | Gitanjali Sah |
| 8.1 | Thematic workshop: ITU/Computer Scientist with no BorderICTs apps for persons with disabilities, 15 May, 11:15 – 13:0, ITU Headquarters |  |
| 8.2 | Thematic workshop: ITUTowards a disability inclusive development agenda with ICTs, 15 May, 16:15 – 18:00, ITU Headquarters |  |
| 8.3 | Thematic workshop: University of Padua, ItalyERICA: Electroencephalographic-based Resuscitaio Index Computer Aided16 May 2013, 16:00-18:00, ITU Headquarters |  |
| **11:01 – 11:15 COFFEE BREAK** |
| **9** | [TELECOM](http://www.itu.int/en/itutelecom/Pages/default.aspx) -**ITU Telecom World 2013**, 18 – 21 November 2013, Bangkok, Thailand, |  |
| **10** | **ITU Accessibility Task Force (AccTF)** | JM Diaz Batanero |
| 10.1 | Update on the work of the Accessibility Task Force (AccTF) | JM Diaz Batanero |
| 10.2 | Update on the ITU Accessibility Policy  | JM Diaz Batanero |
| 10.3 | ICTs consultation  | JM Diaz Batanero |
| 10.4 | Update on the involvement of ITU in the High Level Meeting on Disability and Development (HLMDD) and United Nations Millennium Goals | JM Diaz Batanero |
| **11** | **Updates on the accessibility aspects of the buildings renovation (ITU Service de la logistique)** | Alain Mutwe  |
| **12** | **Coordination and collaboration with other organizations and groups** |  |
| 12.1 | DCAD and IGFDCAD Accessibility Guidelines to IGF | JeoungHee Kim/Andrea Saks[Doc 59](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-059.docx) |
| 12.2 | G3ict - The Global Initiative for Inclusive ICTsM Enabling Summit – 5, 6, 7 June 2013, Washington DC, USA, organized by G3ICT | Axel Leblois |
| 12.3 | [Telecommunications for the Deaf and Hard of Hearing Inc.](http://www.tdiforaccess.org/) TDI-ALDA 2013, Joint Conference, Albuquerque, New Mexico on October 16-20, 2013 | Andrea Saks |
| **13** | **Review of the Incoming Liaison statements (ILS) and draft outgoing Liaison Statements (OLS)replies**  |  |
| **13.1** | Reply LS to ITU-R WP5A on technical characteristics of wireless aids for hearing impaired people operating in the VHF and UHF frequency range | [Doc 39](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-039.doc)Junko Koizumi |
|  | FOR APPROVAL - Draft LSORLiaison Statement Outgoing Reply (LSOR) from JCA-AHF on technical characteristics of wireless aids for hearing impaired people operating in the VHF and UHF frequency range (COM 16-LS 14) | [​Doc 56](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-056.docx) |
| **13.2** | LS to ITU-D Q20-1/1 on Internet access for persons with disabilities | [Doc 40](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-040.doc)Abdoulaye Dembele |
| **13.3** | LS to FG AVA requesting that outgoing LS be copied to Q26/16 | [Doc 41](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-041.doc)Alexandra Gaspari |
|  | FOR APPROVAL - Draft LSORLSOR from JCA-AHF requesting that outgoing LS be copied to Q26/16 (COM 16-LS 16) | [Doc 57](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-057.docx)Alexandra Gaspari |
| **13.4** | LS to ITU-T SG 13, ITU-T SG 17, JCA-AHF; ITU-D Q14/2 on new work items on e-health | [Doc 42](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-042.doc) |
|  | FOR APPROVAL - Draft LSORLSOR to ITU-T SG16 in its Liaison to  ITU-T SG 13, ITU-T SG 17, JCA-AHF; ITU-D Q14/2 on new work items on e-health ([COM 16 - LS 19 -E](http://ifa.itu.int/t/2013/ls/sg16/sp15-sg16-oLS-00019.docx)) | Doc 60 |
| **13.5** | LS from FG-AVA to International Civil Aviation Organization - ICAO - accessibility issues on pre-flight safety demonstration videos | [Doc 43](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-043.doc)Alexandra Gaspari |
| **13.6** | LS from FGAVA to ITU-D on draft third edition of "Handbook on Emergency Telecommunications | [Doc 44](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-044.doc)Alexandra Gaspari |
| **13.7** | LS from FG-AVA to ISO IEC on Use Cases for the forthcoming report on Ambient Assisted Living (AAL) | [Doc 45](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-045.zip)Alexandra Gaspari |
| **13.8** | Reply LS to ITU-R SG6 WP6B on integrated broadcast-broadband systems | [Doc 46](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-046.doc) |
| **13.9** | Reply LS to ITU-T SG 9 on proposed intersector rapporteur group on audiovisual quality assessment among ITU-T SG 9, ITU-T SG12 and ITU-R SG6 (COM9-LS8) | [Doc 47](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-047.doc) |
| **13.10** | LS from FG AVA to ARIB, ATSC, DVB, SARFT and SBTVD on subtitle/captioning system | [Doc 48](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-048.doc)Alexandra Gaspari |
| **13.11** | LS to ARIB, ATSC, DVB and SBTVD on signing service guideline | [Doc 49](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-049.zip)Alexandra Gaspari |
| **13.12** | Liaison Answer on FG DR&NRR contact person for JCA-AHF | [Doc 50](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-050.doc) |
|  | FOR APPROVAL - Draft LSORLSOR to FG DR&NRR on contact person for JCA-AHF (FG-DR&NRR - LS 11 -E) | [Doc 61](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-061.docx) |
| **13.13** | iLS - Study on “Emergency Communication System for Persons with Hearing and Speaking Disabilities” | [Doc 51](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-051.zip)Hiroshi Ota |
|  | FOR APPROVAL - Draft LSOR – **to be discussed**  |  |
| **13.14** | iLS from ETSI TC HF on Draft EN 301 549 "Accessibility requirements for public procurement of ICT products and services in Europe" under Public Enquiry | [Doc 52](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-052.doc) |
|  | FOR APPROVAL - Draft LSOR – **to be discussed** |  |
| **13.15** | LSI - Reply LS to JCA-COP on its formation and invitation to nominate representatives from ITU-T study groups, to participate in the work of JCA-COP in the future (JCA-COP – LS 001 - E) | [​Doc 53 Rev.1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-053R1.doc) |
| **13.16** | LSI from FG AVA to ITU-D on draft third edition of "Handbook on Emergency Telecommunications" | [​Doc 54](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-054.doc)Alexandra Gaspari |
| **13.17** | LSI from FG-DR&NRR on Status report of the Focus Group on Disaster Relief Systems, Network Resilience and Recovery | [Doc 55](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-055.zip) |
| **14** | **New Liaison Statements for APPROVAL** |  |
| **14.1** | New Outgoing Liaison Statement from JCA-AHF to ITU-T Study Groups and TSAG on nomination of JCA-AHF representatives | [Doc 58](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-058.docx) |
| **15** | **AOB** |  |
| **16**  | Next JCA-AHF meeting: proposed date: late October – beginning November 2013, date to be confirmed |  |
| **17**  | **Closing of the meeting** |  |

**Annex B**

**Final List of participants**

|  |  |  |
| --- | --- | --- |
| **Name** | **Organization** | **Country** |
| Battu | Daniel | Invited accessibility expert  |  France(remote) |
| Choi | Miran | Q4/2 rapporteurETRI | Korea (Rep. of)(remote) |
| Dembele | Abdoulaye | Mali, Vice Rapporteur ITU-D Q**20-1/1**D | Mali |
| Diaby | Moussa | Mali, retired ITU audiovisual expert | Mali |
| Ellis | Gerard | Invited Expert Feel the BenefIT  | Ireland(remote) |
| Jones | Christopher | Vice-chairman of JCA-AHF | United Kingdom |
| Lemaitre | Michel, René, Alain | Invited, accessibility expert | FranceRemote |
| Mashangoane | Phosa | Independent Communication Authority | South Africa |
| Mittelstaedt | Olaf | DAISY Consortium | Switzerland |
| Nndhlovu | Mtombizodwa | Independent Communication Authority  | South Africa |
| Saks | Andrea | Chairman of JCA-AHF |  USA |
| Zhang | Jie | TSB, ITU-T SG2 Advisor |   |
| Ota | Hiroshi | TSB, ITU-T SG12 Engineer  |   |
| Regan | Gabrielle | TSB, JCA-AHF secretariat |  |
| Quinto | Kevin | TSB |  |
| Widmer Iliescu | Roxana | ITU-D/BDT, Special Initiatives Division |  |
| Koizumi | Junko | Bureau of Radiocommunication - Focal point for accessibility | (remote) |
| Kim | Jeoung Hee | General Secretariat of ITU -Strategic and Planning Department |  |
| Sah | Gitanjali | General Secretariat of ITU -WSIS secretariat  |  |
| Diaz Batanero | Jose Maria | General Secretariat of ITU -Strategic and Planning Department |  |
| Khabirchi | Amal  | General Secretariat of ITU -Strategic and Planning Department |  |
| Garcia Aliaga | Marta | General Secretariat of ITU – IS department |  |
| Gaspari | Alexandra | ITU-T/TSB, JCA-AHF Secretariat |  |

**Annex C**

**Documents considered during the JCA-AHF meeting, Geneva, 24 April 2013**

| **Number** | **Document Title** | **Source** |
| --- | --- | --- |
| [Doc 37](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-037.doc) | Draft Agenda of JCA-AHF meeting and documents allocation (Geneva, 24 April 2013, 09:30 – 12:30) | TSB |
| [Doc 37 Rev.1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-037R1.doc)​ | ​Draft Agenda of JCA-AHF meeting and documents allocation (Geneva, 24 April 2013, 09:30 – 12:30) | ​TSB |
| [Doc 38](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-038.docx) | Meeting report of Joint Coordination Activity on Accessibility and Human Factors (JCA-AHF) and Question 4/2, Geneva, 24 January 2013  | ​JCA-AHF Conveners |
| [​Doc 39](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-039.doc) | ​Reply LS to ITU-R WP5A on technical characteristics of wireless aids for hearing impaired people operating in the VHF and UHF frequency range | ITU-T SG 16​ |
| ​[Doc 40](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-040.doc) | ​LS to ITU-D Q20-1/1 on Internet access for persons with disabilities | ​ITU-T SG 16​ |
| ​​[Doc 41](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-041.doc) | ​LS to FG AVA requesting that outgoing LS be copied to Q26/16 | ​​ITU-T SG 16​ |
| ​​[Doc 42](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-042.doc) | ​LS to ITU-T SG 13, ITU-T SG 17, JCA-AHF; ITU-D Q14/2 on new work items on e-health | ITU-T SG 16​ |
| ​​[Doc 43](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-043.doc) | ​LS from FG-AVA to International Civil Aviation Organization - ICAO - accessibility issues on pre-flight safety demonstration videos | ​FG AVA |
| ​​[Doc 44](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-044.doc) | ​LS from FGAVA to ITU-D on draft third edition of "Handbook on Emergency Telecommunications" | ​FG AVA |
| ​​[Doc 45](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-045.zip) | ​LS from FG-AVA to ISO IEC on Use Cases for the forthcoming report on Ambient Assisted Living (AAL) | ​FG AVA |
| [​​Doc 46](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-046.doc) | ​Reply LS to ITU-R SG6 WP6B on integrated broadcast-broadband systems | ​FG AVA |
| ​​[Doc 47](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-047.doc) | ​Reply LS to ITU-T SG 9 on proposed intersector rapporteur group on audiovisual quality assessment among ITU-T SG 9, ITU-T SG12 and ITU-R SG6 (COM9-LS8) | FG AVA​ |
| [​​Doc 48](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-048.doc) | ​LS from FG AVA to ARIB, ATSC, DVB, SARFT and SBTVD on subtitle/captioning system | FG AVA​ |
| ​​[Doc 49](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-049.zip) | ​LS to ARIB, ATSC, DVB and SBTVD on signing service guideline | FG AVA​ |
| [​​Doc 50](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-050.doc) | ​Liaison Answer on FG DR&NRR contact person for JCA-AHF | ​FG DR&NRR |
| ​​[Doc 51](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-051.zip) | iLS - ​Study on “Emergency Communication System for Persons with Hearing and Speaking Disabilities” | ​​FG DR&NRR |
| ​[Doc 52](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-052.doc) | ​iLS from ETSI TC HF on Draft EN 301 549 "Accessibility requirements for public procurement of ICT products and services in Europe" under Public Enquiry | ​ETSI TC HF |
| [​Doc 53 Rev.1](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-053R1.doc) | ​LSI - Reply LS to JCA-COP on its formation and invitation to nominate representatives from ITU-T study groups, to participate in the work of JCA-COP in the future (JCA-COP – LS 001 - E) | ITU-T SG2​ |
| [​Doc 54](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-054.doc) | ​LSI from FG AVA to ITU-D on draft third edition of "Handbook on Emergency Telecommunications" | FG AVA​ |
| [​Doc 55](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-055.zip) | ​LSI from FG-DR&NRR on Status report of the Focus Group on Disaster Relief Systems, Network Resilience and Recovery | ​FG-DR&NRR  |
| [​Doc 56](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-056.docx) | Draft - ​LSOR from JCA-AHF on technical characteristics of wireless aids for hearing impaired people operating in the VHF and UHF frequency range (COM 16-LS 14) | JCA-AHF​ |
| ​[Doc 57](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-057.docx) | ​Draft - LSOR from JCA-AHF requesting that outgoing LS be copied to Q26/16 (COM 16-LS 16) | ​JCA-AHF |
| [​Doc 58](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-058.docx) | Draft - ​LSO from JCA-AHF to ITU-T Study Groups and TSAG on nomination of JCA-AHF representatives | ​JCA-AHF |
| [Doc 59](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-059.docx) | ​DCAD accessibility meeting checklist proposed to IGF 2011 | ​TSB |
| ​[Doc 60](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-060.docx) | Draft - LSOR to ITU-T SG16 in its liaison statement to ITU-T SG13, SG17, JCA-AHF; ITU-D Q14/2 on new work items on e-health (COM 16 - LS 19 –E) | JCA-AHF​ |
| [​Doc 61](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-061.docx) | Draft - ​LSOR to FG DR&NRR on contact person for JCA-AHF (FG-DR&NRR - LS 11 -E)  | ​JCA-AHF |
| ​[Doc 62](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-062.docx) | ​Transcripts for JCA-AHF (24 April 2013) | ​TSB |
| ​[Doc 63](http://www.itu.int/en/ITU-T/jca/ahf/Documents/docs-2013/JCA-AHF-Doc-063.zip) | ​Final list of participants | ​TSB |