**Terms of Reference of the Joint Coordination Activity for Child Online Protection
(JCA-COP)**

**1 Scope**

The purpose of the JCA-COP is to coordinate the ITU-T child online protection (COP) work amongst the ITU-T study groups, and to liaise with ITU-R and ITU-D as well as with and complimentary to the Council Working Group on Child Online Protection.

JCA-COP operates under the terms of Recommendation ITU-T A.1, clause 2.2.

**2 Rationale**

1. Ensure information on COP activities are gathered
2. Understand what are the relevant stakeholders work and/or activities
3. Understand the legal/regulatory environments related to COP
4. Identify any principles underpinning the above COP activities

**3 Objectives**

1. To co-ordinate activity on COP across ITU-T study groups, in particular Study Groups 2, 9, 13, 15, 16 and 17, and other relevant activities; e.g., JCA-AHF, and also to coordinate with ITU-R, ITU-D, as well as with the Council Working Group on Child Online Protection.
2. To provide a visible contact point for COP in ITU-T.
3. To cooperate with external bodies working in the field of COP, and to enable effective two-way communication with these bodies; e.g., IETF as well as national and regional NGOs.

**4 Specific tasks**

1. Maintain a list of representatives for COP in each study group.
2. Maintain a list of designated representatives within the external COP bodies and relevant stakeholders.
3. Exchange information relevant to COP between all stakeholders. The JCA-COP may generate liaisons to, or receive liaisons from, the participating organizations as needed.
4. Promote a coordinated approach towards any identified and necessary areas of standardization according to the rationale above.
5. Advise in the overall planning of tutorials and seminars/workshops on COP (in accordance with Rec. ITU-T A.31).
6. Address coordination of activity with relevant SDOs and forums, including periodic discussion of work plans and schedules of deliverables on COP (if any).

**5 Membership**

As per Rec. ITU-T A.1, clause 2.2.3, JCA-COP is open, but (to restrict its size) should primarily be limited to official representatives from the relevant ITU-T, ITU-R and ITU-D study groups as well as from the Council Working Group on Child Online Protection.JCA-COP may also include invited experts and invited representatives of other relevant SDOs and forums, as appropriate. All participants should confine inputs to a JCA to the purpose of the JCA.

**6 Participation**

See Recommendation ITU-T A.1, clause 2.2.3.

**7 Meetings**

JCA-COP will work electronically using teleconferences and with face-to-face meetings which will normally occur concurrently with ITU-T Study Group 17 meetings. Meetings will be held as determined by the JCA-COP and will be announced to its participants and on the ITU-T website. The meetings should be coordinated with relevant ITU-T study groups, SDOs and forums.

**8 Parent group and progress reports**

The JCA-COP will issue a report to SG17 after each JCA meeting. TSAG may monitor JCA-COP activities through these reports (see Rec. ITU-T A.1, clause 2.2.8).

**9 Administrative support**

The ITU-T Telecommunications Standardization Bureau (TSB) will provide secretariat and facilities required by JCA-COP (see Rec. ITU-T A.1, clause 2.2.9).

For registration and other information, please contact tsbjcacop@itu.int

**10 Mailing list**

The mailing list dedicated to this activity is jcacop@lists.itu.int

**11 Lifetime**

Until end of March 2017 (see also Rec. ITU-T A.1, clause 2.2.10).

Note – This extends the lifetime of the JCA-COP taking into account the occurrence of WTSA-16.

**12 Co-Chairmen**

Ms Ashley Heineman, United States, AHeineman@ntia.doc.gov,

Mr Philip Rushton, United Kingdom, philip.m.rushton@bt.com.

\_\_\_\_