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| INTERNATIONAL TELECOMMUNICATION UNION | **Focus Group - Bridging the Gap:From Innovation to Standards** |
| **TELECOMMUNICATIONSTANDARDIZATION SECTOR**STUDY PERIOD 20013-2016 | **Innovation-I-093** |
| **English only****Original: English** |
| **WG(s):** | All | e-meeting, 6 May 2014 |
| **Meeting Announcement** |
| **Source:** | TSB |
| **Title:** | Ninth FG Innovation Meeting: e-meeting |

1 The ninth meeting of ITU-T Focus Group Bridging the Gap: from innovation to standards (FG Innovation) is scheduled to take place on **6 May 2014 (12.00 – 16.00 hrs CET).**

2 The results from the previous meeting of FG Innovation are available at <http://ifa.itu.int/t/fg/innovation/docs/1403-e-meeting/out> . Please note that a TIES or Guest account is required to access these documents. If you do not have a TIES account, a Guest account can be obtained at <http://www.itu.int/ITU-T/edh/faqs-guest.html> .

3 FG Innovation is open to ITU Member States, Sector Member, Associates and Academic Institutions and to any individual from a country which is a member of ITU and who is willing to contribute to the work; this includes individuals who are also members or representatives of interested standards development organizations. No registration fee is required for participating in this meeting. The discussions will be held in English only. Please note that this is a paperless meeting.

4 **The items for discussion and an initial agenda are reproduced in Annex 1.**

All meeting documents will be made publicly available. In preparing documents please use the basic [template](http://www.itu.int/en/ITU-T/focusgroups/innovation/Documents/FGInnovation-Template.doc) for the FG documents available from the Focus Group [web page](http://www.itu.int/en/ITU-T/focusgroups/innovation/Pages/default.aspx). Participants shall submit input documents in electronic format to TSB (tsbfginnovation@itu.int ).

In agreement with the Focus Group management, the deadline for document submission for this meeting is **2 May 2014, 15.00 CET**.

Documents will be processed by TSB and moved to the relevant read only folder

<http://ifa.itu.int/t/fg/innovation/docs/1405-e-meeting/in>

5 Please join the e-meeting at [https://www1.gotomeeting.com/join/965363504](https://www1.gotomeeting.com/join/600391008). Enter the meeting password **fginnov** when prompted. The meeting ID is 600-391-008. You may join the audio conference using VoIP or PSTN. Please use a headset and mute your line when you are not speaking.

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**Annex 1: Draft Agenda**

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| **6 May 2014** | **Chairman** |
| 12.00 – 13.00 | **Opening Plenary** | Ajay Mishra |
| * Welcome and opening of the meeting
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| * Approval of draft agenda
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| * Approval of report of eighth meeting
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| * Liaisons statements
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| * Presentation of incoming contributions
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| 13.00 – 14.00  | **Session on D1: Review of Final Draft of Deliverable of WG1** * Review of Draft Report on successful cases of ICT Innovations
 | Mridul Tiwari |
| 14.00 – 15.00 | **Session on D2: Report Final Draft of Deliverable of WG2**  | Ramy Ahmed |
| 15.00 – 16.00 | **Closing** * Approval of final versions for Deliverables of WG1 and 2.
 | Ajay Mishra |