**2nd DCAD conference call on 19 May 2016**

Moderator: Andrea Saks

Participants: Eleonora Anna Mazzucchi, Gerry Ellis, Judy Okite, Deirdre Williams

Apologies: Francesca Cesa Bianchi, Axel Leblois

Secretariat: Xiaoya Yang, Kaoru Mizuno

**Minutes**

DCAD discussed and decided the following issues.

1. DCAD/G3iCT Workshop at IGF 2016
   1. Title: “The Internet and developing sustainable accessibility goals for persons with disabilities”
   2. Format and duration: Panel, 90 minutes
   3. Presentation titles/topics and speakers: Each presentation can be focused on an accessibility goal. There should be no more than 5 presenting slots.
      1. “The use and non-use of ICTs by persons with disabilities in small island in developing states”(DCAD to ask Gunela if she will be happy to make presentation)
      2. “The evolution of relay services and the use of ICT” (Andrea to present)
      3. Gerry to provide suggested title about accessibility in ICT public procurement
      4. Judy to provide her presentation title/description by 2 June.
      5. Open slot for another speaker to come in (possibly for G3ict)
   4. Remote moderator: Deirdre volunteered the remote moderator for both the DCAD face-to-face meeting and the DCAD/G3iCT workshop.
   5. Moderator: To be decided by 2 June 2016
2. DCAD decided to write emails:
   1. To the DC Secretariat

* To apply for an official face-to-face meeting at the IGF 2016;
* To ask *NO* DCAD workshops/meetings should be the first meeting in the morning, in order to have enough time to test remote participation, etc.;
* To ask DCAD face-to-face meeting, DCAD/G3iCT workshop and the DC main session should *NOT* be simultaneous or in conflict;
* The DCAD Guidelines 2015 are final, but DCAD reviews the document every year thus there may be 2016 version;
* To send G3ict an email to confirm co organizational Status (actually done and confirmation received).
  1. To Gunela
* To ask her if she will be happy to make presentation on “The use and non-use of ICTs by persons with disabilities in small island in developing states” at the DCAD/G3iCT workshop.

1. Eleonora confirmed the next DCCG virtual meeting will be held as below (24 May 2016 at 16:00 Geneva time).

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| |  | | --- | | DC Coordination Meeting VII | | Tuesday, May 24, 2016 | | 2:00 pm | Greenwich Time (Reykjavik, GMT) | 1 hr | |
| |  | | --- | | [Register](https://intgovforum.webex.com/intgovforum/j.php?RGID=r4c2591159147e966042133ae8d9c85b0) | | After your request has been approved, you'll receive instructions for joining the meeting. | |

1. Next DCAD conference call: Thursday 2 June 2016 (to finalize the workshop proposal (deadline Monday 6 June))

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