Draft Agenda DCAD conference call 02 Sept 2015

1. Welcome to the meeting.

2. Roll call of Attendees.

3. Explanation to handle captioning and announcing your name before speaking

4. Joint DCAD/G3ICT workshop No.253 [Empowering the next billion by improving accessibility](http://www.intgovforum.org/cms/wks2015/index.php/proposal/view_public/253)

5. IGF 2015 Main session for Dynamic Coalition

* 2 \* 90 minute sessions, Day 3 PM and Day 4 AM
* Format:
  + The 4 DCs with output for discussion/debate will be given a 15 minute slot for presentation
  + The 2 DC with intermediary status will be given a 10 minute slot for presentation
  + The 2 DCs with output for presentation will be given a 5 minute slot.
* DCAD to raise 1-2 policy questions

6. Scheduling (to be finalized by MAG meeting, 2-4 Sept 2015 (Ginger Paque))

1. DCAD meeting, Day 1, 09:00-10:30, Workshop Room 9
2. Main Session for Dynamic Coalitions, Main Meeting Hall
   * Day 3, 16:30-18:00 (DCAD presentation)
   * Day 4, 09:00-10:30
3. DCAD/G3ICT Workshop 253, Day 4, 09:00-10:30, Workshop Room 8

7. DCAD mailing list

* [How to subscribe](http://www.itu.int/en/ITU-T/accessibility/dcad/Pages/Participate.aspx) is on the [DCAD homepage](http://www.itu.int/en/ITU-T/accessibility/dcad/Pages/default.aspx)
* IGF secretariat as a ‘silent moderator’

8. Remote participation (Ginger Paque)

9. Reminder of Registration and travel arrangement to [IGF 2015](http://www.igf2015.br): hotel, flight

10. Any Other business

11. Next conference call before IGF 2015 (10-13 Nov 2015)