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| **Session #** | [Session title] |
| **Title of presentation** | [Please provide] |
| <insert photo here, or provide as an email attachment> | [Speaker’s name][Title, company] |
| [Short biography **in prose** (not bullets!) with less than ~200 words.] |

For **examples**, see: <http://itu.int/ITU-T/worksem/cce/bios.html>