# Forum on “Building a Better Connected World, Making Networks Greener” 11-12 May 2016 Madrid, Spain PRACTICAL INFORMATION

## Meeting Venue The meeting will take place at Finca la Alquería, Madrid, Spain.

## The address is as follow:

## A-5, km. 12,800, Madrid, Spain

## Transportation and site information

Participants are responsible for arranging their own airport transfer from airport to the hotel.

Transportation service from hotel to meeting venue will be offered by the host for invited guests. Detailed information will be updated before the event.

## Passports, visas and invitation letter

All travellers to Spain must be in possession of a valid passport issued and recognised by their governments. If a visa is required, participants are requested to obtain this official document prior to travelling to Spain.

To get the visa to Spain, participants can refer to the below website:

<http://www.spanish-embassy.com/visa.html>

## Climate – during May

The weather in mid-May is estimated to be cool and dry, with temperature around 20 degrees Celsius in the day time. For more detailed introduction, please check the below link:

<http://www.madrid-tourist.com/madrid-information/Madrid-weather.html>

## Hotels

Hotels will be offered by host for invited guests. Detailed information will be updated before the event and will be informed to each participants individually by the host.

## Internet access and wireless coverage

Internet and wireless service should be prepared by guests

## Technical assistance

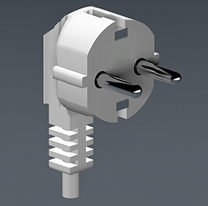
N/A

## Electricity

The standard supply is 220 volts, 50 Hz. Electrical sockets (outlets) in Spain are the "Type F" .

The Type F electrical plug (also known as a Schuko plug) has two 4.8 mm round pins spaced 19 mm apart. It is similar to the Type E plug but has two earth clips on the side rather than a female earth contact. The CEE 7/7 plug was developed to work with sockets E and F and has grounding clips on both sides (to work with Type F sockets) and a female contact (to accept the grounding pin of the type E socket).

Please bring the correct adapter for your equipment. The following electrical plugs are used in most hotels:

## Useful information

*The unit of currency is European dollar (EURO). The indicative exchange rate, as of April 2016 is:*

*USD 1.00 = EURO 0.8781\**

*\*Please note that these rates are subject to change*

# Online exchange rates are shown at: <http://www.xe.com/>

## Additional information

**Tipping:** 10%~15%

**Time Zone**: UTC/GMT +1

**Emergency Number:** In case of emergency please find the numbers in the below website: <http://madrid.angloinfo.com/information/healthcare/emergencies/local-numbers/>

## About Madrid:

## For more information about what you can do in Madrid, please visit: <http://www.esmadrid.com/en>

## Host Contact person

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