



## Radiocommunication Bureau (BR)

Geneva, 18 October 2013

Our Ref.: 01(IAP)O-2013-002614

Contact: Joaquin Restrepo, Head, OPS Division  
Telephone: +41 22 730 5733  
Telefax: +41 22 730 5785  
E-mail: joaquin.restrepo@itu.int

ALG, ARS, BHR, COM, DJI, EGY, IRQ, JOR,  
KWT, LBN, LBY, MCO, MTN, OMA, QAT,  
SDN, SOM, SYR, TUN, UAE, YEM,  
PALESTINE (Res.99)

Subject: **ITU Regional Radiocommunication Seminar 2013 for Arab Region Countries  
(RRS-13-Arab) Tunis, Tunisia, 9-13 December 2013**

Dear Madam, Sir,

I am pleased to inform you that, at the kind invitation of the Agence Nationale des Fréquences (ANF), Tunisia, with the support of the Arab Spectrum Management Group (ASMG), the ITU Regional Radiocommunication Seminar 2013 for Arab Region Countries (RRS-13-Arab) will be held in Tunis, Tunisia, from 9 to 13 December 2013.

RRS-13-Arab will be held in the following format (see the Annex: Proposed Programme):

- A pre-seminar web tutorial will be available on the ITU website: [www.itu.int/go/ITU-R/RRS-13-Arab/preseminar-webtutorial](http://www.itu.int/go/ITU-R/RRS-13-Arab/preseminar-webtutorial), presenting the most basic concepts of ITU and ITU-R structures and functions, including the study groups and BR departments, and ITU basic texts, with the main focus on the Radio Regulations (RR) and their associated Rules of Procedure (RoP). A good understanding of the pre-seminar web tutorial concepts is required in order to be able to participate actively in the seminar.
- During the first two days the basic concepts related to Spectrum Management, both at worldwide and regional level, will be reviewed, as well as the procedures associated to the international register of frequencies. The review of the modifications to the RR, associated WRC Resolutions and ITU-R Resolutions decided by the last World Radio Conference (WRC-12) and Radiocommunication Assembly (RA-12) will follow. This part will also cover the current regulatory framework for the international frequency management and the ITU-R Recommendations and best practices regarding the use of spectrum for both terrestrial and space services, including basic training on ICT Tools developed by ITU for frequency notifications for those services and for the technical examinations.
- The following two days will be devoted to parallel workshops (terrestrial and space), providing participants with hands-on experience of ITU notification procedures for each type of service, and of the software and electronic publications made available by the Radiocommunication Bureau.

- A forum on the future cognitive radio and TV White Spaces (TVWS) will take place on the last day with the participation of stakeholders.

The seminar programme providing its events in detail, including room allocation, will be made available on the ITU website at: [www.itu.int/go/ITU-R/RRS-13-Arab/agenda](http://www.itu.int/go/ITU-R/RRS-13-Arab/agenda).

The presentations and discussions at the seminar will be in English and Arabic, with interpretation in these two languages. Please note that no interpretation will be provided during the terrestrial and space workshops, but ITU tutors will speak English and Arabic.

ITU Member States, ITU-R Sector Members, Associates and Academia from the Arab Region are invited to attend the seminar. Attendance is free of charge for previously registered participants.

Please note that registration for this event will be carried out exclusively online, through the respective designated focal point (DFP), at <http://www.itu.int/go/ITU-R/events-registration>. Those entities wishing to add/modify their DFP, or requiring any further related information, are requested to contact the ITU-R Delegate Registration Unit at: [ITU-R.Registrations@itu.int](mailto:ITU-R.Registrations@itu.int).

Registration will begin on 21 October 2013. Advance registration is strongly advised for all participants; unannounced participants will face further delays at the on-site registration desks. The seminar will start at 0900 hours on 9 December 2013 and on-site registration will be possible as of 0800 hours.

Please note that the seminar will be conducted in a “paperless” environment, i.e. the seminar documentation will be available on the website. Given the amount of practical work expected during the workshops, participants are required to bring their laptops, performing the set of minimal specifications detailed on the ITU website: [www.itu.int/go/ITU-R/RRS-13-Arab/laptop-requirements](http://www.itu.int/go/ITU-R/RRS-13-Arab/laptop-requirements).

Information on the seminar venue, accommodation, visa matters and other practical arrangements is provided in the ITU website at: [www.itu.int/go/ITU-R/RRS-13-Arab/venue-info](http://www.itu.int/go/ITU-R/RRS-13-Arab/venue-info).

Please note that all the information mentioned above will be available from 21 October 2013 on the corresponding webpages, and will be updated as new or modified information becomes available. It is recommended to visit the seminar webpages regularly.

Recognizing the difficulties faced by low-income countries, ITU offers one partial fellowship per eligible country in the Arab Region, with priority to requests from the least developed countries (LDCs). The partial fellowship request form is available at ITU website ([www.itu.int/go/ITU-R/RRS-13-Arab/fellowships](http://www.itu.int/go/ITU-R/RRS-13-Arab/fellowships)) and should be submitted before 8 November 2013.

Yours faithfully,



François Rancy  
Director

Annex: 1

Copies: Mr. Brahima Sanou, Director, Telecommunication Development Bureau, ITU-BDT  
Mr. Tariq Al-Awadhi, Chairman, ASMG  
Mr. Ebrahim Al-Haddad, Director, ITU Regional Office for Arab States





## RRS-13-Arab

Tunis, Tunisia, 9-13 December 2013

### Annex Draft Programme

Session	SEMINAR		WORKSHOPS				FORUM: Cognitive Radio & TV White Spaces	
	Monday	Tuesday	Wednesday	Thursday	Friday			
	9:00 am to 10:30 am	Opening Ceremony: ANF; ASMG; ITU  ITU and ITU-R in a Glance ITU	Terrestrial Services: Regulatory Framework	Space Services	Terrestrial Services	Space Services	Terrestrial Services	Opening Ceremony: ANF
10:30 am to 11:00 am	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Keynote Speeches: ITU; ASMG; AICTO	
11:00 am to 12:30 pm	Spectrum Management, Radio Regulations and WRC, Regional Spectrum Issues ITU; ASMG; AICTO	Terrestrial Stations: Registration Procedures	Space Services	Terrestrial Services	Space Services	Terrestrial Services	Regulators Session	
12:30 pm to 02:00 pm	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break	
02:00 pm to 03:30 pm	Space Services: Regulatory Framework	Space Services: Publications and Tools	Space Services	Terrestrial Services	Space Services	Terrestrial Services	Industry session	
03:30 pm to 04:00 pm	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	Coffee Break	
04:00 pm to 05:30 pm	Space Stations: Registration Procedures	Terrestrial Services: Publications and Tools	Space Services	Terrestrial Services	Space Services	Terrestrial Services	Round Table	
							Closing Ceremony	

**PRE-SEMINAR  
WEB  
TUTORIAL**  
(available on the  
ITU seminar  
website)