



Practical information for participants

Regional Training Workshop on ITU Information and Communication Technology (ICT) Indicators

Gros Islet (St. Lucia), 24-27 February 2014

1. Introduction

The Regional Training Workshop on Information and Communication Technology Indicators will take place from 24-27 February 2014, in Gros Islet, St. Lucia. The workshop is organized by Telecommunication Development Bureau (BDT) of the International Telecommunication Union (ITU) in collaboration with, and supported by, the Eastern Caribbean Telecommunications Regulatory Authority (ECTEL).

The objective of the workshop is to strengthen the capacity of countries in the region to produce national statistics and indicators on telecommunications and ICT. These statistics and indicators allow governments to develop and evaluate their telecommunications and ICT policies for development and take steps to reduce the digital divide. Therefore, it is important that they be produced in the form and time appropriate, following definitions and standards that allow comparability over time and between countries.

Topics to be discussed are, inter alia: measuring ICT infrastructure indicators, telecommunications & ICT statistics in household and business surveys, ITU manuals for data collection; national coordination to produce statistics; ICT measurement of WSIS goals.

2. Participation

The workshop is intended for participants, who are responsible for collecting and/or producing such statistics in ministries, regulatory agencies and national statistical offices.

3. Date & Venue

24th -27th February 2014

Palmville Conference Centre
Coco Resort
Rodney Bay Village
Gros Islet

+758 456 2800 • US Toll Free. 877 655 COCO SKYPE: 877 655 COCO FREE (2626)

email: reservations@coco-resorts.com

<http://www.coco-resorts.com/index.php>

At the venue free Wi-Fi internet access will be available in the training room.

4. Registration

Registration can be done by sending the registration form to the International Telecommunication Union: sheron.small@itu.int preferably on or before 22nd February, 2014. (See Annex 3)

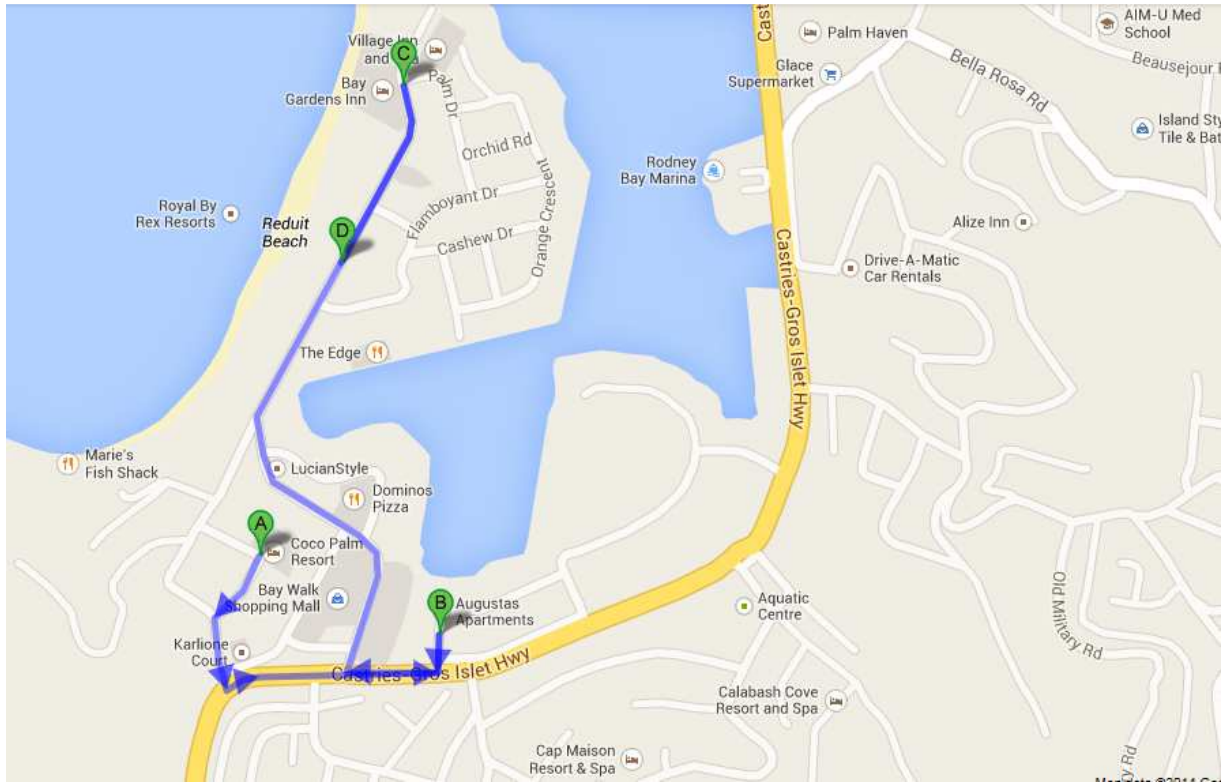
5. Accommodation & Reservations

The following hotels are recommended. Note that Bay Gardens Hotel is walking distance from the workshop venue while Bay Gardens Beach Resort and Blu Hotel are a short taxi ride away.

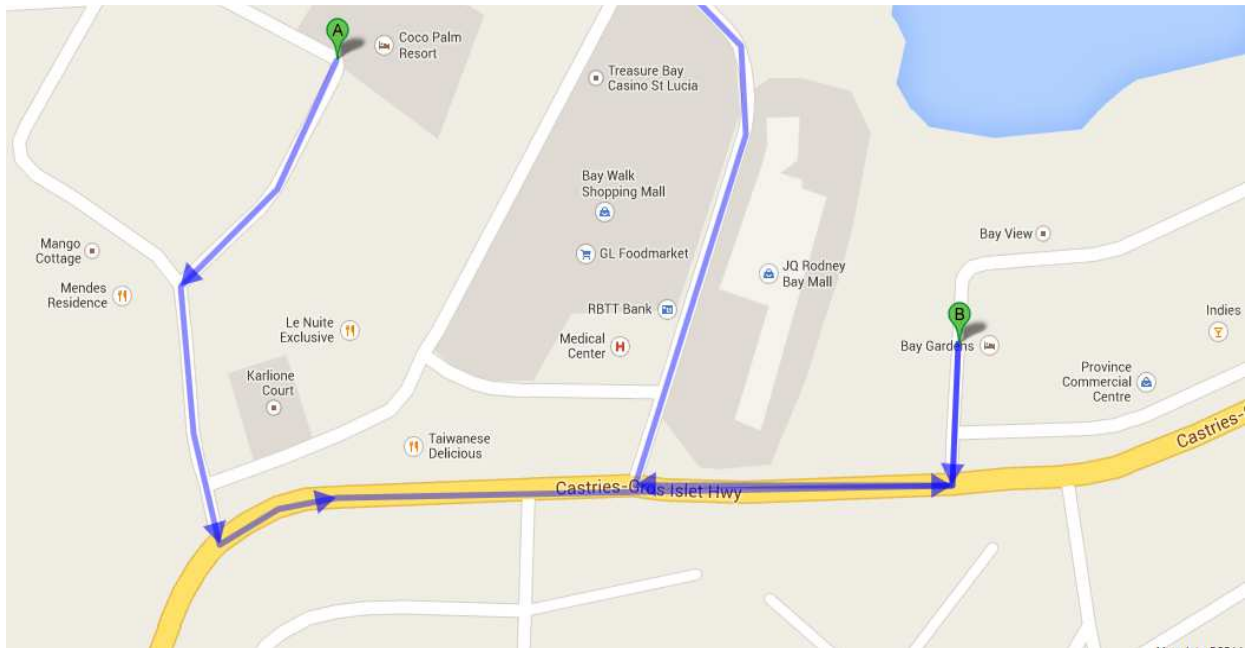
N.B.: All reservations are to be undertaken by the participant or by the Administration, organization or Agency which is being represented

Hotel	Contact	Rooms
Coco Resort Rodney Bay Village Gros Islet	reservations@coco-resorts.com 1 (758) 456-2800 U. S. Toll Free: 1 (877) 655-2626	Kreole: US \$100 + 18% tax Pool View and Swim Up: US \$125 + 18% tax Prices include a full breakfast
Bay Gardens Beach Resort Rodney Bay Gros Islet	1 (758) 452-8060 Toll Free U. S. and Canada: 1 (877) 620-3200 UK: 0800-088-5104 info@baygardensresorts.com	Standard: US \$227 + 18% tax Price includes a full breakfast
Bay Gardens Hotel Rodney Bay Gros Islet	1 (758) 452-8060 Toll Free U. S. and Canada: 1 (877) 620-3200 UK: 0800-088-5104 info@baygardensresorts.com	Standard: US \$145 + 18% tax Breakfast US \$23
Blu Hotel Rodney Bay Gros Islet	1 (758) 458 – 3300 Bookings from: U. S.: 1 (855) 212-1972 UK: +44 (0) 126 824 2463 reservations@harlequinhotelsandresorts.com	Standard: US \$124 + 18% Junior Suites: US \$152 + 18% tax Prices include a full breakfast

Location Map of Recommended Hotels

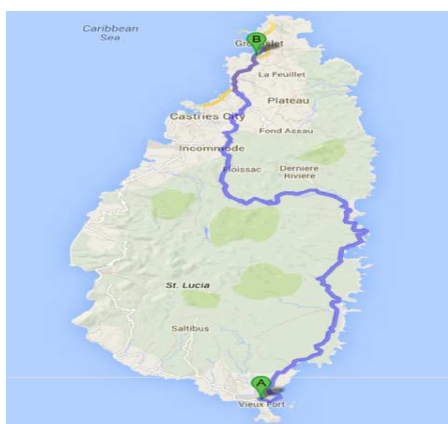


Blown-up Map segment of the immediate COCO Palm Resort locale

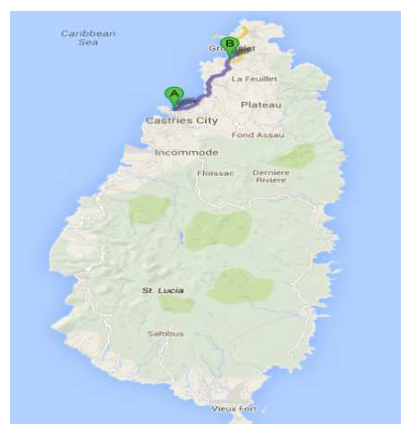


6. Airport Transfers

There are two main airports, Hewanorra International Airport which is in the south of the island and George FL Charles Airport which is in the north. Hewanorra Airport is 65.2 km from Coco Resorts and is a 1 hour 14 minute drive. George FL Charles Airport is 8.6km from Coco Resorts and is an 11 minute drive if traffic is light. Participants will be responsible for transfers to and from airports.



Map 1 – Hewanorra Airport to Coco Resorts



Map 2 – George FL Charles Airport to Coco Resorts

7. Time Zone

St. Lucia is on Atlantic Standard Time (AST) or UCT/GMT – 4 hours

8. Weather

The weather in Saint Lucia is warm and wet. The daytime temperature can be as high as 28° Celsius (82° Fahrenheit) and the night time temperatures will fall to about 25° Celsius (77° Fahrenheit). Light summer clothing is appropriate for this weather. The conference room where the workshop will be held is air-conditioned.

9. Banking

Saint Lucia's currency is the Eastern Caribbean Dollar. US Dollars, Euros and Pound Sterling are widely accepted and can be exchanged at either the airport or any bank for local currency. Visa and MasterCard are also widely accepted. There are four banks within distance of the workshop venue, Bank of Nova Scotia, CIBC First Caribbean International Bank, RBTT Bank and 1st National Bank.

Opening hours for banks are:

Monday to Thursday from 8h00 to 14h00

Friday from 8h00 to 17h00

There are no lunch breaks

Eastern Caribbean (EC) Currency Bank Notes in circulation

 US Dollar	2.7169
 Euro	3.6615
 British Pound	4.4545

The EC currency is stable and rate changes over a two (2) month period are very marginal

Rates as at 14:00 AST (UCT/GMT) - 4 hours 30/01/2014.



10. Airline Reservations and Reconfirmation of Return Flight

International flights such as British Airways, Virgin Atlantic, and American Airlines operate regular services to and from Hewanorra International Airport in Saint Lucia. Regional Airlines such as LIAT and Caribbean Airlines operate daily services into George FL Charles Airport. Airport Taxes are included in the ticket price.

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12. Utilities

Electricity

The voltage used in Saint Lucia is 240 volts at 50Hz. Hotels are usually wired with both 240 at 50Hz and 110 volts at 60Hz.

Telecommunications

The telecommunications providers are:

- LIME which offers landline, internet, mobile and subscriber television services;
- Digicel which offers mobile services;
- Karib Cable with offers landline, internet and subscriber television services.
- ***At the venue free Wi-Fi Internet access will be available in the training room.***

13. Contact(s)

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ECTEL Member States may also liaise with ECTEL Secretariat:

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Eastern Caribbean Telecommunications Authority (ECTEL)
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