

*Organized by the United Nations Conference on Trade and Development (UNCTAD)
and the International Telecommunication Union (ITU)*

In collaboration with Devstat

Supported by the Swedish International Development Cooperation Agency

**Training of Trainers on ICT Statistics
Valencia, 4-8 March 2013**

Draft Programme

Monday, 4 March 2013	
9h00	Registration
9h15 - 11h00	<ul style="list-style-type: none">• Opening session (welcome, objectives, presentation of ITU and UNCTAD staff, instructor and participants)• Partnership on Measuring ICT for Development• The role of ICT measurement for policy making• Discussion
11h00-11h15 Coffee break	
11h15 - 14h00	<ul style="list-style-type: none">• Structure and methodology of Training of Trainers• Presentation of the training materials of ICT statistics courses (ITU and UNCTAD): manuals, reference documents, presentation slides, exercises
14h00 - 15h00 Lunch break	
15h00 - 16h30	<ul style="list-style-type: none">• Overview of the core list of ICT indicators• Core indicators on ICT access and use by households and individuals
16h30 - 16h45 Coffee break	
16h45 - 18h00	<ul style="list-style-type: none">• Core indicators on ICT in business and the ICT sector

Tuesday, 5 March 2013

9h00 - 11h00	Household ICT indicators <ul style="list-style-type: none">• Presentation of modules and exercises• Discussion
11h00-11h15 Coffee break	
11h15 - 14h00	Household ICT indicators <ul style="list-style-type: none">• Presentation of modules and exercises• Discussion
14h00 - 15h00 Lunch break	
15h00 - 16h30	Household ICT indicators <ul style="list-style-type: none">• Presentation of modules and exercises• Discussion
16h30 - 16h45 Coffee break	
16h45 - 18h00	Household ICT indicators <ul style="list-style-type: none">• Solving of an exercise and a test• Evaluation of the day's proceedings

Wednesday, 6 March 2013

9h00 - 11h00	Business ICT indicators <ul style="list-style-type: none">• Presentation of modules and exercises• Discussion
11h00-11h15 Coffee break	
11h15 - 14h00	Business ICT indicators <ul style="list-style-type: none">• Presentation of modules and exercises• Discussion
14h00 - 15h00 Lunch break	
15h00 - 16h30	Business ICT indicators <ul style="list-style-type: none">• Presentation of modules and exercises• Discussion
16h30 - 16h45 Coffee break	
16h45 - 18h00	Business ICT indicators <ul style="list-style-type: none">• Solving of an exercise and a test• Evaluation of the day's proceedings

Thursday, 7 March 2013

9h00 - 11h00	<ul style="list-style-type: none">• Presentation on training methodology of ICT statistics courses (ITU and UNCTAD)• Training and pedagogical issues by UNCTAD's Train for Trade programme
11h00-11h15 Coffee break	
11h15 - 14h00	<ul style="list-style-type: none">• Presentations by participants (to be filmed)<ul style="list-style-type: none">◦ Each participant will present a module for 12-15 minutes, using provided PPT slides and an exercise)• Peer discussion
14h00 - 15h00 Lunch break	
15h00 - 16h30	<ul style="list-style-type: none">• Presentations by participants (to be filmed)<ul style="list-style-type: none">◦ Each participant will present a module for 12-15 minutes, using provided PPT slides and an exercise)• Peer discussion
16h30 - 16h45 Coffee break	
16h45 - 18h00	<ul style="list-style-type: none">• Feedback from Train for Trade staff• Evaluation of the day's proceedings
Evening	<ul style="list-style-type: none">• Group dinner (details to be provided in Valencia)

Friday, 8 March 2013

9h00 - 11h00	<ul style="list-style-type: none">• Visualization of filmed presentations, with commentary from Train for Trade staff
11h00-11h15 Coffee break	
11h15 - 14h00	<ul style="list-style-type: none">• Sharing of experiences from previous course deliveries (JLC on technical and cultural considerations, lessons learned)
14h00 - 15h00 Lunch break	
15h00 - 16h30	<ul style="list-style-type: none">• Future training activities on ICT statistics (ITU and UNCTAD)• Closing session (Certificates)