



**Telecommunication
Development Bureau (BDT)**

Ref.: 64-10/17

Moscow, 16 October 2017

To:

- Administrations of ITU Member States from CIS region
- Regulators, ITU Sector Members, Associates, Regional Organizations, and Academia from CIS region

Subject: ITU Regional Workshop on *Cooperation with ITU: Opportunities for Member-States, Sector Members and Academia. ITU Structure and Working Methods Explained*, Tashkent, Republic of Uzbekistan, 28-30 November 2017

Dear Sir/Madam,

On behalf of the International Telecommunication Union (ITU) I am pleased to invite you to the Regional Workshop on *Cooperation with ITU: Opportunities for Member-States, Sector Members and Academia. ITU Structure and Working Methods Explained*, which is organized by the Telecommunication Development Bureau of the ITU in collaboration with the Ministry for Development of Information Technologies and Communications of the Republic of Uzbekistan and will be held from 28 to 30 November 2017 in Tashkent, Republic of Uzbekistan at the kind invitation of the Ministry for Development of Information Technologies and Communications.

This Workshop is addressed to professionals responsible for international cooperation from ministries, regulators, telecom operators, universities, telecommunication equipment manufacturers and software developers, research and design institutes and other interested stakeholders of the ITU Member States, Sector Members and Associates.

The Workshop is aimed at presenting the most detailed information on the ITU structure and working methods, as well as the opportunities provided to the Membership through cooperation with ITU. In particular, the Workshop will cover following issues:

- ITU Governing Bodies: Plenipotentiary Conference and Council
- ITU Radiocommunication Sector: World Radiocommunication Conference (WRC) and Radiocommunication Assembly (RA), Conference Preparatory Meetings (CPM), Radiocommunication Advisory Group (RAG) and ITU-R Study Groups
- ITU Telecommunication Standardization Sector: World Telecommunication Standardization Assembly (WTSA), Telecommunication Standardization Advisory Group (TSAG) and ITU-T Study

Groups

- ITU Telecommunication Development Sector: World Telecommunication Development Conference (WTDC), Telecommunication Development Advisory Group (TDAG) and ITU-D Study Groups
- ITU Regional Activities: Organization of ITU Regional Events, ITU Regional Initiatives, Direct Assistance to the ITU Member-States.

The draft agenda is attached hereto (Annex 1).

The Workshop will be conducted in Russian and English with simultaneous interpretation.

The event will be paperless. All materials of the Workshop will be available on the ITU website:

http://www.itu.int/en/ITU-D/Regional-Presence/CIS/Pages/EVENTS/2017/11_Tashkent/11_Tashkent.aspx.

There is no participation fee for this event. However, all expenses related to the travel, accommodation and insurance of participants should be covered by your Administration/Organization.

Participants are invited to complete the registration form (Annex 2) and send it by email to u.musaeva@mitc.uz and itumoscov@itu.int **no later than 21 November 2017**.

To encourage the participation of low-income developing countries and subject to the availability of funds, the ITU will grant one full or two partial fellowships per eligible country of the CIS Region. An application for a fellowship must be authorized by the relevant Administration. Those intending to apply for a fellowship are required to complete the Fellowship Form (Annex 4) and send it to the ITU Fellowships Service by email: fellowships@itu.int or by fax: +41 22 730 57 78 **no later than 30 October 2017**.

Should you have any questions or need clarifications concerning the venue, accommodation etc., regarding the Workshop, please do not hesitate to contact Ms. Umida Musayeva, Senior Specialist, International Department, Ministry for Development of Information Technologies and Communications of the Republic of Uzbekistan (email: u.musaeva@mitc.uz ; tel.: +998 71 238 41 41; mob.: +998 90 371 83 88). For any other questions concerning this Workshop please contact Mr. Farid Nakhli, Programme Officer, ITU Regional Office for CIS (email: farid.nakhli@itu.int ; phone: +7 495 926 60 70).

I look forward to active participation from your Administration/Organization.

Yours faithfully,

[Original signed]

Kirill Oparin
Area Representative
CIS Countries

Annexes:

1. Draft Agenda
2. Registration Form
3. Practical Information
4. Fellowship Request Form