

Jose B. Collazo

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PROFESSIONAL EXPERIENCE

VRIENS & PARTNERS

PHNOM PENH, CAMBODIA

Chief Representative. October 2015 to Present.

Conduct research on and monitor industry regulations. Coordinate client's responses on issues impacting their business. Manage stakeholder relations and participate in advocacy meetings with policymakers.

AMERICAN CHAMBER OF COMMERCE IN CAMBODIA

PHNOM PENH, CAMBODIA

Communications Manager. January 2015 to October 2015.

Designed communication programs and events to increase the visibility of chamber members' positive contributions to the local economy. Developed and distributed communication materials to internal and external stakeholders. Assisted in the organization of "reverse trade missions" from Cambodia to the U.S.

RESOURCE MEDIA INC.

BANGKOK, THAILAND

Production Coordinator. April 2012 to January 2014.

Conducted research on geopolitical trends within Southeast Asia for "Asia Rising" television series. Assisted with production of segments on the U.S. pivot to Asia, Myanmar's/Burma's democratization process, ASEAN connectivity, and economic challenges within Southeast Asia. Identified and interviewed key opinion leaders for segments. Curated content for program's social media accounts.

U.S. FOREIGN SERVICE/DEPARTMENT OF STATE

BANGKOK, THAILAND

Cultural Program Coordinator. December 2010 to February 2012.

Coordinated the Embassy Speaker Program and the Ambassadors Fund for Cultural Preservation; administered the International Visitor Leadership Program, organized U.S. cultural programs such as the American Documentary Showcase, seminars, conferences, and outreach events; publicized cultural programs to the Thai public by drafting press releases and text for the Mission's website; editor and writer for the "The Highlighter" (Cultural Affairs Newsletter).

U.S. FOREIGN SERVICE/DEPARTMENT OF STATE

HANOI, VIETNAM; BOGOTÁ, COLOMBIA & BAGHDAD, IRAQ

Operations Management Specialist/Staff Assistant. May 2005 to January 2010.

Provided administrative and logistical support to Chief of Mission, USG officials and trade representatives. Organized symposiums and representational events designed to enhance the U.S. economic bilateral relationships in support of USG's free trade initiatives. Conducted economic research on U.S./host country and regional trade relations. Hosted monthly public affairs symposiums to educate foreign nationals on U.S. culture and foreign policy.

EDUCATION

Graduate Certificate in Documentary Film, George Washington University, July, 2014.

Master of Arts, University of Florida, May 1993

Area of Specialization: Social Research Methods / Demography / Statistics (Sociology).

Bachelor of Arts, University of Florida, May 1989.

Area of Specialization: Law and Social Policy (Pre-Law/Sociology).