

Cyber security Week and Fourth Cyberdrill applied Learning for Emergency Response Team on Cyber security for the America Region

**Quito, Ecuador
June 27 to July 1, 2016**

PRACTICAL INFORMATION

1. MEETING DATE AND VENUE

- **Dates:** 27 June 27 to 1 July, 2016
- **Venue:** Escuela Politécnica Nacional
Address: Ladrón de Guevara E11-253 - Quito
Postal Code: 170517
Phone: +593 2-297-6300
Web: www.epn.edu.ec

WELCOME TO QUITO – ECUADOR!

Ecuador has four geographical regions: Galapagos, Cost, Highlands and Jungle. Each region has its own climate, traditions, nature and landscapes. Thanks to its huge geographic diversity packaged in a small territory, when you travel to Ecuador, you can dive with sea lions, enjoy the beach, climb a volcano, and navigate a jungle river, everything within an hour flight between each venue.

With 46 different ecosystems, Ecuador is one of the countries with more diversity in the world, with more than 1600 birds per kilometer, 4500 butterflies, more than 3000 orchids and 25000 plants that represents 10% of the total species worldwide.

Ecuador is cultural mega diverse; approximately 65% of the population is mestizo, 25% is autochthonous population and 10% is from other ethnicities such as afro decedents. There are 15 recognized indigenous groups and 11 native languages. These native groups vary from each different geographical zone and each one has their own traditions.

Quito is the capital of Ecuador, an Andean city at an altitude of 2.800 meters above sea level. For this reason, during the first two days of your stay, it is recommended that you do not try to make great efforts until your body adjusts to the height. The city is narrow and elongated (80 kilometers long by 5 kilometers wide – 49.70 miles long by 3.10 miles wide), located at the west side of the Cordillera de Los Andes, in the middle of the earth. Quito has a fluctuating climate: it can go from 77 Fahrenheit degrees, during the day, to the 50 Fahrenheit degrees during the night. It is recommended that you always carry around an overcoat in your bag or backpack (even on sunny days), because you will never know when the temperature might change. An additional fact to take into account is that the dry season (without rain) ranges from May to September and the rainy one extends from October to December.

This city, the first World Heritage Site, is welcoming, modern, artistic and cultural. It is located only minutes away from forests and moorlands, exuberant national parks, snowcapped volcanoes and bird watching areas -recognized as the planet's hotspots-. Quito is the South American leading destination, prize awarded in 2015 by the World Travel Awards for third consecutive year.

2. GENERAL INFORMATION

Language: Spanish

Electricity: 110 V / 60 Hz. You may need an adapter.



Weather Conditions: The weather varies between 25°C during the day and 10°C during the nights. It is recommend visitors carry jackets even on sunny days due to the variable conditions of the weather. The “dry season”, with no rains typically, runs from May until September.

Time Zone: -5 GMT

Calling Country Code: + 593

Emergency line: 911

Currency: US Dollar. Please check the exchange rate at:

<http://www.banrep.gov.co/es/trm>

3. REGISTRATION:

Registration will be carried out exclusively via online form, **not later than June 20, 2016**. Please send us the hotel registration confirmation and the details of your arrival and departure flights to:

<p>Pablo Palacios Programme Officer Area Office Chile Phone: (+56) 2 2632 6134 Cell: 56-9-8739-2576 pablo.palacios@itu.int</p>	<p>Carolina Baquerizo Communications Department- ARCOTEL Phone:(593) 2 – 2- 227-2180 ext. 3133 Cell: (+593) 99 388 7919 carolina.baquerizo@arcotel.gob.ec</p>	<p>Erick Santillán International Affairs Department MINTEL Phone: (+593) 2 200 200 Ext. 6601 Cell: (593) 9 8 4452 773 erick.santillan@mintel.gob.ec</p>
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4. VISA

All foreign visitors entering to Ecuador must have a valid passport. Please review the following link to check the countries that need visa to enter to Ecuador:

<http://www.ministeriointerior.gob.ec/requisitos-para-ingresar-a-ecuador/>

Citizens from countries that require a visa should apply for a visa to the nearest Ecuadorian Embassy or Consulate at least four weeks in advance of the departure and/or follow the instructions and send a visa request using the following link:

<http://www.cancilleria.gob.ec/requisitos-para-solicitud-de-visas-no-inmigrantes-e-inmigrantes/>

You may need an invitation letter from the Host Mintel to present to the corresponding nearest Ecuadorian Embassy or Consulate, therefore please find the invitation letter form in ANNEX 1.

For any support and question related to the Visa application process, please contact:

Catherine Perugachi
International Affairs Department- MINTEL

Phone: (+593) 2 200 200 Ext. 240

Cell: (593) 9 8 1129310

catherine.perugachi@mintel.gob.ec

5. AIRPORT

The New International Airport of Quito is located in Tababela S/N - Vía Yaruquí, Quito 17107032, Ecuador, 45 minutes away from the city.

Aeroservicios provides direct round trips from Quito to the New International Airport Mariscal Sucre 24/7. The tickets are around USD 8.00 per trip per person and they can be purchased at www.aeroservicios.com.ec (International credit cards accepted only) or they can also be obtained at counters located at the arrival hall of the airport (including the old airport) with any type of credit or debit card including cash.

Itineraries: <http://aeroservicios.com.ec/index.php/itinerarios/>

Taxi

Standard Rates

North	\$ 22.50 - 27
Mid-North	\$ 22 - 28
Downtown	\$ 26
Mid-South	\$ 27 - 29
South	\$ 28 - 33.50
Los Chillos	\$ 25 – 32
Tumbaco - Cumbayá	\$ 13.50 - 17

6. HOTELS

Hotel Quito

Contact Number: +593 2 396 4900

Reservations: reservaciones@hotelquito.com

Address: González Suarez Ave. N27 142

Website: www.HotelQuito.com

Swiss Hotel

Contact Number: +593 2 2 567 600 EXT. 6741 – 6717 / FAX: 593 2 2 559 203

Reservations: dtirado@swissuio.com / Daniela Tirado (Sales Manager)

Address: 12 de Octubre 18 20 Ave. and Luis Cordero street

Website: www.swissotel.com

Hilton Colon Hotel

Contact Number: +593 2 223 8361 or +593 2 256 2888

Reservations: reservations.quito@hiltoncolon.com

alexandra.martinez@hiltoncolon.com

Address: Av. Rio Amazonas N19-14 y Patria

Dann Carlton Hotel

Contact Number: [+593 2-224-9008](tel:+59322249008)

Reservations: centralreservas@hotelesdann.com
 Address: Av. República de El Salvador N34-377 e Irlanda
 Website: www.danncarltonquito.com

Hotel Akros

Contact Number: + 593 2 2430600
 Reservations: reservaciones@hotelakros.com
 Address: 6 de Diciembre Avenue N34-120 & Checoslovaquia street

Sheraton Hotel

Contact Number: +593 2 2970 002
 Reservations: natalia.coloma@sheraton-quito.com
 Address: González Suarez Ave. N27 142
 Website: www.sheratonquito.com.ec

**Please contact the hotel for preferential tariffs.*

7. SERVICES FOR THE ATTENDEES

- **Internet Wireless:** Access to Internet wireless will be available during the event; Wi-Fi password will be provided on site.
- **Translation English/Spanish:** The event will count with interpretation services.
- **Security:** All the participants should wear permanently identification badges for the meeting and please mind your personal belongings.
- **Medical Assistance:** Medical assistance for emergencies will be available at the meeting venue.

8. RECEPTIONS AND COFFEE BREAKS

- **Welcome Cocktail:** It will be on Monday, June 27, right after the activities of the first day;
- **Visit to the Center of the World:** It will be on Wednesday, June 29, after the event's activities;
- **A Night in Quito:** The night city tour will be on Thursday, June 30, after the event's activities.
- Coffee breaks and Lunch will be offered for all participants during the 5 days of the event.

9. CONTACTS

Pablo Palacios	Carolina Baquerizo	Erick Santillán
Programme Officer Area Office Chile Phone: (+56) 2 2632 6134 Cell: 56-9-8739-2576 pablo.palacios@itu.int	Communications Department- ARCOTEL Phone:(593) 2 – 2- 227-2180 ext. 3133 Cell: (+593) 99 388 7919 carolina.baquerizo@arcotel.gob.ec	International Affairs Department MINTEL Phone: (+593) 2 200 200 Ext. 6601 Cell: (593) 9 8 4452 773 erick.santillan@mintel.gob.ec

10. RECOMMENDATIONS

Public- working hours

- Governmental offices: Monday to Friday from 8:00 to 17:30
- Shopping malls: Open Monday to Sunday from 10:00 to 20:00; lunch time break at noon;
- Banks: Open Monday to Friday from 9:00 to 16:00 and Saturdays from 9:00 to 12:00.

Tips

At restaurants and bars clients normally tip around 10%. Some restaurants and bars charge already 10% for service in the final price, which in this case extra tipping is not required.

BARS AND RESTAURANTS

Plaza Foch

The heart of La Mariscal is located in the Plaza Quinde or also known by locals as "Square Foch" located at the junction of the streets Marshall Foch and Reina Victoria. You will be surrounded by bars, restaurants and cafes immersed in a festive atmosphere that brings out the glistening cosmopolitan side of Quito.

La Floresta

Known as the contemporary Bohemian side of Quito, La Floresta is a neighborhood surrounded by film producers, painters, actors and musicians with many places of cultural interest - Meeting independent cinema, restaurants, film and television producers, art galleries and local handicrafts-share space with residences, universities, hotels, plazas and parks. Gastronomy is one of its specialties such as the following Fusion and Gourmet recommended restaurants:

Urko

Traditional Ecuadorian Food / Fusion Cuisine

Address: Isabel la Católica N24-862 y Julio Zaldumbide, Quito, Ecuador

Opening Hours: Tuesday-Friday 13:00 – 23:00 and Saturdays 19:00 – 23:00

Website: www.urko.rest

Rincón La Ronda Restaurant

Traditional Ecuadorian Food

Address: Bello Horizonte e8-45 y Diego de Almagro

Opening Hours: Monday-Sunday 11:00 – 23:00

Website: <http://www.rinconlaronda.com>

La Petite Mariscal

Traditional Ecuadorian Food /International Food

Address: Diego de Almagro N24 304 y Juan Rodriguez

Opening Hours: Tuesday-Saturday 11:55 - 22:00

Website: <http://www.lapetitemariscal.com>

The Kallari Café

Coffee and Pastries

Address: Wilson E4-266

Opening Hours: Monday-Friday 9:00 – 18:00

Website: <http://www.kallari.com>

Casa Gangotena

Traditional Ecuadorian Food/Gourmet Cuisine

Address: Bolívar Oe6-41 y Cuenca

Opening Hours: Monday-Sunday 7:00 - 22:00

Website: <http://www.casangotena.com>

El Pobre Diablo

Bar

Address: Isabel La Católica N24-274 y Galavis

Website: <http://www.elpobrediablo.com>

Zinc Gastro Bar

Gastropub

Address: Paul Rivet N30-135 y Whymper

Website: <http://www.foodspotting.com/places/540197-zinc-gastro-bar-quito>

Dim Sum Bar

Gastropub

Address: Isabel La Católica N94-464 y Cordero

Website: dimsumbarquito.com

- **Touristic Attractions**

Historic Town Center

The best preserved colonial region of the America offers stunning architecture built since the sixteenth century with volcanic and cobble stones. It is surrounded by great republican buildings, monasteries, convents, Gothic and Baroque churches and museums full of history. The architecture embodies the history of Quito, while still conserving the modern customs of its inhabitants.

The valuable architecture is shown in churches and squares of the historic center. Quito is home to some of the most beautiful churches decorated with stunning baroque and Gothic details. Among the most popular is the church of La Compañía and La Basílica.

Recognized as the entrance to the historic center of Quito, Plaza de San Blas shows the historical tradition of Quito with its modern architecture, vertical gardens and renovated ancient jewelry. Many identify the Plaza Grande as the hub of the historic center, the Home of many attractions such as the Cathedral, the Municipal Palace, the Presidential Palace and the Grand Plaza, which serves as a place full of history for the people of Quito and for visitors interested in Quito's rich culture.

Guápulo

Before visiting the famed church and museum of Guápulo, many love to go to the viewpoint first, from where you can admire the entire historic neighborhood. Walking on picturesque cobbled streets, getting a bite to eat in cafes, touring galleries and bohemian shops fills the days of visitors. Guápulo Church is a monastery constructed during colonial times, which houses a number of precious pieces of art. One of which is the sculpture dating to the second half of the seventeenth century, called Our Lady of Guadalupe in Spain, done by renowned Spanish sculptor Diego de Robles. With many things to see and places to go, this is a lovely neighborhood to visit.

Panecillo

Located near to the Historic Center, at this viewpoint place you can find at the top the Virgin of Quito, which was built in 1976 by the Spanish artist Agustín de la Herrán Matorral. This sculpture is 45 m. high and is a large-scale copy of the sculpture of the Virgin of Quito done by Bernardo de Legard. It is shown on the main altar of the church of San Francisco. The Virgin of Quito in El Panecillo was built with nearly seven thousand aluminum pieces. Inside you can climb to get even more spectacular view of the city. Among the options above to visit at the top of Panecillo, you will also find traditional food, restaurants, crafts, play areas for children.

Middle of the World

Here are but a few places in the world where you can take a picture with one foot in each hemisphere. In order to honor the historical efforts of the geodesic mission, the equatorial monument, Ciudad Mitad del Mundo (City of the Middle of the World), was built in the Parish of San Antonio, and is located in the Ethnographic Museum of Quito. 13 kilometers north of the center of Quito, visitors can enjoy the views from the monument at the middle of the world at a height of 30 meters. Made of iron and concrete, and decorated with beautiful Andesite rock, the monument is a must see for tourists at the center of the World; Quito. Close to the historical monument, visitors can find a great deal of culture, further evidence that such as the center of the world, Quito, there is none other.

Opening Hours: Monday to Friday from 09 am to 6 pm, Friday to Sunday from 09 am to 7 pm

Cost: USD 2

Address: Manuel Cordova Galarza, Quito, Ecuador

Casa Museo María Augusta Urrutia

It is an antique house in Old Town part of the city's cultural heritage that will allow you to see Colonial, Republican, and even 20th century art pieces, as well as antique European furniture, which belonged to the owner of the house: María Augusta Urrutia.

Phone: +593 2 258 0107

Opening Hours: Tuesday to Sunday 10 am to 5:30 pm

Cost: USD 2

Address: García Moreno N2-60, Ciudad Vieja

Museo de Arte Colonial

The Museo de Arte Colonial is one of Quito's most ancient museums, located in a colonial house dating from the end of the 16th century. The colonial art museum exhibits works from the 16th, 17th, 18th, 19th, and 20th centuries, among paintings, sculptures, furniture, textiles, and documents.

Phone: +593 2 221 2297

Opening Hours: Tuesday to Friday 10 am to 6 pm, Saturday 10 am to 2 pm

Cost: USD 2

Address: Mejía Oe6-132, esquina Cuenca

ANNEX 1

INVITATION LETTER REQUEST FORM

All foreign visitors entering to Ecuador must have a valid passport. Visitors from countries **whose citizens require a visa should at the earliest time and well in advance of travel apply for a visa at an Ecuador Embassy or Consulate.** You may need a letter of invitation from the Ecuadorian host, which you will need to present to the Ecuadorian Embassy/Consulate in your area in order to obtain your visa. The visa must be requested at least four (4) weeks before the date of beginning of the meeting and obtained from the office (embassy or consulate) representing Ecuador in your country or, if there is no such office in your country, from the one that is closest to the country of departure. In order to obtain the invitation letter, please:

- a) Fill out the form below
- b) Send it to (please reference **“Cybersecurity Week and Fourth Regional Cyberdrill - Ecuador”** as the subject):
 - [Name, Last Name]
 - Tel: XXXXXXX
 - Email: XXXXXXX

(It is recommended to scan your passport page and email or fax it to us so that it is discernible and can be used.).

Company			
Applicant Information	[Click and Type in your full name]	<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs	
	[Nationality]	[Passport No.]	
	Date of birth :	[Job Title]	
	Is this your first visit to Colombia?	___ Yes ___ No	
	If the country in which you'll obtain your visa is different from your nationality, please indicate it here: [Country to obtain your visa]		
Address			
Places to visit after entry			
Date of arrival in Ecuador		Date of departure from Ecuador	

(Please do not forget to attach a copy of your passport photograph page before sending.)
In order to receive an invitation letter, your information should be provided to the host before May 20, 2016.