



Practical information for participants

Regional Training Workshop on ITU Information and Communication Technology (ICT) Indicators

Bridgetown (Barbados), 8th – 9th April, 2015

1. Introduction

The Regional Training Workshop on Information and Communication Technology Indicators will take place from 8th–9th April 2015, in Bridgetown Barbados. The workshop is organized by Telecommunication Development Bureau (BDT) of the International Telecommunication Union (ITU).

The objective of the workshop is to strengthen the capacity of countries in the region to produce national statistics and indicators on telecommunications and ICT. These statistics and indicators allow governments to develop and evaluate their telecommunications and ICT policies for development and take steps to reduce the digital divide. Therefore, it is important that they be produced in the form and time appropriate, following definitions and standards that allow comparability over time and between countries.

Topics to be discussed are, inter alia: measuring ICT infrastructure indicators, telecommunications & ICT statistics in household and business surveys, ITU manuals for data collection; national coordination to produce statistics; ICT measurement of WSIS goals, Big Data, Big Data & the Internet of Things.

2. Participation

The workshop is intended for participants, who are responsible for collecting and/or producing such statistics in ministries, regulatory agencies and national statistical offices.

3. Date & Venue

8th – 9th April, 2015

Courtyard by Marriott

Garrison Historic Area
 Hastings Christ Church
 ☎ + Tel: +1 (246) 625 0000 | Fax: +1 (246) 625 0100 |
 ✉ email: Keisha.lynch@courtyard.com
<http://www.courtyard.com> | www.courtyardbarbados.com

At the venue free Wi-Fi internet access will be available in the training room.

4. Health

Prior to departure to Barbados, travelers should enquire about the necessary vaccinations according to WHO international regulations

5. Registration

Registration can be done by sending the registration form to the International Telecommunication Union: sheron.small@itu.int preferably on or before 15th March, 2015. (See Annex 3)

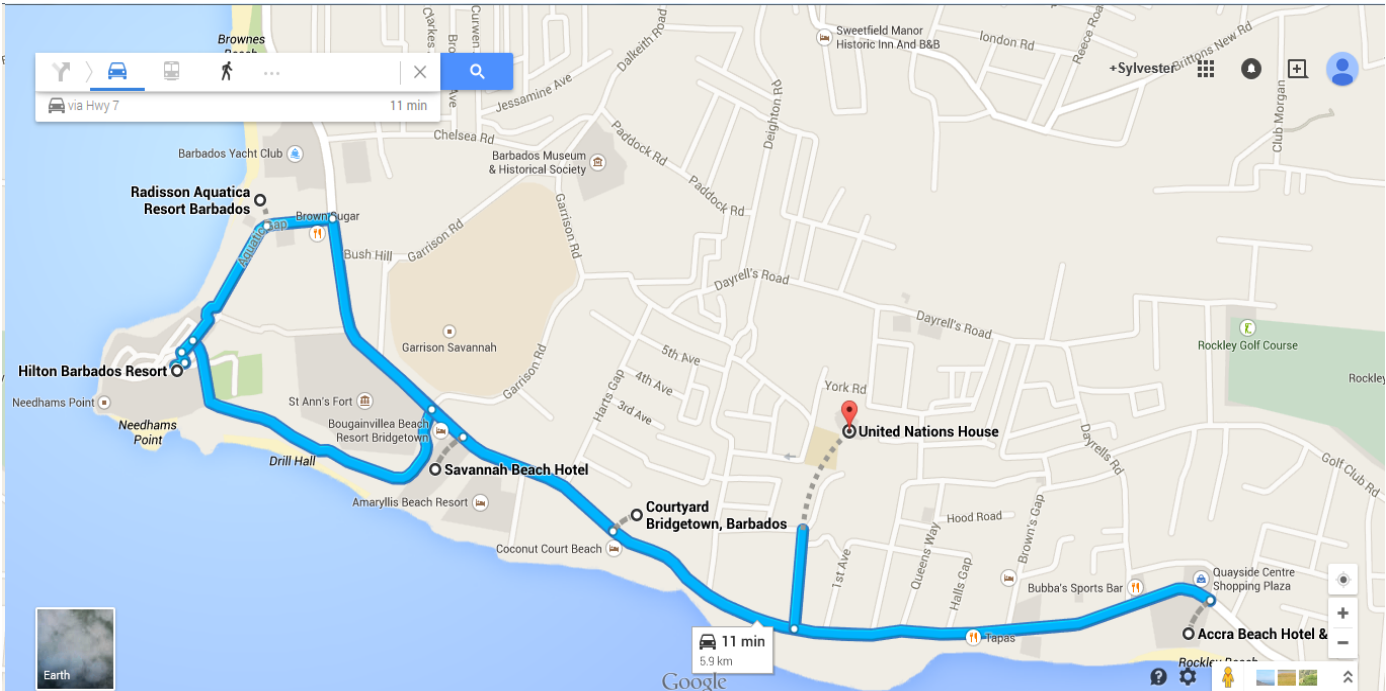
6. Accommodation & Reservations

The following hotels are recommended and some are in walking distance or a short taxi ride away from the Courtyard by Marriott.

N.B.: All reservations are to be undertaken by the participant or by the Administration, organization or Agency which is being represented – see web links: participants may choose accommodation other than that which is represented here – on a map you will see other possible options in proximity to the venue.

Hotel	Contact	Rooms
Courtyard by Marriott Garrison Historic Area Hastings Christ Church	Keisha Lynch Keisha.lynch@courtyard.com ; Tawania Hinds tawania.hinds@courtyard.com Telephone: 246-625-0000; Fax: 246-625-0100	http://www.marriott.com/hotels/travel/bgicy-courtyard-bridgetown-barbados/
Savannah Beach Hotel Hastings Christ Church	Sophia Butcher E: Sophia.butcher@savannahbarbados.com T: +1.246.228-3800 Ext 3836 F: 246.228.4385	http://www.savannahbarbados.com/
Radisson Aquatica Resort Aquatic Gap, Carlisle Bay PO Box 639, Bridgetown St. Michael, Barbados	Simone Reid Email: Simone@aquaticabarbados.com T: 1 (246) 426-4000 F: 1 (246) 429-2400	http://www.radisson.com/st-michael-hotel-bb/brbbds
Accra Beach Hotel & Spa Rockley Christ Church	Shanette Grimes Shanette.Grimes@accrabeachhotel.com Tel : 246-435-8920 Ext 7606	http://accrabeachhotel.com/home/
Hilton Barbados Resort Bridgetown	Nicole Mascoll Nicole.Mascoll@Hilton.com Tel: 246-426-0200; Fax: 246- 434-5792	http://www.hiltonbarbadosresort.com/

Location Map of Recommended Hotels



7. Airport Transfers

In this instance, Participants will be responsible for transfers from Grantley Adams International Airport to the hotel of choice and on return from the hotel to the airport.

8. Banking

Barbados currency is the Barbados Dollar. US Dollars, Euros and Pound Sterling are widely accepted and can be exchanged at either the airport or any bank for local currency. Visa and MasterCard are also widely accepted. There are banks within distance of the workshop venue, Bank of Nova Scotia, CIBC First Caribbean International Bank, RBTT Bank.

Opening hours for banks are:


Monday to Thursday from 8h00 to 14h00

Friday from 8h00 to 17h00

There are no lunch breaks

Barbados (BDS) Currency Exchange

The BDS currency is fairly stable and rate changes over a two (2) month period are may fluctuate slightly but are very marginal.

 US Dollar	1.9800
 Euro	2.2962
 British Pound	3.0280

Rates as at 11:00 AST (UCT/GMT) - 4 hours 22/01/2015.

Barbados (BDS) Currency Bank Notes in circulation



9. Airline Reservations and Reconfirmation of Return Flight

International flights such as, *inter alia*, British Airways, Virgin Atlantic, and American Airlines operate regular services to and from Grantley Adams International Airport in Barbados. Airport Taxes are included in the ticket price.

10. Utilities

Electricity

The voltage used in Barbados is 240 volts at 50Hz. Hotels are usually wired with both 240 at 50Hz and 110 volts at 60Hz.

Telecommunications

The telecommunications providers are:

- LIME which offers landline, internet, mobile and subscriber television services;
- Digicel which offers mobile services;
- ***At the venue free Wi-Fi Internet access will be available in the training room.***

11. Contact(s)

Sheron Small

Admin/Project Assistant

International Telecommunication Union (ITU)

United Nations House

Marine Gardens

Hastings, Christ Church, Barbados

Telephone: +246 431 0343

Facsimile: +246 437 7403

E-mail: sheron.small@itu.int

Sylvester Cadette

Programme Officer

International Telecommunication Union (ITU)

United Nations House

Marine Gardens

Hastings, Christ Church, Barbados

Telephone: +246 431 0343

Facsimile: +246 437 7403

E-mail: sheron.small@itu.int