



**Telecommunication  
Development Bureau (BDT)**

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Geneva, 19 March 2014

ITU Administrations, Regulators, Sector  
Members, Associates and Academia Members,  
Telecom Operators and Service providers,  
Manufacturers and Academic Institutions of the  
Americas region

Subject: **Training Course on Conformity and Interoperability Testing, 12-16 May 2014, Campinas (Brazil)**

Dear Sir/Madam,

I have the pleasure to inform you that the International Telecommunication Union (ITU) with the collaboration of the Research and Development Centre (*Centro de Pesquisa e Desenvolvimento* - CPqD) based in Campinas, is organizing, **from 12 to 16 May 2014**, a **Training Course on Conformity and Interoperability Testing on Homologation Procedures and Type Approval Testing for Mobile Terminals**, in the premises of CPqD Labs.

As there will be no interpretation, participants are expected to have a good knowledge of Spanish to follow the course and take part in the discussions.

There are no participation fees for the training. Travel arrangements and accommodation should be made and borne by the participating entity. Transportation hotel-training center-hotel will be provided.

I invite you to visit our website (<http://www.itu.int/en/ITU-D/Technology/Pages/Events.aspx>) for additional/detailed information, including logistics (hotels, visa, etc.) and other relevant material.

The objective of the Course is to train experts to conduct practical testing activities on Conformity and Interoperability. A list of topics addressed by the training is attached (Annex 1).

In order to register to this training programme, please return the attached form (Annex 2) to [ITU-RO-Americas-trainings@itu.int](mailto:ITU-RO-Americas-trainings@itu.int), **by 15 April 2014**, clearly indicating current duties of the candidates and their background knowledge on Conformity and Interoperability issues. Considering the limited number of seats in the class, candidates will be selected based on their duties and background knowledge of Conformity and Interoperability issues.

I am pleased to inform you that partial fellowships will be awarded based on available funding to facilitate participation from Least Developed (LDC) or Low Income Developing Countries (LIC) to the Training Course. Application for fellowship, limited to one person per country, must be authorized by the relevant Administration of the ITU Member State. The fellowship request form, annexed to this letter as Annex 3, should be returned to ITU not later than **16 April 2014**.

For any question please contact Ms Vera Zanetti, ITU Americas Regional Office, Brasilia (Brazil),  
Tel: +55 61 2312 2730, Fax: +55 61 2312-2738, E-mail: [vera.zanetti@itu.int](mailto:vera.zanetti@itu.int).

I very much hope that you will be able to participate and share your views and valuable experience with the participants, which will contribute to enrich the discussions and the outputs of the Training Course.

Yours faithfully,

*[Original signed]*

Brahima Sanou  
Director

**Annexes:**

1. List of Topics
2. Application for the Training Course
3. Fellowship Request Form