

Regional Development Forum for Africa (RDF) & WTDC-14 Regional Preparatory Meeting (RPM) for Africa

Practical information for participants

1. Event Venue

Accra International Conference Centre
Tel: +233 21 669600
Fax: +233 21 669825

2. Accommodation

A list of hotels is available on the RPM-AFR website.
To benefit from the preferential rates negotiated by the Planning Committee for this forum, participants are requested to book their rooms directly with the hotel of their choice using the "RPM-AFR meeting" as a reference when contacting the hotel. In case of any questions or concerns, please contact Mrs. Patricia Dovi Sampson, Director/RSIM, Tel: +233 302 685654, Mobile: +233 244292133, email: sampsonpatricia@hotmail.com.

3. Transportation

Delegates will be transferred from the airport to their respective hotels, as well as from the hotels to the conference venue and back. In order to ensure airport pickup and transfer, participants are requested to send a copy of the Hotel and Transfer Reservation Form by fax:

+ 233 302 667114 to Mrs. Patricia Dovi Sampson, Director/RSIM,
Tel: +233 302 685654, Mobile: +233 244292133, email: sampsonpatricia@hotmail.com.

4. Airport

Kokota International Airport is the international airport of Ghana and is served by the major international airlines.

5. Entry Requirements and Visa Information for Ghana

Citizen of the following countries do not require visas to enter Ghana:

- Benin
- Botswana
- Burkina Faso
- Cape Verde
- Cote D'Ivoire
- Egypt
- Gambia
- Guinea
- Guinea Bissau
- Hong Kong SAR
- Kenya
- Lesotho
- Liberia
- Malaysia
- Malawi
- Mali
- Niger
- Nigeria
- Senegal
- Sierra Leone
- Singapore
- Swaziland
- Tanzania
- Togo
- Trinidad and Tobago
- Uganda
- Zimbabwe

Visas are not required for Holders of Diplomatic/Service passports of Brazil, Cuba, Germany, Iran (for a period not exceeding three months), holders of official passport of the African Union, Regional Economic Communities in Africa, United Nations and its specialized agencies, the World Bank, African Development Bank, IMF, WFP.

Entry Visa on Arrival

Nationals of all countries and territories holding a valid ordinary passport may be granted an Entry Visa on Arrival. The permit is valid for single journey to Ghana, within - fourteen (14) days and endorsed for SEVEN (7) days upon arrival, by Ghana Immigration Service at the Kotoka International Airport, provided the requirements noted below are met:

- The applicant must be in possession of a passport with a validity of at least six months.
- The applicant must be in possession of a fully paid and confirmed onward or return air ticket. A paper copy of the ticket will be required.
- The applicant must submit a scanned copy of his/her passport (the page with the bio data) and e-mail to Sampsonpatricia@hotmail.com or Patricia.Dovi-sampson@moc.gov.gh at least ten working days before the event.

6. General Information

6.1 Insurance

Participants are advised to obtain supplementary medical/travel insurance. Medical facilities in Ghana provide excellent medical services. First aid services will be available at the forum venue.

6.2 Vaccination Requirements and Medical Facilities

For information about vaccination requirements and health information for travelers please consult the World Health Organization's (WHO) website at <http://www.who.int/ith/countries/gha/en/>

6.3 Climate

Ghana's low latitude and proximity to the equator give it a typically tropical climate. Temperatures approach or exceed 30 degrees (80 Fahrenheit) most days of the year, with virtually no seasonal variation. Accra tends to receive less rain than other areas, but you should plan to bring a waterproof windbreaker, umbrella, waterproof shoes and clothes that dry quickly.

6.4 Time Zone: GMT

6.5 Currency

The official currency is the Ghana Cedi (GH¢) (Cedi Pronounced "See Dee"). Credit cards are not widely used in Ghana, although they are of use in Accra. You may bring much of your budget in the form of travelers' cheques and some cash, particularly if you plan to spend time outside the capital city, Accra. Bank with FOREX services would be made available onsite and where feasible mobile ATMs may be made available. Foreign currency can be exchanged at any foreign exchange bureau across the Country. Banks are open weekdays from 8.30 am. – 3.00 p.m.

6.6 Telecommunications

Reliable telecommunications networks are available in Ghana (two fixed and six mobile). Ghana country code is + 233. Wireless Internet connectivity will be available at the cyber cafe for delegates.

6.7 Electricity

Electricity is 220V AC at 50Hz. Stabilizers are required for sensitive devices, and adapters are required for appliances using 110V.

7. Contact person:

For any further information, please contact:
Mr. Issah Yahaya
Local Host Contact
Email: issah.yahaya@gmail.com
Tel.: +233-302 685656
+233-202011032