



ITU-T Study Group 9 Joint Rapporteurs' Meeting  
 March 11-13, 2008, Scientific Atlanta, A Cisco Company, Lawrenceville, GA

Proposed Schedule:

Date	Tuesday, March 11				Wednesday, March 12				Thursday, March 13				
Question – Rapporteur	9-9:15am	AM1*	AM2	PM1	PM2	AM1	AM2	PM1	PM2	AM1	AM2	PM1	PM2†
Q.5 – Mayumi MATSUMOTO	Kickoff Meeting (PT)	(PT)	(PT)	(PT)	(PT)	(PT)	(PT)	Scientific Atlanta Tour (PT)		(PT)	(PT)	(PT)	(PT)
Q.8 – Greg WHITE **				(LI)	(LI)					(IR)	(IR)	(OG)	(OG)
Q.9 – Ed MILLER		(LA)	(LA)	(LA)	(LA)	(LA)	(LA)			(LI)	(LI)	(LA)	(LA)

AM1: 9:00am – 10:30am

AM2: 10:45am – 12:30pm

PM1: 1:30pm – 3:00pm

PM2: 3:15pm – 5:00pm

Two Daily Coffee Breaks: 10:30am – 10:45am AND 3:00pm – 3:15pm

Daily Lunch (catered lunch to be provided): 12:30pm – 1:30pm

(PT) = Peachtree Conference Room – 2.T.401 – seats up to 40 people

(LA) = Laurel Conference Room – 4.T.452 – seats up to 40 people

(LI) = Lilac Conference Room – 4.T.636 – seats up to 10 people

(OG) = Oglethorpe Conference Room – 3.T.401 – seats up to 10 people

(IR) = Iris Conference Room – 4.T.635 – seats up to 10 people

\* AM1 session on Tuesday, March 11<sup>th</sup> will begin at 9:15am (closing of kickoff meeting).

\*\* Q.8 sessions are tentative, contingent on submission of contributions, and the decision of the Rapporteur.

† PM2 session on Thursday, March 13<sup>th</sup> will conclude at 4:30pm. From 4:30pm-5:00pm we will close the week's meetings in Peachtree Conference Room.

## 1 Venue

Scientific Atlanta, A Cisco Company  
5030 Sugarloaf Parkway  
Lawrenceville, GA 30044  
+1 (770) 236-7000  
<http://www.scientificatlanta.com>

## 2 Getting to Scientific Atlanta

### From the Atlanta Hartsfield Jackson International Airport (ATL)

The best way to get to Scientific Atlanta is to rent a car at the airport. Directions from the airport are detailed here. This trip takes approximately 45 minutes.

1. Leaving the airport, follow signs for route 85 North towards Atlanta.
2. After about 35 miles, take GA-316 East towards Lawrenceville/Athens
3. Take the Sugarloaf Parkway Exit off of GA-316 East
4. Turn Right onto Sugarloaf Parkway
5. The entrance to Scientific Atlanta is on your right at the first traffic light you come to.
6. Follow signs for visitor parking and let the receptionist know that Michael Shannon is expecting you.

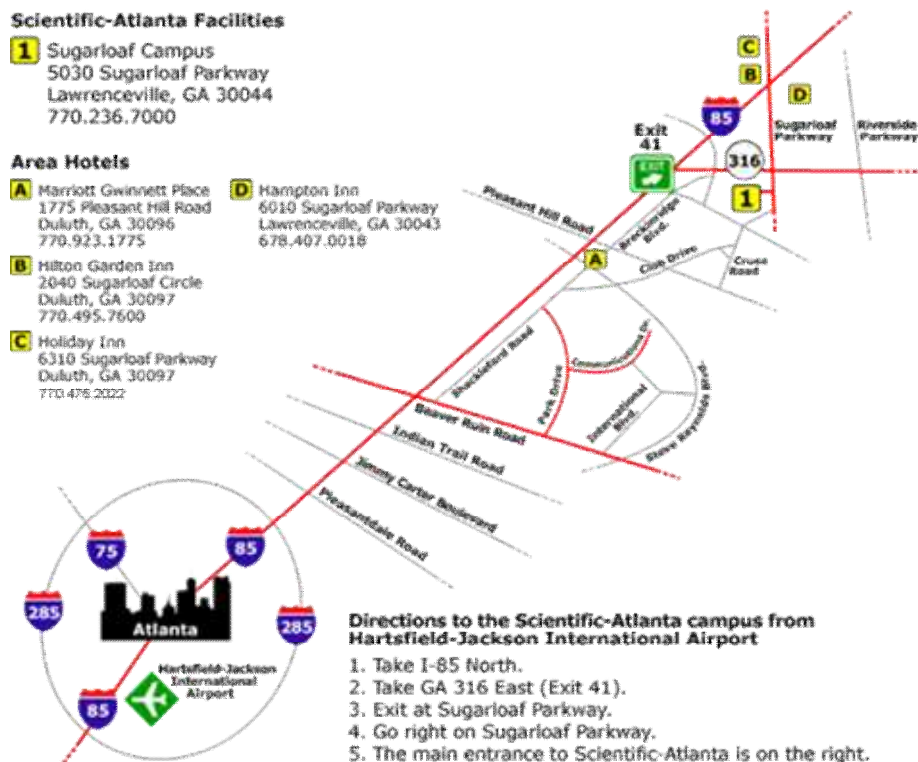


Figure 1: Map from ATL to Scientific Atlanta, Sugarloaf campus

### 3 Local Hotels

There are 4 recommended local hotels within 5-10 driving minutes from the Sugarloaf campus. The following hotels have special Scientific Atlanta rates, so please mention that you are coming to a meeting at Scientific Atlanta when you book your room to receive that rate.

#### Hilton Garden Inn

2040 Sugarloaf Circle, Duluth, GA

+1 770-495-7600

<http://www.hiltongardeninn.com/en/gi/hotels/index.jhtml?ctyhocn=ATLGSGI>

#### Hampton at Sugarloaf

6010 Sugarloaf Parkway, Lawrenceville, Georgia 30043-8125

+1 678-407-0018

[http://hamptoninn.hilton.com/en/hp/hotels/maps\\_directions.jhtml?jsessionid=225YGLRN2BFQQCSGBJC222Q?ctyhocn=ATLDMHX](http://hamptoninn.hilton.com/en/hp/hotels/maps_directions.jhtml?jsessionid=225YGLRN2BFQQCSGBJC222Q?ctyhocn=ATLDMHX)

#### Holiday Inn

Gwinnett Center

6310 Sugarloaf Parkway, Duluth, GA 30097

+1 770-476-2022

<http://www.ichotelsgroup.com/h/d/hi/1/en/direction/atldu>

#### Marriott Gwinnett Place

1775 Pleasant Hill Road, Duluth, GA 30096

+1 770-923-1775

<http://www.marriott.com/dpp/PropertyPage.asp?MarshaCode=ATLGP>

### 4 General US/Lawrenceville Information

#### 4.1 Passports and Visas

All foreign visitors entering the United States (US) must have a valid passport. Visitors from countries **whose citizens require a visa should at the earliest time and well in advance of travel apply for a visa at a US Embassy or consulate.** The following provides information relating to entry into the U.S.

#### US ENTRY FOR NONIMMIGRANTS

The US State department issued a detailed update of the current Visa Policy. Click on the link below for complete information.

[US State Dept. Visa Policy Update - 3/1/05](#)

**For assistance with your visa, visit the following websites:**

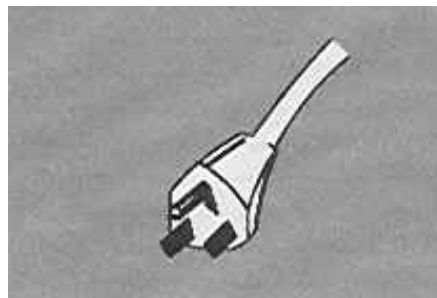
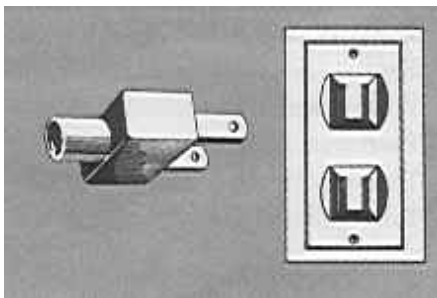
International Visitors Office site: <http://www.nationalacademies.org/visas>

Official information on the visa application process: <http://travel.state.gov/visa>

Visa wait times are available at: [http://travel.his.com/visa/tempvisitors\\_wait.php](http://travel.his.com/visa/tempvisitors_wait.php)

## 4.2 Electrical Appliances

Throughout the U.S. electrical appliances operate from 120V, 60Hz. power supplies with plugs as shown below. It is suggested guests bring their own power converters and wall plug adapters to allow use of international appliances. Hotels typically provide irons, ironing boards and hair dryers in the hotel rooms, so there is no need to bring these items with you.



## 4.3 Climate

March temperature and precipitation averages in the Lawrenceville area are given in the table below:

	March
Average Max Temperature	63°F/17.2°C
Average Minimum Temperature	38°F/3.3°C
Average Precipitation	5.5"/13.97cm

## 4.4 Contact Point

To register to attend the meeting, or with questions, please contact:

Mr. Michael Shannon  
Scientific Atlanta, A Cisco Company  
5030 Sugarloaf Parkway  
Lawrenceville, GA 30044  
E-mail: [Michael.Shannon@sciatl.com](mailto:Michael.Shannon@sciatl.com)  
Office: +1 (770) 236-1518  
Mobile: +1 (678) 982-3837

**Please e-mail Michael by Monday, March 3, 2008 if you plan to attend.**