

ITU-T Rapporteur and Editor Tutorial

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Overview of WTSA Resolutions and A-Series Recommendations: A Rapporteur/Editor perspective

Gary Fishman

Pearlfisher International

TSAG Chairman (1996-2008)

Overview of the Overview

- WTSA-08 approved 49 new and revised Resolutions
- There are 12 A-series Recs
- Following slides summarize those that are most pertinent to Rapporteurs and Editors
 - This Overview only notes the few key points on each that are pertinent to Rapporteurs/Editors (not meant to be a comprehensive analysis)

WTSA Resolution 1

Rules of procedure of the ITU-T

- Chairmen of meetings may invite individual experts as appropriate (§2.3.1)
- How Questions are proposed and approved (Section 7)
- SELECTION of TAP or AAP (Section 8)
- TAP procedures (Section 9)

WTSA Resolution 31

Admission of Associates

- Through references to the ITU Convention:
 - Associates are not included in the list of Sector Members
 - Associates can participate in one SG without taking part in any decision-making or liaison activity of that SG
 - Cannot be a Liaison Rapporteur
 - Can submit AAP Last Call comments but not Additional Review comments

Plenipot Resolution 169

Admission of academia, universities and their associated research institutions

- Participate in the work of the Sector (greater than Associate rights)
- They are not members (similar to Associates)
- No role in decision-making, including adoption of Resolutions or Recommendations

Recommendation ITU-T A.1

Work methods for SGs of ITU-T (1)

- SG meetings: frequency; notification; work on a continuous basis disassociated from WTSA interval
- The “patent/copyright question” (§1.4.6: at SG; §2.3.3.12: at RG)
- Liaison statements
- Preparation of reports
- Joint Coordination Activity (JCA)

Recommendation ITU-T A.1

Work methods for SGs of ITU-T (2)

- Definitions (e.g., annex, appendix, amendment, corrigendum, normative reference)
- Roles of rapporteurs and editors
- Submission and processing of Contributions and Temporary Documents (TDs)
 - Deadlines and consequences
 - Implicit understanding of ITU right to use, publish, incorporate in Recs

Recommendation ITU-T A.2

Presentation of contributions

- Guidelines on:
 - Format
 - Size
 - Acceptable contents of contributions
 - Structure
 - Numbering
 - Figures
 - References
 - Revisions

Recommendation ITU-T A.4

Communication with Forums and Consortia

- Establishment according to who initiates contact
- Exchange of communication statements (liaisons)
- Criteria for A.4 qualification
- Copyright arrangements to be mutually agreed

Recommendation ITU-T A.6

Cooperation and info exchange with SDOs

- Establishment according to who initiates contact
- Exchange of communication statements (liaisons)
- Criteria for A.6 qualification
- Copyright arrangements to be mutually agreed

Recommendation ITU-T A.5

Including references to documents of other organizations in ITU-T Recommendations

- Purpose of incorporation by reference
- Covers normative and non-normative references
- Criteria for A.5 qualification
- Required “A.5 Justification” documentation prior to CONSENT and DETERMINATION

Recommendation ITU-T A.7

Focus Groups: Working methods and procedures

- Purpose, authorities and limitations of Focus Groups for fast, focused work
- Can include non-ITU members
- Sets its own work methods, can use TIES but no TSB support or funding
- Follows ITU-T Patent Policy
- Does not produce Recommendations

Recommendation ITU-T A.8

Alternative Approval Process

- For Recommendations that do not have policy or regulatory implications, or where there is a doubt
- Recs do not require formal consultation of MSs for approval
- SG or WP can initiate AAP
- Possible Work Flow: Last Call → Additional Review → Study Group
- Now used for about 95% of all Recs

Recommendation ITU-T A.13

Supplements to ITU-T Recommendations

- Information that is illustrative or supplementary to Recommendations
 - ➔ Sufficient need for information on long-term basis
- Non-normative
 - ➔ Not essential to implementation or understanding of Recommendation
- Approved by agreement of SG or TSAG

Recommendation ITU-T A.23

Collaboration with ISO and IEC

- Detailed procedures to develop, approve and publish common text standards between ITU-T and ISO/IEC JTC1
- Has been primarily for work within ITU-T SG 17 on data networks and information technology



Thank you

Mr. Gary Fishman
PEARLFISHER INTERNATIONAL
Tel: +1 732 778-9572
Fax: +1 732 583-3051
gryfishman@aol.com
Skype: gryfishman

Additional Information

Doc.	Link
WTSA Res 1	http://www.itu.int/dms_pub/itu-t/opb/res/T-RES-T.1-2008-MSW-E.doc
WTSA Res 31	http://www.itu.int/dms_pub/itu-t/opb/res/T-RES-T.31-2008-MSW-E.doc
Rec ITU-T A.1	http://www.itu.int/rec/T-REC-A.1-200810-I/dologin.asp?lang=e&id=T-REC-A.1-200810-I!!MSW-E&type=items
Rec ITU-T A.2	http://www.itu.int/rec/T-REC-A.2-200810-I/dologin.asp?lang=e&id=T-REC-A.2-200810-I!!MSW-E&type=items
Rec ITU-T A.4	http://www.itu.int/rec/T-REC-A.4-200206-I/dologin.asp?lang=e&id=T-REC-A.4-200206-I!!MSW-E&type=items
Rec ITU-T A.5	http://www.itu.int/rec/T-REC-A.5-200111-I/dologin.asp?lang=e&id=T-REC-A.5-200111-I!!MSW-E&type=items
Rec ITU-T A.5 justification TD e-tool	Bottom of page for each Recommendation found in work programme database at http://www.itu.int/ITU-T/workprog/wp_search.aspx
Rec ITU-T A.6	http://www.itu.int/rec/T-REC-A.6-200206-I/dologin.asp?lang=e&id=T-REC-A.6-200206-I!!MSW-E&type=items

Additional Information

Doc.	Link
Rec ITU-T A.7	http://www.itu.int/rec/T-REC-A.7-200810-I/dologin.asp?lang=e&id=T-REC-A.7-200810-I!!MSW-E&type=items
Rec ITU-T A.8	http://www.itu.int/rec/T-REC-A.8-200810-I/dologin.asp?lang=e&id=T-REC-A.8-200810-I!!MSW-E&type=items
Rec ITU-T A.13	http://www.itu.int/rec/T-REC-A.13-200010-I/dologin.asp?lang=e&id=T-REC-A.13-200010-I!!MSW-E&type=items