

MISSION REQUEST

Please complete this form as soon as you have approval for your mission and return it via e-mail using the "submit form" button available at the bottom of this page

Staff Name

(Last name)

(First name)

Title of the mission

**Place of the mission
(City and Country)**

(City)

(Country)

Dates of the travel

From:

To:

Dates & time of the event

From:

at

To:

at

Full details of the mission

Strategic Goals and objective for the ITU:

(Check corresponding box or complete point 6.)

1. Ensuring cooperation and coordination among the membership (re: WRC, RA, RAG, RRB);
2. Processing of space and terrestrial notices and other related activities;
3. Producing Recommendations on radiocommunication services (eg: SG meetings and CPM);
4. Disseminating information and know-how on radiocommunication issues;
5. Providing support and assistance to the membership (eg: assistance to members, liaison/support for development activities, Seminars);
6. Other.
(Please specify)

Are lodging and/or meals (lunch and/or dinner) officially provided free of charge?

Yes

No

If Yes specify

Is official transport to/from airport provided?

Yes

No

If Yes specify

**Cost recovery from Organiser
(please specify name and address)**

**Other necessary
information**

Prior to departure, please call the medical service on 022-730 5397 in order to check:

- a) if your vaccinations are up to date
- b) if you need to get malariaphylaxis
- c) if you need to get a medical kit

Submit Form