



INTERNATIONAL TELECOMMUNICATION UNION

Radiocommunication Bureau

T E L E F A X

Place des Nations
CH-1211 Geneva 20
Switzerland

Telephone +41 22 730 51 11
Telefax Gr3: +41 22 733 72 56
Gr4: +41 22 730 65 00

Date: 5 July 2007 Time: Page 1/5 Ref: 01CP(IAP)O-2007-001478

To: Multi-address
See list.

Fax:

From: V. Timofeev, Director BR
Contact: Fabio Leite, BR/IAP

For your reply:

E-Mail: fabio.leite@itu.int

Fax: +41 22 730 5785 Tel: +41 22 730 5940

Subject: Information Meeting on WRC-07 for African Countries (28-31 August 2007)

DEST.: ALG, AGL, BEN, BOT, BFA, BDI, CME, CPV, CAF, TCD, COM, COD, COG, CTI, DJI, EGY, GNE, ERI, ETH, GAB, GMB, GHA, GUI, GNB, KEN, LSO, LBR, MDG, MWI, MLI, MTN, MAU, MRC, MOZ, NMB, NGR, NIG, RRW, STP, SEN, SEY, SRL, LBY, SOM, AFS, SDN, SWZ, TZA, TGO, TUN, UGA, ZMB, ZWE

Ref.: Our Fax 01CP(IAP)/O-2007-001419 dated 27 June 2007

Dear Madam, Dear Sir,

1 Further to our fax referenced above, inviting your Administration to attend the Information Meeting on WRC-07 for African countries, we would like to inform you that, upon request from the African Telecommunication Union (ATU), and in spite of various constraints, the ITU Radiocommunication Bureau has given a favourable consideration to the extension of the meeting which will now be held from **28 to 31 August 2007**.

The list of the main issues to be considered at the meeting, in accordance with the requirements set forth during the meeting of the African Group held in Abuja, Nigeria from 25 to 29 June 2007, is contained in **Annex 1**.

2 Your Administration is invited to attend the Information Meeting and to nominate representatives by completing the attached Registration Form in **Annex 2** to this letter. It would be much appreciated if the names of the participants your Administration intends to send could be communicated to the Radiocommunication Bureau **before 30 July 2007**.

3 The cost of travel and stay in Geneva should normally be the responsibility of the administration concerned.

4 In recognition of the difficulty faced by the least developed countries (LDC), the BR, within its limited resources, will offer one fellowship per LDC Administration, covering return travel and per diem upon official request from the Administration or Organization concerned. Applications for ITU fellowships should be submitted by **30 July 2007** with the duly completed form attached in **Annex 3**.

5 Visas - Citizens of some countries are required to obtain a visa in order to enter Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country. In the case where no such office is in your country, requests should be made in the office closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or organization concerned, approach the competent Swiss authorities to facilitate the delivery of the visa.

All visa support requests must be made via an official letter from the Member State or Observer Organization. This letter must be submitted together with the completed delegate registration form and a copy of the passport attached thereto.

In addition, the following information should be contained in the letter:

Name of Delegate

Date of birth

Passport number, issuance and expiry dates

All of the above-mentioned information should be faxed to the WRC-07 Delegate Registration Service, ITU, Office V.434, Attention: Mrs. Linda Kocher, fax number: +41 22 730 6600.

Please note that the Union needs at least two weeks to process all visa support requests.

6 Delegates attending ITU conferences and meetings may benefit from special terms in a number of hotels in Geneva. The list can be consulted on the following site:
<http://www.itu.int/travel/>.

Yours faithfully,



V. Timofeev,
Director, BR

Annex 1



WRC-07 AFRICAN INFORMATION MEETING
(Geneva, 28-31 August 2007)



List of main issues for consideration

- Status of the preparation of WRC-07
- Presentation of main issues of the Director's Report (§ 7.1)
- Space science services and other issues (§§1.2, 1.3, 1.20, 1.21)
- Presentation of issues A to J of §7.1, and §7.2
- Presentation of the positions of the Regional Groups on specific agenda items (§§1.4, 1.9, 1.10, 1.12, 1.13)
- ATU review and discussion of specific agenda items
- Finalization of African Common Proposals
- Organization of the African Group towards WRC-07

Notes:

- 1) The detailed programme will be available soon on the ITU website:
(<http://www.itu.int/ITU-R/go/wrc-07-atu-2908>)
- 2) The relevant Regional Groups (APT, CEPT, CITEL, RCC and the Arab Group) are invited to present their positions/proposals/reasons during the meeting and to participate in the discussions.
- 3) The finalization of the African Common Proposals is foreseen to take place during the last day of the meeting, under the coordination of ATU.



WRC-07 AFRICAN INFORMATION MEETING
(Geneva, 28-31 August 2007)



Registration Form
(CAPITAL LETTERS)

1. Mr. Mrs. Miss	_____	_____
	(family name)	(first name)
2. Accompanied by (Family Member)	_____	
3. Country	_____	

4. Representation

Name of the Administration and/or Organization _____

5. Official address	_____ _____	
TEL:	FAX:	E-MAIL:

7. HOTEL RESERVATION

HOTEL NAME: _____

Single / double room _____ for double booking, I will share with _____

Check-in / Check out Date (mm/dd) ____/____

8. Date of Arrival	TIME OF ARRIVAL	FLIGHT NO.
_____	_____	_____
Date of Departure	TIME OF DEPARTURE	FLIGHT NO.
_____	_____	_____

Date: _____	Signature: _____
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To be returned duly completed to (one form per participant)

International Telecommunication Union
Radiocommunication Bureau
Place des Nations
CH-1211 Geneva 20

Fax +41 22 730 66 00



WRC-07 INFORMATION MEETING (Geneva, 28-31 August 2007)



Please return to: Head Fellowships Service
ITU
Place des Nations
CH – 1211 Genève 20 (Switzerland)

Tel: +41 22 730 5488
Fax : +41 22 730 5778
marijana.lee@itu.int

WOMEN CANDIDATES ARE ENCOURAGED

FELLOWSHIP REQUEST TO BE SUBMITTED BY 15 July 2007
(PLEASE PRINT/TYPE CLEARLY)

Country: _____ Administration/Organization _____

CANDIDATE'S PERSONAL DETAILS:

Family name: Ms./Mrs./Mr. _____ Given name(s) _____

Present post (job title): _____

Professional mailing address: _____

Telephone: _____ Fax: _____

E-mail (print clearly) _____

PASSPORT INFORMATION:

Place and date of birth: _____

Nationality: _____ Passport number: _____

Date passport issued _____ Place of issue: _____

Valid until (date): _____

CONDITIONS: Fellowships are awarded under the following conditions:

1. One fellowship per eligible country
2. A round trip air ticket in economy class from country of origin to venue by the most direct & economical itinerary
3. A daily allowance to cover cost of board/lodging and miscellaneous expenditure
4. It is imperative that participants awarded ITU fellowships be present from the first day and that they participate during the entire fellowship period.

Place, date & signature of fellowship candidate _____

**TO VALIDATE THE FELLOWSHIP REQUEST, NAME AND SIGNATURE OF RESPONSIBLE ADMINISTRATION
OFFICIAL MUST BE COMPLETED BELOW, WITH THE OFFICIAL STAMP**

Name and title of official in block capitals: _____

Signature of certifying official

_____ Date: _____