



Radiocommunication Bureau (BR)

Circular Letter
CR/492

Geneva, 12 October 2022

To Administrations of Member States of the ITU

Subject: **Guidelines for notification of frequency assignments to terrestrial services**

Following inquiries from some administrations and ITU-R sector members concerning reference documents on notification of frequency assignments and allotments for terrestrial services, the Radiocommunication Bureau (BR) is pleased to inform the Membership that the main documents specifying notification formats and characteristics to be submitted are the Notification Guidelines.

These Notification Guidelines are based on Appendix 4 to the Radio Regulations and provide comprehensive and up-to-date information regarding the submission of notices for terrestrial services. They are available on the ITU website at the following address:

<https://www.itu.int/en/ITU-R/terrestrial/tpr/Pages/Notification.aspx>

These guidelines supersede the information contained in the previously published Circular Letters listed in the Annex to this Circular Letter. The guidelines are kept updated by the BR following the relevant decisions of world and regional radiocommunication conferences, as well as the rules of procedures adopted by the Radio Regulations Board.

Administrations of the Member States are invited to regularly consult these guidelines with a view to obtaining the most recent information concerning the notification process of terrestrial services. The BR will inform the Membership about any changes in the guidelines through the above-mentioned website.

The BR remains at the disposal of your Administration for any clarification you may require with respect to the subject covered in this Circular Letter.

Mario Maniewicz
Director

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- Administrations of Member States of ITU
- Members of the Radio Regulations Board

Annex

BR circular letters concerning notification of terrestrial services and the relevant notification guidelines

The Table below contains the list of circular letters that were superseded by the relevant Notification Guidelines.

Circular Letter		Notification guidelines	
No, date	title	title	Date of last update
CR/118 , 31.03.1999 CR/270 , 29.03.2007 CR/289 , 24.07.2008	Forms of notice and file formats for electronic notification of frequency assignments to stations in the fixed, mobile and other terrestrial services (excepting the broadcasting service in the LF/MF and VHF/UHF bands) - Parts 1 and 2	Guidelines for the submission and notification of frequency assignments and allotments to stations in the fixed, mobile and other terrestrial services (except the broadcasting service in the LF/MF and VHF/UHF bands)	January 2021
CR/120 ¹ , 31.03.1999	Forms of notice and formats for electronic notification of VHF/UHF television and VHF sound broadcasting assignments	Guidelines for VHF/UHF submissions related to terrestrial broadcasting services (outside the frequency and geographical scope of the GE06 Agreement)	July 2020
CR/125 , 30.07.1999	Forms of notice and formats for electronic notification of LF/MF sound broadcasting assignments	Guidelines submission and notification of notices relating to the GE75 and RJ81 Agreements	March 2014
CR/261 , 03.08.2006	File formats for submission of electronic notices related to assignments of terrestrial services other than broadcasting in the planning area and bands governed by the Regional Agreement relating to the planning of the digital terrestrial broadcasting service in Region 1 (parts of Region 1 situated to the west of meridian 170° E and to the north of parallel 40° S, except the territory of Mongolia) and in the Islamic Republic of Iran, in the frequency bands 174-230 MHz and 470-862 MHz (Geneva, 2006)	Guidelines for GE06 submissions related to terrestrial services other than broadcasting	December 2016

¹ It is noted that the data item "Directivity of Antenna" in CR/120 was not obligatory for notification. This rule was changed in 2019 and superseded by the notification guidelines, which made this data item mandatory when submitting VHF/UHF television and VHF sound broadcasting assignments.

CR/262 , 11.08.2006	File formats for submission of electronic notices related to analogue and digital broadcasting assignments/allotments for the application of Article 4 and 5 of the Regional Agreement relating to the planning of the digital terrestrial broadcasting service in Region 1 (parts of Region 1 situated to the west of meridian 170° E and to the north of parallel 40° S, except the territory of Mongolia) and in the Islamic Republic of Iran, in the frequency bands 174-230 MHz and 470-862 MHz (Geneva, 2006)	Guidelines for GE06 submissions related to terrestrial broadcasting services	July 2020
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