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| INTERNATIONAL TELECOMMUNICATION UNION | sigleITU |

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| *Radiocommunication Bureau**(Direct Fax N°. +41 22 730 57 85)* |

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| Circular Letter**CR/319** | 23 November 2010 |

**To Administrations of Member States of ITU**

**Subject**: Application of Article 12 of the Radio Regulations

 1) Closing date for receipt of high frequency broadcasting schedules for the season A11 (27 March 2011 – 30 October 2011)

 2) Regional coordination meeting, 2011

**To the Director-General**

Dear Sir/Madam,

# 1 Closing date of receipt of HF broadcasting schedules for the season A11

1.1 In accordance with provision No. 12.31 of the Radio Regulations, I wish to inform you that the Radiocommunication Bureau has set **16 January 2011** as the closing date for the receipt of the HFBC schedules for the season A11.

1.2 In order to issue the first tentative schedule (A11T1) and dispatch it to subscribers two months ahead of the implementation date (No. 12.34 of the Radio Regulations), administrations and authorized organizations are urged to send in their tentative schedules

**before the closing date and, if possible, before 19 December 2010.**

1.3 Requirements are to be submitted by administrations or authorized organizations, such as broadcasters. In the latter case, administrations that have not yet advised the Bureau, shall do so in writing, stating the names of the authorized organizations, their three-letter code for ease of identification and the scope of the authorizations (see No. 12.1 of the Radio Regulations); otherwise the requirements will not be accepted by the Bureau.

1.4 Requirements must be **in electronic format only**, and submitted via the **WISFAT** ([http://www.itu.int/ITU-R/go/wisfat](http://www.itu.int/ITU-R/go/wisfat%20/terrestrial/pub-reg/wisfat/index.html) )web interface for submission of frequency assignments/allotments (terrestrial services) in accordance with Circular Letters [CR/297](http://www.itu.int/md/R00-CR-CIR-0297/en) and [CR/308](http://www.itu.int/md/R00-CR-CIR-0308/en).

1.5 A document describing the file format for submission of HFBC requirements in accordance with Article 12 of the Radio Regulations is available for download from the webpage: http://www.itu.int/ITU-R/terrestrial/broadcast/hf/index.html (in the HF broadcasting section of terrestrial services).

1.6 The foreseen dates of dispatch to subscribers of the CD-ROMs containing the updated schedule are indicated in **Annex 1** together with the dates by which updated schedules need to be received by the Bureau in order to be incorporated.

1.7 The Bureau wishes to emphasize that submission of requirements before the closing date is necessary in order to obtain a complete and accurate tentative schedule together with compatibility analysis for effective coordination process.

# 2 Regional coordination meeting

2.1 The Bureau has been informed of a joint ABU-HFC and HFCC/ASBU coordination meeting in February 2011 (further information is available on the meeting’s webpage: <http://www.hfcc.org/A11.phtml> ). Administrations are encouraged to participate in the meeting, which has proved effective in coordinating HFBC schedules among all HF users. For additional information please contact the regional coordination groups:

• Arab States Broadcasting Union (ASBU): http://www.asbu.net

• Asia-Pacific Broadcasting Union – High Frequency Coordination (ABU-HFC): http://www.abu.org.my

• High Frequency Coordination Conference (HFCC): http://www.hfcc.org

 Yours faithfully,

 Valery Timofeev
 Director, Radiocommunication Bureau

**Annex**: 1

Distribution:

– Administrations of Member States of ITU

– Members of the Radio Regulations Board

Annex 1

HFBC Schedule on CD-ROM – A11 (27 March 2011 – 30 October 2011)

List of editions and closing dates for submissions

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| Schedule title | Date of edition | Date limit for submissions |
| A11 Tentative 1(A11T1) | End of January 2011 | 16 January 2011 |
| A11 Tentative 2(A11T2) | End of February 2011 | 13 February 2011 |
| A11 Schedule 1(A11S1) | End of March 2011 | 13 March 2011 |
| A11 Schedule 2(A11S2) | End of May 2011 | 15 May 2011 |
| A11 Schedule 3(A11S3) | End of July 2011 | 17 July 2011 |
| A11 Final(A11F) | End of November 2011  | 13 November 2011 |

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