



Radiocommunication Bureau (BR)

Administrative Circular
CACE/995

21 September 2021

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of the Radiocommunication Study Group 4
and ITU Academia**

Subject: **Meeting of Radiocommunication Study Group 4 (Satellite services),
E-meeting, 5 November 2021**

1 Introduction

This Administrative Circular complements the information provided in Administrative Circular [CACE/989](#). Due to the continued exceptional circumstances caused by the Coronavirus ([COVID-19](#)) outbreak, the ITU Member States were consulted through Administrative Circular CACE/989, on two aspects, namely whether the meeting of Study Group 4 may be convened fully electronically (virtual meeting / remote participation only) on the planned date of 5 November 2021 and whether this meeting can be conducted exceptionally in English only. The deadline for the submission of responses to these two consultations was 11 September 2021.

2 Outcome of the consultation process

The objective of this Administrative Circular is to report on the outcome of these two consultations.

The Study Groups Department of the Radiocommunication Bureau has not received any objection to convene the meeting of Study Group 4 as a virtual meeting on 5 November 2021. The meeting of Study Group 4 will therefore be convened as a virtual meeting.

The Study Groups Department of the Radiocommunication Bureau has received a request to conduct the virtual meeting of Study Group 4 in the six official languages of the Union. The meeting of Study Group 4 on 5 November 2021 will therefore be conducted in the six official languages of the Union.

For further questions relating to this Administrative Circular, please contact Mr Nelson Malaguti, Study Group 4 Counsellor, at nelson.malaguti@itu.int.

Mario Maniewicz
Director