



Radiocommunication Bureau (BR)

Administrative Circular
CACE/957

2 October 2020

**To Administrations of Member States of the ITU, Radiocommunication Sector Members,
ITU-R Associates participating in the work of the Radiocommunication Study Group 4
and ITU Academia**

Subject: **Meeting of Radiocommunication Study Group 4 (Satellite Services),
E-meeting, 6 November 2020**

1 Introduction

This Administrative Circular complements the information provided in Administrative Circular [CACE/950](#) and its Corrigendum 1. Due to the continued exceptional circumstances caused by the Coronavirus ([COVID-19](#)) outbreak, the ITU Member States were consulted through Corrigendum 1 to Administrative Circular CACE/950, on two aspects, namely whether the meeting of Study Group 4 may be convened fully electronically (virtual meeting / remote participation only) on the planned date of 6 November 2020 and whether this meeting can be conducted exceptionally in English only. The deadline for the submission of responses to these two consultations was 30 September 2020.

2 Outcome of the consultation process

The objective of this Administrative Circular is to report on the outcome of these two consultations.

The Study Groups Department of the Radiocommunication Bureau has not received any objection to convene the meeting of Study Group 4 as a virtual meeting on 6 November 2020. The meeting of Study Group 4 will therefore be convened as a virtual meeting.

The Study Groups Department of the Radiocommunication Bureau has not received any objection to conduct the virtual meeting of Study Group 4 exceptionally in English only. The meeting of Study Group 4 on 6 November 2020 will therefore be conducted exceptionally in English only.

For further questions relating to this Administrative Circular, please contact Mr Nelson Malaguti, Study Group 4 Counsellor, at nelson.malaguti@itu.int.

Mario Maniewicz
Director