



Radiocommunication Bureau

(Direct Fax N°. +41 22 730 57 85)

Administrative Circular
CACE/235

30 November 2001

**To Administrations of Member States of the ITU and
Radiocommunication Sector Members participating in the
work of the Radiocommunication Study Groups and the Special
Committee on Regulatory/Procedural Matters**

Subject: Meeting of Radiocommunication Study Group 6 (Broadcasting services)

1 Introduction

At the meeting of Study Group Chairmen and Vice-Chairmen (3 and 4 September 2001) the date for the meeting of Study Group 6 was decided. This meeting will take place in Geneva on 25 and 26 March 2002, after the meetings of Working Parties 6A, 6E, 6M, 6P, 6Q, 6R, 6S and Task Groups 6/7, 6/8 and [6/9] (see Circular Letter 6/LCCE/14 dated 19 November 2001).

The meeting will be held in the ITU Headquarters, Geneva. Services directly connected with meeting activities, such as delegate registration, document distribution, etc. will be located in the vicinity of the meeting rooms. The opening session will take place at 09:30 hours and registration of delegates will start at 08:30 hours on 25 March 2002.

2 Programme of the meeting

The allocation of Questions assigned to Study Group 6 is listed in Annex 1 to Circular Letter 6/LCCE/14.

The draft agenda for the meeting of Study Group 6 is contained in Annex 1. Contributions from participants will be processed in accordance with Resolution ITU-R 1-3.

2.1 Adoption of draft Recommendations at the meeting (§ 10.2.1 of Resolution ITU-R 1-3)

No draft Recommendations are proposed for adoption by the Study Group at its meeting in accordance with § 10.2.1 of Resolution ITU-R 1-3.

2.2 Adoption of draft Recommendations by a Study Group by correspondence (§ 10.2.2 of Resolution ITU-R 1-3)

The procedure described in § 10.2.2 of Resolution ITU-R 1-3 concerns draft new or revised Recommendations which are not specifically included in the agenda of a Study Group meeting or for which there was insufficient time for their preparation in the working languages prior to the meeting.

In accordance with this procedure, draft new and revised Recommendations prepared during the meetings of Working Parties 6A, 6E, 6M, 6P, 6Q, 6R, 6S, Task Group 6/7 and [Task Group 6/9], held immediately before the Study Group meeting will be submitted to the Study Group. After due consideration, the Study Group may decide to seek adoption of these draft Recommendations by correspondence. At the meeting, the Study Group shall also decide on the approval procedure for each draft Recommendation in accordance with § 10.3.3 of Resolution ITU-R 1-3.

Immediately after the Study Group meeting, the draft Recommendations for which adoption by correspondence is sought will be circulated for consideration by all Member States and Sector Members participating in the work of Study Group 6. The period for Study Group consideration by correspondence shall extend for at least 2 months following the circulation of the draft Recommendations and shall end after the texts of the draft Recommendations have been available in the working languages for at least 4 weeks. If no objections from Member States are received during the period for Study Group consideration, the draft Recommendations shall be considered to be adopted by the Study Group.

The procedure for the approval of each draft Recommendation will then be initiated according to § 10.3 of Resolution ITU-R 1-3. However, should any unresolved objection from Member States remain, the text in question will either be submitted to the next Radiocommunication Assembly or referred back to the relevant Study Group/Working Party/Task Group for further study the resulting action depending on the priority of the topic as described in § 10.2.2.7 of Resolution ITU-R 1-3.

If, at its meeting, a Study Group decides that a draft Recommendation resulting from the study of a Question identified as suitable for the Alternative Approval Procedure (AAP) has no policy or regulatory implications, the approval process of Resolution ITU-R 45 may be applied. In such a case, the draft Recommendation should be considered for adoption using the consultation procedure described above. Once adopted by this procedure, such a Recommendation shall then be considered approved in accordance with Resolution ITU-R 45.

In accordance with § 2.19 of Resolution ITU-R 1-3, Annex 2 to this Circular contains a list of topics to be addressed at the Working Parties' and Task Group's meetings just prior to the Study Group meeting, and for which draft Recommendations may be developed.

3 Participation

In order to make the necessary arrangements, it is requested that the intended participation of your representative(s) be advised not later than one month before the opening of the meeting, by means of the annexed form (Annex 3) (to be photocopied as required). For hotel accommodation see Administrative Circular CA/87 dated 6 September 2000.

4 Visa requirements

We would remind you that citizens of some countries are required to obtain a visa in order to enter and spend any time in Switzerland. The visa must be requested and obtained from the office (embassy or consulate) representing Switzerland in your country or, if there is no such office in your country, from the one that is closest to the country of departure. If problems are encountered, the Union can, at the official request of the administration or company you represent, approach the competent Swiss authorities in order to facilitate delivery of the visa. Any such request must specify the name and functions of the individual(s) for whom the visa(s) is/are requested and be accompanied by a copy of the approved registration form approved for the ITU conference or meeting in question.

Robert W. Jones
Director, Radiocommunication Bureau

Annexes: 3

Distribution:

- Administrations of Member States and Radiocommunication Sector Members
- Chairmen and Vice-Chairmen of Radiocommunication Study Groups and Special Committee on Regulatory/Procedural Matters
- Chairman and Vice-Chairmen of the Conference Preparatory Meeting
- Members of the Radio Regulations Board
- Secretary-General of the ITU, Director of the Telecommunication Standardization Bureau, Director of the Telecommunication Development Bureau

ANNEX 1

Draft agenda for the meeting of Radiocommunication Study Group 6

(Geneva, 25-26 March 2002)

- 1** Opening of the meeting
- 2** Approval of the agenda
- 3** Appointment of the Rapporteur
- 4** Appointment of the Editorial Group
- 5** Chairman's report
- 6** Results of the meetings of ITU-R SG 6 Steering Committee (Geneva, 13 and 21 March 2002).
- 7** Reports of Working Parties and Task Groups
- 8** Consideration of new and revised Recommendations
- 8.1** Recommendations where notice of intention to seek adoption was given (see Resolution ITU-R 1-3, § 10.2.1)
 - adoption of text by the Study Group
 - decision on approval procedure to be followed
 - compliance with Annex 1 of Resolution ITU-R 1-3, if required
- 8.2** Recommendations where notice was not given (see Resolution ITU-R 1-3, § 10.2.2)
 - decision to seek adoption
 - decision on eventual approval procedure to be followed
 - compliance with Annex 1 of Resolution ITU-R 1-3, if required
- 8.3** Recommendations suitable for the Alternative Approval Procedure of Resolution ITU-R 45
- 8.4** Update of Recommendations under Resolution ITU-R 44
- 9** Status of Handbooks, Questions, Recommendations, Reports, Opinions, Resolutions and Decisions
- 10** Preparations for the CPM-02
- 11** Preparations for the RA-03
- 12** Preparations for the WRC-03
- 13** Liaison with other Study Groups and international organizations
- 14** Establishment of the Editorial Group working by correspondence
- 15** Schedule of meetings
- 16** Any other business

A. MAGENTA
Chairman, Radiocommunication Study Group 6

ANNEX 2

Topics to be addressed at meetings of Working Parties 6A, 6E, 6M, 6P, 6R, 6Q, 6S and Task Group 6/7 held immediately prior to the meeting of Study Group 6 and for which draft Recommendations may be developed

Working Party 6A

- Vertical ancillary data mapping for serial digital interface
- Data structure for DV-based audio, data and compressed video at data rates of 25 and 50 Mbit/s
- Data structure for transmission of audio, data and compressed video in systems registered as DVCAM

Working Party 6E

- System for digital sound broadcasting in the broadcasting bands below 30 MHz (possible draft revision of Recommendation ITU-R BS.1514, see § 14 of Document 6E/157, Co-Chairmen, Working Party 6E Report)
- Characteristics of radiated signals of conventional television systems (possible draft revision of Recommendation ITU-R BT.470-6)
- Enhanced compatible widescreen television based on conventional television system (possible draft revision of Recommendation ITU-R BT.1118-1)

Working Party 6M

- Terrestrial return channel for interactive broadcast services operating in the VHF/UHF broadcast band

Working Party 6P

- Enhanced SECAM TV transmission systems
- Characteristics of conventional television systems (possible draft revision of Recommendation ITU-R BT.470-6)

Working Party 6R

- High-definition television (HDTV) recording (possible draft revision of Recommendation ITU-R BR.1375-1)
- Recording and archival of sound programs in the form of data files, based on Recommendation ITU-R BR.1352
- Standards for the international exchange of programmes on film for television use (possible draft revision of Recommendation ITU-R BR.265-8)

Working Party 6Q

- Objective measurement of video quality using wavelet transform

Working Party 6S

- Methodology for the calculation of the worst-case interference levels between non-geostationary BSS (Sound) Systems using highly elliptical orbits and geostationary satellite networks operating in the band 2 630-2 655 MHz
- Sharing between Region 2 BSS Transmitting space stations and BSS Feeder-Link receiving space stations in the 17.3-17.8 GHz band
- Blockage factors to be considered in sharing and pfd threshold studies in bands shared by terrestrial systems and satellite networks
- Power flux density values for inter-Regional protection of the BSS from the GSO FSS in the band 11.7-12.7 GHz
- Availability performance objectives for digital multiprogramme BSS systems
- Methodologies for calculating aggregate epfd (down) produced by multiple non-GSO FSS systems into a GSO network

Task Group 6/7

- Planning parameters for digital broadcasting at frequencies below 30 MHz.

ANNEX 3



Registration Form ITU-R Meetings Geneva, Switzerland, 4 March - 7 June 2002

Radiocommunication Bureau

I wish to participate in

6/8 4-8/3	6/7 11-13/3	6/9 11-15/3	4A/6S 12/3	6S 13-22/3	6E 14-20/3	6M 18-22/3	6P 18-22/3	6R 18-22/3	6A 19-22/3	6Q 19-22/3	SG 6 25-26/3
4B 3-10/4	9A 3-10/4	9B 3-11/4	9D 4-12/4	4A 8-17/4	9C 10-12/4	SG 9 15-16/4	4-9S 17-25/4	JSG 4+9 26/4	4-7-8-9 30/4 - 8/5	8B 1-7/5	
8D 7-16/5	8A 8-14/5	4-7-8 13-17/5	1-6-8-9 16-24/5	3M 20-31/5	3K 21-30/5	3J 22-31/5	3L 27-29/5	7E 27-30/5	SG 3 3-4/6	6/8 3-7/6	

Mr. Mrs. Ms. Miss:
(family name) (first name)

Accompanied by:
(family name) (first name)

1. REPRESENTATION

Name of Member State:

Head of Delegation Deputy Delegate
(to be completed by representatives of Member States only)

Name of Sector Member:

- Recognized Operating Agencies
- Scientific or Industrial Organizations
- Regional and other International Organizations
- Regional Telecommunication Organizations
- Intergovernmental Organizations Operating Satellite Systems
- Other Entities Dealing with Telecommunication Matters
- United Nations and its Specialized Agencies
- Associate Members

2. OFFICIAL ADDRESS

Name of the Company:

Street address:

City/State/Code/Country:

Business tel.: Fax:

E-mail: In case of emergency:

3. DOCUMENTS English French Spanish

Date: Signature:

For BR Secretariat use only

Approved (if applicable)

Personal Section

Meeting Section

Pigeonhole