Radiocommunication Bureau (BR)

Administrative Circular
CA/271

25 January 2024

To Administrations of Member States of the ITU, Radiocommunication Sector Members and Academia of the ITU

Subject: **Thirty-first meeting of the Radiocommunication Advisory Group (RAG), Geneva, 25 to 27 March 2024**

By means of this Administrative Circular, I wish to announce that the Thirty-first meeting of the Radiocommunication Advisory Group (RAG) will be held at the ITU Geneva headquarters from **25 to 27 March 2024** inclusive.

As stated in Article 11A of the ITU Convention, the RAG is open to representatives of Administrations of Member States and representatives of Sector Members, and to the Chairs of the Study Groups and other groups.

The principal duties of the RAG are, *inter alia*, to review priorities, programmes, operations, financial matters and strategies related to Radiocommunication Assemblies, Study Groups and the preparation of Radiocommunication Conferences, and any specific matters as directed by a conference of the Union, a Radiocommunication Assembly or the Council. The RAG recommends measures to foster cooperation and coordination with other standards bodies, with the Telecommunication Standardization Sector, the Telecommunication Development Sector and the General Secretariat.

The draft agenda has been established in consultation with the Chair of RAG and is contained in the **Annex**.

All documents and administrative information pertaining to the upcoming meeting of the RAG will be posted on the ITU website at https://itu.int/rag as they become available.

Contributions

Contributions should be submitted to the Radiocommunication Bureau (BR) at brrag@itu.int, with a copy to the RAG Chairs and Vice-Chairs (see email addresses indicated on the RAG website).

To ensure the translation of RAG documents in the six languages of the Union, contributions should be submitted by **11 March 2024**. Contributions received after the deadlines will be published in the original language only.

Meeting schedule

The RAG meeting will commence its deliberations at 0930 hours on 25 March.

A detailed time management plan will be posted on the RAG webpage after the deadline for input contributions has passed.

Remote Participation, Interpretation and Webcast

Remote participation will be available during the RAG sessions using the Zoom platform.

Simultaneous interpretation in the six official languages of the Union will also be available.

Sessions will also be webcasted and recorded in the six languages for viewing during and after the meeting, respectively.

Registration

Advance registration is required and will be carried out exclusively online. Participants are required to first complete an online registration request form and subsequently receive registration approval from their Designated Focal Point (DFP) for ITU-R event registration.

Participants will find the necessary information on delegate registration on the RAG website.

General information

Please visit the RAG website at https://itu.int/rag for further information.

The Radiocommunication Bureau remains at your disposal for any questions concerning this Administrative Circular (contact person in the Radiocommunication Bureau: Ms. Joanne Wilson email: joanne.wilson@itu.int)

Mario Maniewicz
Director

Annex: 1

ANNEX

**Draft agenda for the Thirty-first meeting of the
Radiocommunication Advisory Group**

(25 to 27 March 2024)

1   Opening remarks

2   Approval of the agenda

3   Report to the 31st meeting of the Radiocommunication Advisory Group

4   PP-22 related results

5   ITU Council related issues

6   Results of RA-23 and WRC-23 and consequential actions

7   Study Group activities

8   Inter-sector activities

9   Draft Rolling Operational Plans for 2024-2027

10   BR Information System

11   Outreach

12   Appointment of Vice-Chairs of the RAG

13   Date of next meeting

14   Any other business

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