



## Radiocommunication Bureau (BR)

Administrative Circular  
CA/266

9 May 2023

### To Administrations of Member States of the ITU and Radiocommunication Sector Members

Subject: **First session of the Conference Preparatory Meeting (CPM27-1, Dubai (United Arab Emirates), 18-19 December 2023) for the World Radiocommunication Conference 2027 (WRC-27) for the purpose of organizing and coordinating conference preparatory studies for WRC-27 and the subsequent WRC**

#### Introduction

The World Radiocommunication Conference (Sharm el-Sheikh (Egypt), 2019), by its Resolution **812**, recommended to the Council a preliminary agenda for the 2027 World Radiocommunication Conference.

In accordance with Resolution ITU-R 2-8\*, the preparatory studies are to be carried out by a Conference Preparatory Meeting (CPM) which normally holds two sessions during the interval between WRCs. It is envisaged to hold the first session of the CPM for WRC-27 and for the subsequent WRC immediately following WRC-23.

The first session of CPM-27 (CPM27-1) is for the purpose of organizing and coordinating preparatory studies for WRC-27 and for the subsequent WRC based on agenda items which will be proposed by WRC-23. The second session (CPM27-2) will prepare the Report of the CPM to WRC-27.

The Chairmen and Vice-Chairmen of the Radiocommunication Study Groups are invited, in particular, to participate in this first session of CPM-27, with a view to their assisting with the organization of the conference preparatory work within their Study Groups.

#### Date and place of the meeting

The meeting of the first session of CPM-27 will be held in Dubai (United Arab Emirates (UAE)) on 18-19 December 2023, in the Dubai World Trade Centre (DWTC), immediately following the World Radiocommunication Conference 2023 (WRC-23) to be held in the same venue. Registration will commence at 0800 hours and the meeting will commence at 0930 hours on the opening day.

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\* It should be noted that Resolution ITU-R 2-8 is on the agenda of the Radiocommunication Assembly 2023 (RA-23) and could be subject to revision prior to this first session of CPM-27.

## **Programme of the meeting**

The programme of the meeting is contained in a draft Agenda (see Annex).

## **Contributions**

Contributions in response to the work of the first session of CPM-27 are invited, including suggestions for the organization of preparatory studies to be carried out. Participants are encouraged to submit contributions by e-mail to:

[rcpm@itu.int](mailto:rcpm@itu.int)

Contributions will be processed according to the provisions laid down in Resolutions ITU-R 1 and ITU-R 2, and posted on the [CPM27-1 website](#) at:

<http://www.itu.int/ITU-R/go/rcpm/en>

**The meeting will be completely paperless, i.e. no paper copies of documents will be distributed.** Wireless LAN facilities will be available for use by delegates in the meeting rooms.

Contributions will be made available on the web only at the opening of the meeting. The Secretariat requests that, in order for documents to be available at the opening of the meeting, all contributions be received **not later than 1600 hours UTC on Friday, 15 December 2023.**

## **Webcast and remote participation**

In order to follow the proceedings of ITU-R Plenary meetings remotely, participants can make use of the ITU webcast service made available through the [CPM27-1 website](#). Participants do not need to register for the meeting to use the webcast facility, however an ITU [TIES account](#) is required to access the webcast. No other remote participation facilities will be provided for this event.

## **Registration and visa application**

Registration to this event is mandatory and will be carried out exclusively on-line via Designated Focal Points (DFPs) for ITU-R event registration. **Participants must first complete an online registration form and submit their registration request for approval by the corresponding focal point.** Participants would require an ITU account for this purpose. Further information on registration will be available in due course on the [CPM27-1 website](#).

Please note that visas to travel to the UAE cannot be obtained through the ITU Secretariat. Your confirmation of registration to the CPM27-1 will be required in your visa application, which you must submit directly to the United Arab Emirates authorities. The Host Country website, which will be accessible from the CPM27-1 website, will contain information on visa requirements to travel to the UAE.

## **Practical information**

The Host Country website, accessible from the [CPM27-1 website](#), will provide practical information on accommodation booking, visa requirements, traveling to the UAE, local transportation, etc. It will be updated regularly as more information becomes available.

**Further information**

Please address any queries on general matters regarding CPM27-1 to: [brsgd@itu.int](mailto:brsgd@itu.int).

Mario Maniewicz  
Director

**Annex: 1**

## **Annex**

### **Draft agenda for the meeting of the first session of the Conference Preparatory Meeting (CPM27-1) for WRC-27**

#### **Organization of conference preparatory studies**

(Dubai (United Arab Emirates), 18 and 19 December 2023)

- 1** Opening remarks
- 2** Approval of the agenda
- 3** Proposed structure of the CPM Report to WRC-27
- 4** Organization of preparatory studies according to WRC-27 agenda items
- 5** Organization of preparatory studies for the subsequent WRC
- 6** Preparation for the second session of CPM-27
- 7** Any other business

Chairman, CPM-27