

INTERNATIONAL TELECOMMUNICATION UNION

General Secretariat



Ref: **Circular letter No. 17**

15 April 2011

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Subject: Invitation to the joint meeting of the Council Group on the Financial Regulations and Related Financial Management Issues (Group FINREGS) (20th Meeting) and the Tripartite Group on Human Resources Management (9th Meeting) to be held on 23 May (pm) and 24 May 2011

Dear Colleagues,

1 As agreed at the 19th Meeting of Group FINREGS held on 16 February 2011, a joint meeting of the Council Group on the Financial Regulations and Related Financial Management Issues (Group FINREGS) (20th Meeting) and the Tripartite Group on Human Resources Management (9th Meeting) will take place in Geneva, ITU Headquarters (Room K) on 23 May pm and 24 May 2011, starting at 14h.00 on the first day.

2 The web pages established for the Groups can be found at the Council website at <http://www.itu.int/council/FinRegs/index.html> or <http://www.itu.int/council/groups/hrm/index.html> where meeting documents as well as written contributions and any other relevant information will be made available. Contributions for consideration at the meeting should be submitted to the Secretary of Group FINREGS, Mr. Alassane Ba, or the Secretary of TGHRM, Ms. Julia Watt, in electronic form to Contributions@itu.int.

3 Registration for this meeting will be carried out on-line at the ITU website at <http://www.itu.int/council/registration.html>.

4 Please find enclosed the draft agenda for the meeting.

Yours sincerely,

(signed)

Bruce GRACIE
Chairman, Council Group on the Financial Regulations
and Related Financial Management Issues and
Tripartite Group on Human Resources Management

Encl.: Draft agenda



**JOINT MEETING OF THE COUNCIL GROUP ON
THE FINANCIAL REGULATIONS OF THE UNION
AND THE TRIPARTITE GROUP ON HUMAN
RESOURCES MANAGEMENT**

Document **WG-RG-20/1-E**
Document **TGHRM 9/1-E**
15 April 2011
English only

GENEVA – 23-24 May 2011

**Chairman of the Council Group on the Financial Regulations and
related Financial Management Issues (Group FINREGS)**

Twentieth Meeting

**Chairman of the Tripartite Group on Human Resources Management
Ninth Meeting**

**ITU Headquarters, Geneva
Room K**

23 May (p.m.) – 24 May, 2011

DRAFT AGENDA

- 1 Opening remarks and approval of the agenda
- 2 Improvement of methodologies associated with the full implementation of RBB/RBM, including the future disposition of TTS
- 3 Establishment of the Independent Management Advisory Committee (IMAC)
- 4 Auditing the accounts of the Union – tendering arrangements for the selection of the External Auditor
- 5 Consideration of the draft Biennial Budget, 2012-2013
- 6 Income and expenditure for the Union for the period 2012-2015 – review of measures for reducing expenditures (Annex 2 to Decision 5)
- 7 Modifications to the Financial Regulations
- 8 Impact of any cost-reduction programme on the staff of the Union, including the implementation of a voluntary separation and early retirement scheme
- 9 Status report on the Ethics Function and related policies
- 10 Implementation of the Human Resources Strategic Plan
- 11 Implementation of Resolution 48 (Rev. Guadalajara, 2010), *Human resources management and development*
- 12 Review of the TELECOM model host country agreement
- 13 Report to the 2011 session of Council, including proposed terms of reference of a new Council working group on Financial and Human Resources
- 14 Other business
- 15 Next meeting