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| INTERNATIONAL TELECOMMUNICATION UNION | | | | **Joint Coordination Activity on IPTV** | |
| **TELECOMMUNICATION STANDARDIZATION SECTOR**  STUDY PERIOD 2013-2016 | | | | Doc T13-10 | |
| **English only**  **Original: English** | |
| **Question(s):** | | JCA-IPTV | | Geneva, 25 May 2016 | |
|  | | | | | |
| **Source:** | | Review Committee | | | |
| **Title:** | | LS/i on increasing efficiency of work in ITU-T [from Review Committee] | | | |
| **LIAISON STATEMENT (Ref:** [RevCom-LS2](http://ifa.itu.int/t/2013/ls/revcom/sp15-revcom-oLS-00002.docx)) | | | | | |
| **For action to:** | | | All ITU-T groups (SGs, FGs, JCAs, etc.) | | |
| **For comment to:** | | | - | | |
| **For information to:** | | | TSAG | | |
| **Approval:** | | | ITU-T RevCom (by correspondence, 4 March 2016) | | |
| **Deadline:** | | | 1 July 2016 | | |
| **Contact:** | Yoichi Maeda RevCom Chair Japan | | | | Email: [yoichi.maeda@ttc.or.jp](mailto:yoichi.maeda@ttc.or.jp) |

RevCom met in Geneva, 28-29 January 2016 and reviewed a number of contributions. [RevCom-C.36](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T13-REVCOM-C-0036) (Germany) pointed out that there are many mechanisms and groups currently in use in ITU-T, which may dilute the responsibility and work of the ITU-T Study Groups. Annex A contains an overview of these mechanisms and groups, for your information.

1. RevCom would like to **encourage** all groups, and study groups in particular, to critically **consider** ways and means to **reduce the number of groups** currently in existence. For example, some groups no longer carry any activities (e.g. PCP-TDR under SG2), others have very little activity or may already have accomplished their most significant tasks. Of course, groups should continue to operate where important work is still to be carried out; however, the main goal is to increase visibility to the whole membership and outside organizations of "who does what and where", and to close stale groups. You are encouraged to report on the current status and the deliverables/results achieved (if not already covered in your activity monitoring reports to RevCom).
2. RevCom would take the opportunity to recognize that ITU-T SGs have significantly reduced the number of "stale" work items, and noted that several study groups have no stale work items at all. We were informed that in SGs that still have stale work items, their progress is being carefully monitored by the respective managements. **RevCom encourages SGs to continue monitoring the activity of their work items**, so that the gains in efficiency are not lost. Please note that the concept of "**yellow alert**" was agreed as useful, to flag early work items that would become stale at a future meeting. TSB will modify the stale work item report to include also these "yellow alerts". ITU-T study groups are encouraged to **use these reports on a regular basis** at their meetings.

In closing, RevCom informs that it will hold its final meeting in Geneva, 15 July 2016, and looks forward to continued support and progress reports from the various ITU-T groups.

Annex A:  
Assessment of various mechanisms and groups in existence in ITU-T (status: January 2016)

Label:

|  |  |
| --- | --- |
| Collaboration mechanism | Mechanism for creation of groups aiming at collaboration between ITU-T and (an)other organizations |
| Group | A specific group of experts, representatives, etc. |
| Joint collaboration | A particular technical collaboration established on an ad hoc basis that is not based on a specific collaboration mechanism |
| Mechanism | Rules for the creation of a specific type of group |
| Meeting | Gathering of experts under a pre-defined agenda |
| Non-ITU Group | A group that ITU joined but that is not managed by it. |
| Partnership | A group in which ITU is a co-manager. |

NOTE – Table A.1 does not list ITU Study Groups, TSAG, and RevCom that are established as per WTSA Resolutions (in particular, Res.1 and Res.2).

Table A.1 – ITU-T groups, group types and mechanisms

| Name | Type | Reference | Membership | Tasks | Comment |
| --- | --- | --- | --- | --- | --- |
| Collaborative Team (CT) | Collaboration mechanism | [Rec. ITU-T A.23 Annex A](https://www.itu.int/rec/T-REC-A.23-201406-I!AnnA/en) | Participants from ITU-T SGs and ISO/IEC JTC 1 SCs | Develop consistent standards for both ITU-T and ISO/IEC JTC1. | Three active CTs; details see [TD 206r1/RevCom](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T13-REVCOM-160128-TD-GEN-0206) |
| Director Ad hoc Groups | Mechanism | CS/CV | Invited members | Assist the TSB director in policy definition | Two in existence: [IPR-AHG](http://www.itu.int/en/ITU-T/ipr/Pages/adhoc.aspx), [StdEdu-AHG](http://www.itu.int/en/ITU-T/academia/Pages/stdsedu/default.aspx) |
| [Focus Group (FG)](http://www.itu.int/en/ITU-T/focusgroups/Pages/default.aspx) | Mechanism | [Rec. ITU-T A.7](https://www.itu.int/en/ITU-T/wtsa12/Documents/resolutions/ITU-T%20A.7.pdf) | Any individual from a country that is a member of ITU | Study new technology area and identify work items for SGs. | Two active FGs. See [TD 206r1/RevCom](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T13-REVCOM-160128-TD-GEN-0206) for updated list |
| [Global Standards Initiative (GSI)](http://www.itu.int/en/ITU-T/gsi/Pages/default.aspx) | Mechanism | [ITU-T A.1, §2.2.11](https://www.itu.int/rec/T-REC-A.1-201211-I/en) | Participants in ITU-T Study Groups and Rapporteur groups | Package of work being conducted through collocated meetings of the involved Study Groups and Rapporteur groups. | One active GSI; details see [TD 206r1/RevCom](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T13-REVCOM-160128-TD-GEN-0206).  NOTE – the use of GSIs as coordination mechanism is deprecated. |
| [Intersector Rapporteur Groups (IRG)](http://www.itu.int/en/irg/Pages/default.aspx) | Mechanism | [WTSA Res.18](https://www.itu.int/en/ITU-T/wtsa12/Documents/resolutions/Resolution%2018.pdf), [RA Res. ITU-R 6-2](https://www.itu.int/pub/R-RES-R.2-6-2012) | ITU members | Inter-ITU sector collaboration. | Three active IRGs; details see [TD 206r1/RevCom](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T13-REVCOM-160128-TD-GEN-0206) |
| [Joint Coordination Activities (JCA)](http://www.itu.int/en/ITU-T/jca/Pages/default.aspx) | Mechanism | [ITU-T A.1, §2.2](https://www.itu.int/rec/T-REC-A.1-201211-I/en) | - Representatives from the relevant SGs  - Invited experts and representatives of other SDOs  - ITU-T members | Work coordination within ITU-T. Contact point with other SDOs. | Ten active JCAs; see [TD 206/RevCom](http://www.itu.int/md/meetingdoc.asp?lang=en&parent=T13-REVCOM-160128-TD-GEN-0206) for updated list |
| [Regional Groups](http://www.itu.int/en/ITU-T/regional-groups/Pages/default.aspx) | Mechanism | [WTSA Res. 54](https://www.itu.int/en/ITU-T/wtsa12/Documents/resolutions/Resolution%2054.pdf) | ITU Membership from respective Region | Input and discussion from/within regions. | 14 active Regional Groups |
| [Joint Rapporteur Groups (JRG)](http://www.itu.int/en/ITU-T/jrg/Pages/default.aspx) | Group | Draft guidelines in [TD 396/TSAG (2016-02)](http://www.itu.int/md/T13-TSAG-160201-TD-GEN-0396/en) | Delegates entitled to participate in the work of the respective SGs. | Develop consistent standards from the perspective of both SG2 and SG13. | One in existence ([JRG-CCM](http://www.itu.int/en/ITU-T/jrg/ccm/Pages/default.aspx) on cloud computing management) between SG2 and SG13. |
| Joint team between ITU-T SG5 and ETSI TC EE | Joint collaboration | Agreement between the concerned groups. Ref: [TD 521/Gen-5 (2014-05)](http://www.itu.int/md/T13-SG05-140519-TD-GEN-0521/en) | ITU-T SG5, ETSI TC EE | Develop common specifications on environment and climate change. |  |
| Joint team between ITU-T SG11 and ETSI TC INT | Joint collaboration | Agreement between the concerned groups. Ref. [TD 913/Gen-11 (2015-12)](http://www.itu.int/md/T13-SG11-151202-TD-GEN-0913/en) | ITU-T SG11, ETSI TC INT | Develop technically aligned standards for topics of common interest, e.g. SIP-IMS conformity testing; Internet speed measurement; VoLTE/‌ViLTE-based networks interconnection. | The work is performed during joint meetings of ETSI TC INT and ITU-T SG11 related groups |
| [CITS (Collaboration on ITS Communication Standards)](http://www.itu.int/en/ITU-T/extcoop/cits/Pages/default.aspx) | Partnership | TSAG trial | No limitation, participants of SDOs working on ITS communication standards | Foster the development of globally harmonized ITS communication standards. | Trial of an equal-footing, multi-lateral collaboration mechanism. |
| [GSC (Global Standards Collaboration)](http://www.itu.int/en/ITU-T/gsc/Pages/default.aspx) | Partnership | Launched 1994 by Member organisations | Representatives of [ITU-T,](http://www.itu.int/ITU-T) ITU-R, ATIS, ARIB, CCSA[,](http://www.etsi.org/WebSite/homepage.aspx) ETSI, [IEEE-SA,](http://www.ieee.org/index.html) [TIA,](http://www.tiaonline.org/) [TSDSI,](http://www.tsdsi.org/) TTA, TTC | ... enhancing global cooperation and collaboration regarding communications standards and the related standards development environment... |  |
| [JTF (Joint Task Force)](http://www.itu.int/en/ITU-T/climatechange/task-force-sc/Pages/default.aspx) | Partnership | Launched 2012 by Member organisations | ITU/WMO/‌UNESCO-IOC | ... strategy and roadmap that could lead to enabling the availability of submarine repeaters equipped with scientific sensors for ocean and climate monitoring and disaster risk reduction... |  |
| [MoU on electronic business](http://www.itu.int/en/ITU-T/ebusiness/Pages/mou/default.aspx) | Partnership | Agreement amongst ITU, ISO, IEC, UN ECE [2000] | ITU, ISO, IEC, UN ECE; OASIS | Open to other international, regional, governmental, industry and consumer organizations whose core mission involves standards-setting |  |
| [WSC (World Standards Cooperation)](http://www.worldstandardscooperation.org/) | Partnership | Launched 2001 by Member organisations | ITU, ISO, IEC (ISO President, two Vice-Presidents, ISO Secretary General; IEC President, Vice-President, IEC General Secretary; TSB Director & Deputy Director, BR Director, TSAG Chair) | Goals:  - “to strengthen and advance the volunt­ary consensus-based international standards system of IEC, ISO and ITU ...”;  “to promote and increase the worldwide visibility of international consensus-based standardization and related conformity assessment matters”;  - “to resolve expeditiously any issue regarding cooperation in the technical work of the three organizations, if the matter has failed to be resolved in a timely manner at all lower levels of coordination.” |  |
| [CASC (Conformity Assessment Steering Committee)](https://www.itu.int/en/ITU-T/studygroups/2013-2016/11/Pages/CASC.aspx) | Group | SG11 decision ([guidelines](http://www.itu.int/en/ITU-T/studygroups/2013-2016/11/Documents/Guideline-TL-rec-pro.pdf)) | - Nominated represent­atives from ITU-T SGs and representatives of related external bodies  - ITU-T members | Discuss the detailed rules and procedures for test laboratory recognition procedures. |  |
| [CTO Meeting](http://www.itu.int/en/ITU-T/committees/scv/Pages/default.aspx) | Group | [WTSA Res. 68](https://www.itu.int/en/ITU-T/wtsa12/Documents/resolutions/Resolution%2068.pdf) | High level industry representatives plus invited experts (as selected and invited by TSB director) | Identification of industry demands. |  |
| [Inter-Sector Coordination Team on issues of mutual interest (ISCT)](https://www.itu.int/en/ITU-D/Conferences/TDAG/Pages/inter-sectoral-team-on-issues-of-mutual-interest.aspx) | Group | Launched in 2015 by RAG, TDAG, TSAG | Representatives of the three ITU advisory groups | …to avoid duplication of effort and optimize the use of resources. While executing its functions ISCT will identify subjects common to the three Sectors, or, bilaterally, and consider an updated list (prepared by the Secretariat) containing the areas of mutual interest to the three Sectors pursuant to the mandates assigned by each ITU assembly or conference; identify the necessary mechanisms to strengthen cooperation and joint activity among the three Sectors or with each Sector, on issues of mutual interest, paying particular attention to the interests of the developing countries; |  |
| [PCP-TDR (Partnership Co-ordination Panel on Telecommunications for Disaster Relief)](http://www.itu.int/en/ITU-T/pcptdr/Pages/default.aspx) | Group | Launched 2003, under responsibility of SG2 | Some ITU-T SGs and SDOs, fora and Consortia | … ensure that key players are involved in defining and meeting the requirements for telecommunications for disaster relief,... | Inactive. Functions equivalent to that of a JCA. Created before JCAs existed. |
| [QSDG (Quality of Service Development Group](http://www.itu.int/en/ITU-T/studygroups/2013-2016/12/Pages/QSDG.aspx)) | Group | Launched in the 1980s, under responsibility of SG12 since WTSA‑08 | No limitation | ... to improve the quality of the international service, to the benefit both of the subscribers and Administrations | First meeting in 1984 |
| [SCV (Standardization Committee for Vocabulary)](http://www.itu.int/en/ITU-T/committees/scv/Pages/default.aspx) | Group | [WTSA Res. 67](https://www.itu.int/en/ITU-T/wtsa12/Documents/resolutions/Resolution%2067.pdf) | ITU Membership | ... address the need for a harmonized understanding of all terms and definitions used in standardization. |  |
| [Service and Network Operations group (SNO)](http://sno.wdu.com.au/) | Group | Created under ITU‑T SG4, now under ITU-T SG2. |  | Working group which has been put in place by ITU-T to encourage the development and the implementation of network and service management activities |  |
| [SGLA (Study Group Leadership Assembly)](http://itu.int/go/sgla15) | Meeting | Launched by TSB Director | Leaders of ITU-T Groups | First event on 12-13 October 2015 to improve collaboration within ITU-T on IMT-2020 (non-radio) and IoT |  |
| [DCICC (Dynamic Coalition on Internet and Climate Change](http://www.itu.int/themes/climate/dc)) | Non-ITU Group | Created in 2007 by IGF, based on a proposal from ITU. | No limitation | ...develop a coordinated effort internationally to address the impact of the Internet on climate change... | This is an IGF group in which ITU participates and provides secretariat |
| [DCAD (Dynamic Coalition on Accessibility and Disability](http://www.itu.int/en/ITU-T/accessibility/dcad/Pages/default.aspx)) | Non-ITU Group | Created in 2007 by IGF, based on a proposal from ITU. | No limitation | … facilitates interaction and ensures that ICT accessibility is included in the key debates around Internet Governance in order to build a future where all sectors of the global community have equal access to the Information Society. DCAD has organized workshops and activities at IGF events. | This is an IGF group in which ITU participates |
| [VQEG (Video Quality Experts Group](http://www.its.bldrdoc.gov/vqeg/vqeg-home.aspx)) | Non-ITU Group | Launched 1997; ITU-R SG6 and ITU-T SG9, SG12 are involved. | No limitation | VQEG (Video Quality EG) provides a forum, via email lists and face-to-face meetings for video quality assessment experts to exchange information and work together on common goals. |  |

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