

**Meeting Date/Time/Room Schedule for the Joint Rapporteurs' Meeting
September 11-13, 2007, KDDI R&D Laboratories, Saitama, Japan**

Proposed Daily Schedule:

Morning Meetings: 9 a.m. – 10:30 a.m.
(coffee break) 10:30 a.m. – 10:45 a.m.
10:45 a.m. – 12:30 p.m.

Lunch: 12:30 p.m. – 1:30 p.m. (Lunch box* will be provided.)

Afternoon Meetings: 1:30 p.m. – 3 p.m.
(coffee break) 3:00 p.m. – 3:15 p.m.
3:15 p.m. – 5:00 p.m.

Date/Day	September 11 – Tuesday				September 12 – Wednesday				September 13 – Thursday	
Question/ Rapporteur	9:00- 9:15	A.M.	P.M.	A.M.	P.M.	A.M.	P.M.	A.M.	P.M.	
Q.5 Mr. Mayumi MATSUMOTO	Kickoff Mtg Room A	X X	X X	X X	X X	X		Wrap-up Room A	Technical Tour at KDDI R&D Labs & Banquet**	
Q.9 Mr. Ed MILLER		X X	X X	X X	X X	X				

*Sponsored by KDDI R&D Laboratories Inc.

**Sponsored by KDDI R&D Laboratories Inc. Place is to be announced.

**Practical Information for ITU-T SG 9 Joint Rapporteurs Meeting, Sep. 11 – 13, 2007
Kamifukuoka, Saitama, Japan**

1 VENUE

KDDI R&D Laboratories Inc.

2-1-15 Ohara, Fujimino-shi,

Saitama, 356-8502, Japan

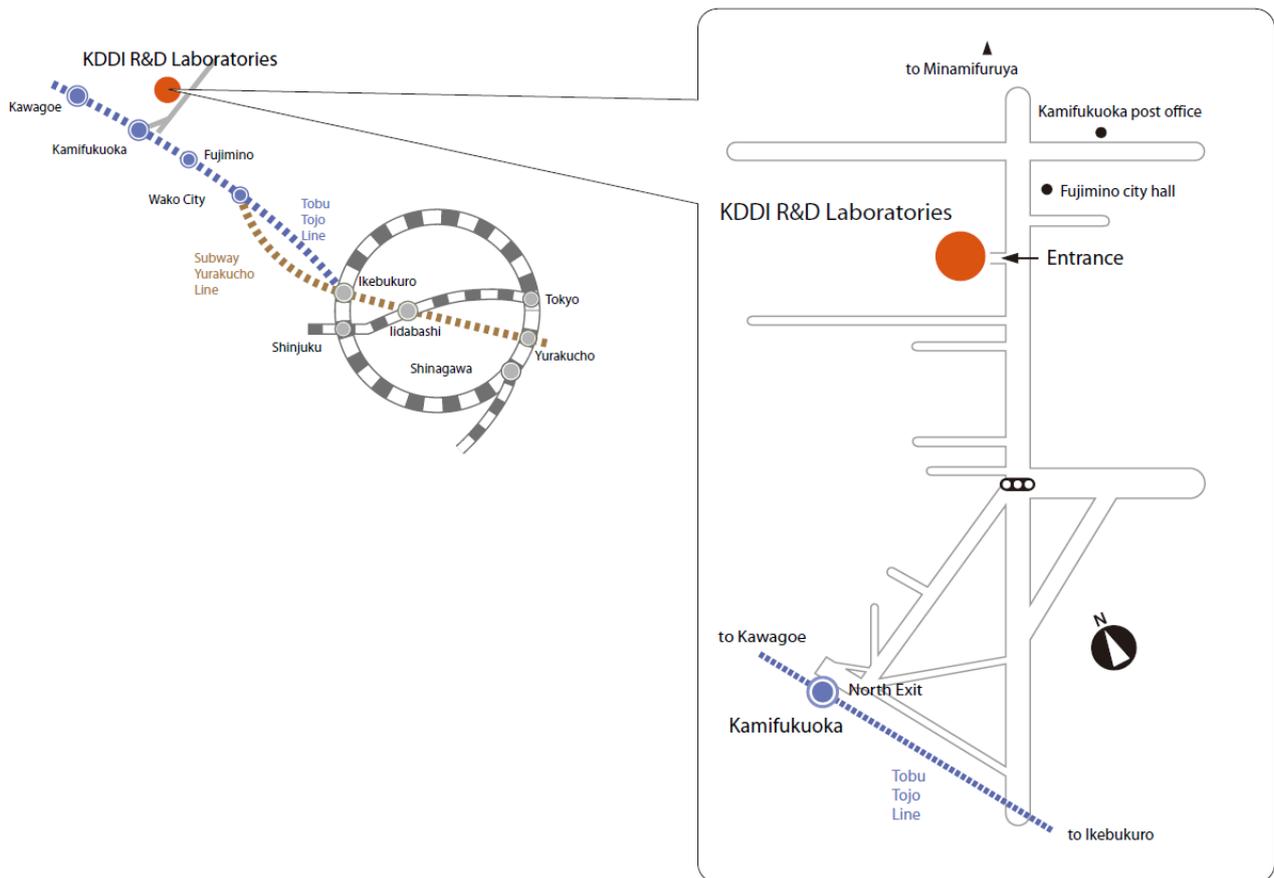
Contacts: See Section 4 below.

For further information about KDDI R&D Laboratories, please visit the following Web site:

<http://www.kddilabs.jp/english/index.html>

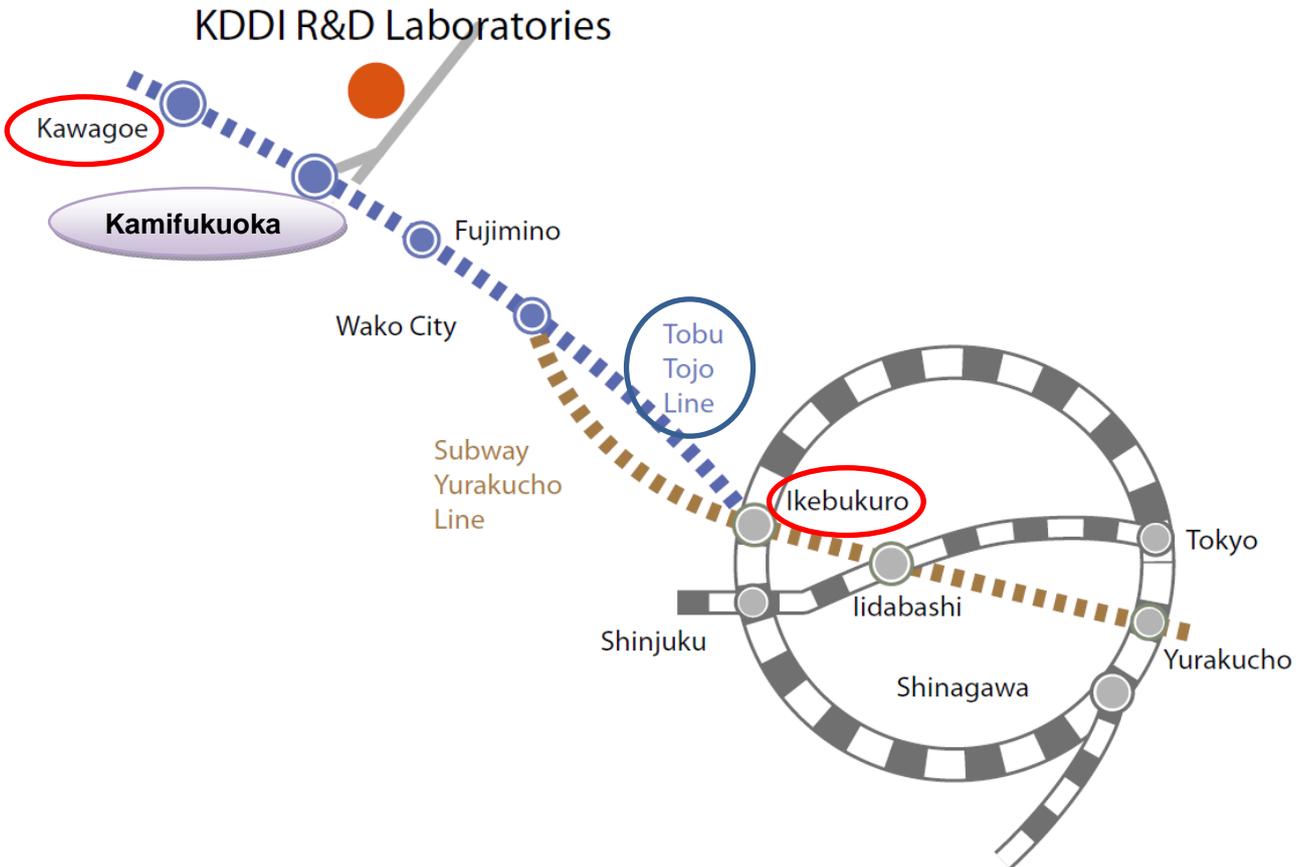
2 ACCESS TO KDDI R&D LABORATORIES

The following is a map showing the location of KDDI R&D Laboratories.



The nearest train station is **KAMIFUKUOKA** of Tobu Tojo Line.

There are mainly two alternatives to stay and get to KDDI R&D Laboratories as follows.



2.1 Option 1: Ikebukuro area (<http://en.wikipedia.org/wiki/Ikebukuro>)

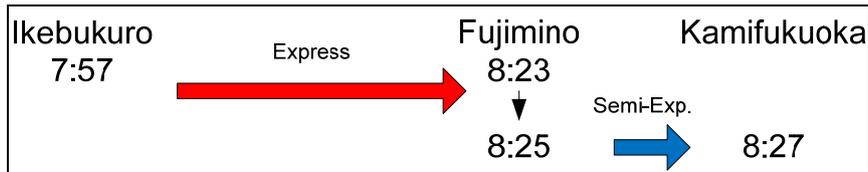
2.1.1 General Information

Ikebukuro is one of the biggest cities in Tokyo such as Shinjuku, or Shibuya. There are many shops, department stores, hotels, restaurants, and bars around the area. From Ikebukuro Station to Kamifukuoka Station, it will take approximately 30 minutes by Tobu Tojo Line train and the fare is JPY 400, followed by 10 minutes walk from Kamifukuoka Station to KDDILabs, or it will be 3 minutes by a taxi (approx. JPY 680). Since the direction from Ikebukuro to Kamifukuoka is going farther from the central Tokyo, you may not suffer from morning rush-hour. This option will totally require 50~60 minutes from Ikebukuro Station to KDDILabs, but you can enjoy the surroundings after work.

Recommended navigation results:



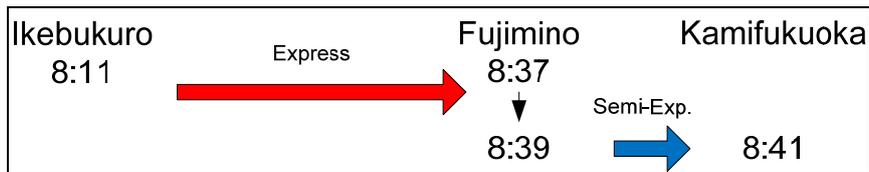
Pattern #1: No train change required.



Pattern #2: You should change at Fujimino, but faster than #1.



Pattern #3: No train change required. One later train of #1.



Pattern #4: You should change at Fujimino, but faster than #3.

Note 1: Tobu Tojo Line is operating in three types of trains, which are Express, Semi-Express, and Local. The Express train does NOT stop at Kamifukuoka Station. The fastest way is to take the Express train at Ikebukuro and change the train at Fujimino Station to slower one. The easiest way is to take the Semi-Express train at Ikebukuro that stops at Kamifukuoka Station, but it will take another 7 minutes. Please do NOT take the Local train at Ikebukuro because it will stop too many stations that will cause waste of time.

Note 2: When you return from Kamifukuoka to Ikebukuro, please note that some trains go directly into Tokyo Metro Subway Line. At Kamifukuoka Station, please take a train whose destination is signed as “Ikebukuro,” or you can change a train at Wako-shi Station for “Ikebukuro.”

2.1.2 How to get to Ikebukuro area from Narita Airport by Bus

From Narita Airport to Ikebukuro area, a shuttle bus runs every 30 minutes in the evening. The fare is JPY 3,000, and the travel time will be 90 minutes. This bus will take you directly to two hotels, which are “Sunshine City Prince Hotel” and “Crowne Plaza Metropolitan Tokyo”. For more details on these hotels, please see Section 2.1.3. For the time schedule, please see the following URL:

http://www.limousinebus.co.jp/en/timetable/narita/ikebukuro_h.html

by Train

You can also take the JR Narita Express train to Ikebukuro Station. The fare is JPY 3,110, and the travel time will be 90 minutes.

<http://www.jreast.co.jp/e/nex/index.html>

Please note that NOT all JR Narita Express trains get to Ikebukuro.

2.1.3 Hotels in Ikebukuro

Sunshine City Prince Hotel

<http://www.princejapan.com/SunshineCityPrinceHotel/index.asp>

Crowne Plaza Metropolitan Tokyo

http://www.ichotelsgroup.com/h/d/cp/1/en/hotel/tyomp?_requestid=86175

Although other cheaper hotels can be found on the Internet, the above two hotels are recommended because direct shuttle bus from Narita Airport is available (see 2.1.2 for more details).

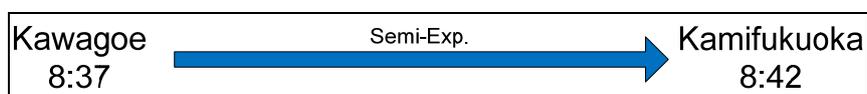
2.2 Option 2: Kawagoe area (<http://en.wikipedia.org/wiki/Kawagoe>)

2.2.1 General Information

Kawagoe is the nearest city to KDDILabs, where there are hotels. We don't have so many attractions there, but there exists only one station between Kawagoe Station and Kamifukuoka Station. It will take only 5 or 6 minutes by Tobu Tojo Line. The fare is JPY 160. From Kamifukuoka Station to KDDILabs, you can choose a walk for 10 minutes or a taxi as mentioned in Section 2.1.1.

This option will totally require 20~30 minutes from the Kawagoe Station to KDDILabs.

Recommended navigation results:



Note: Tobu Tojo Line is operating in three types of trains, which are Express, Semi-Express, and Local. The Express train does NOT stop at Kamifukuoka Station. Please take the Semi-Express train or the Local train.

2.2.2 How to get to Kawagoe from Narita Airport

From Narita Airport to Kawagoe area, there are several shuttle buses operated by Chiba Kotsu mainly in the afternoon. The fare is JPY 3,200, and the travel time will be 120 minutes.

Timetable of Chiba Kotsu Bus from Narita to Kawagoe

Departure Time at Narita Airport Terminal 1	8:40	13:45	15:00	16:15	17:15	18:15	19:50	21:00
Departure Time at Narita Airport Terminal 2	8:45	13:50	15:05	16:20	17:20	18:20	19:55	21:05
Arrival Time at Kawagoe Station (West Gate)	10:45	15:55	17:10	18:25	19:25	20:25	21:45	22:55

2.2.3 Hotels in Kawagoe

Kawagoe Prince Hotel (Recommended)

<http://www.princejapan.com/KawagoePrinceHotel/index.asp>

Kawagoe Tobu Hotel

The following URL is Japanese only. Please contact to kawa.front@tobuhotel.co.jp for reservations.

<http://www.tobuhotel.co.jp/kawagoe/>

3 GENERAL INFORMATION ON JAPAN

3.1 Electrical Appliances

Japan operates on 100 volts for electrical appliances. The frequency is 50 Hz in eastern Japan including Tokyo. The type of power outlet/connector used in Japan is 'A type' which is two parallel pronged type.



If your appliances operate on a different voltage, please bring your own transformers.

3.2 Passports and visas

All foreign visitors entering Japan must have a valid passport. Participants from countries whose citizens require visa should, well in advance, apply for a visa to a Japanese consulate or diplomatic mission in their respective country prior to departure. Participants are also advised to contact their local travel agents or carriers. Those participants who need a VISA Supporting Letter for entering Japan are strongly advised to get in touch with the Contact Person by 20 August 2007, at the latest.

3.3 Currency exchange

Only Japanese Yen (¥) is accepted at stores and restaurants. At foreign exchange banks and other authorized money exchangers, you can exchange major foreign currencies to Yen on presentation of your passport. There are a few branches of local banks in Ikebukuro and Kawagoe where you can exchange.

3.4 Exchange rate

Online spot exchange rates are shown at: <http://finance.yahoo.com/currency?u>

Exchange rate (T.T.S.) as of 7 August 2007:

US 1\$	117.94 JPY
1 Euro	162.99 JPY

3.5 Tipping

Tipping is not necessary.

3.6 Climate

The climate of Tokyo in September is relatively still hot and sometimes rainy. Temperature during the season of 2006 was:

Month	August	September	October
Min	20.2 C	16.6 C	12.1 C
Average	27.5 C	23.5 C	19.5 C
Max	35.4 C	34.8 C	27.0 C

3.7 Local time

GMT +8 hours in September. No DST introduced.

(London 12:00 – **Tokyo 20:00** – San Francisco 4:00 – New York 7:00)

3.8 Computer networking

Each meeting room will be equipped with wireless access to the Internet. Those who wish to use wireless access must be equipped with the necessary hardware and correctly configured PC.

Wireless settings for September 11 – 13, 2007 in the venue:

SSID: ITUdelg

128 bit Wep Key (13 characters): ITU-11/O9/'07 (HEX:4954552d31312f30392f273037)

3.9 Tourist information

Useful Web site related to general information of Tokyo:

http://www.tcvb.or.jp/en/index_en.htm

Narita Airport (NRT) – New Tokyo International Airport

<http://www.narita-airport.jp/en/index.html>

4 CONTACT POINT

If you have any questions about the meeting arrangements, please contact:

Mr. Satoshi Miyaji

KDDI R&D Laboratories Inc.

2-1-15 Ohara, Fujimino-shi, Saitama 356-8502, Japan

E-mail: miyaji@kddilabs.jp

Tel: +81 49 278 7409

Fax: +81 49 278 7510

5 EMERGENCY

For emergencies outside of the hotel, dial the number stated below. You are able to make a phone call to Police, Fire Department or Ambulance from a public phone without any coin, but not to a hospital.

Police	110 (Police general information in English 03-3501-0110)
Fire/Ambulance	119
Hospital	03-3951-1111 (International Catholic Hospital, available in English) 03-3400-1311 (Japan Red Cross Medical Center, available in English)
