



Telecommunication Development Bureau (BDT)

**Third Meeting of the Telecommunication
Development Advisory Group (TDAG)
Geneva, 2-3 March 2000**

**Document TDAG-3/11-E
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Chairperson, Group on the structure and working methods of the ITU-D Study Groups

**SUMMARY REPORT OF THE MEETINGS OF THE GROUP ON THE STRUCTURE AND
WORKING METHODS OF THE ITU-D STUDY GROUPS**

Introduction

Following a joint proposal submitted to TDAG by both Study Groups 1 and 2 regarding the terms of reference of a group on the structure and working methods of the ITU-D Study Groups, TDAG approved the creation of such a group during its second meeting in September 1999. The Group is chaired by Mrs Elizabeth Nzagi of Tanzania; Mr. Dietmar Plesse of Germany was appointed Vice-Chairperson. The Group, which comprises representatives from the two Study Group Management Teams, Rapporteurs, other collaborators and staff from the Study Group Secretariat, has to present an interim report to the next TDAG meeting in March 2000. The final report, after endorsement of TDAG, will then be transmitted to the next World Telecommunication Development Conference in 2002.

The Group held two meetings: one on 15 and 16 December 1999 and one on 31 January and 1 February 2000. The reports of these meetings can be obtained at the Study Group Secretariat. For the time being, the Group focused on two items of an urgent nature, namely:

1. Reduction of the cost and volume of documentation for ITU-D Study Group activities
2. Working methods of the ITU-D Study Groups

1. Reduction of the cost and volume of documentation for ITU-D Study Group activities

The Director's proposal on this issue (Document GSWM/001), which was a revision of Document TDAG-2/8, covered all BDT activities. The Group decided to discuss only the issues relating to the ITU-D Study Groups. The document adopted by the Group is to be considered under document TDAG-3/8-E.

2. Working methods of the ITU-D Study Groups

Under this item the Group started revising texts such as WTDC-98 Resolutions 3 and 4. These revisions have to be continued taking into account the working methods in the other two Sectors. This work will be carried out by e-mail. The date of the next meeting of the Group will be decided after consultation between the Chairperson and the Vice-Chairperson of the Group, and will most probably be after October 2000 as the Group will take into account the results of the World Conferences of ITU-R (May 2000) and ITU-T (October 2000). The deadline to finalize new documents is 31 January 2001. Meanwhile, one document has been adopted by the Group and ~~are~~ is to be considered by TDAG:

- Reference document for the ITU-D Study Groups (Document TDAG-3/~~10~~12-E

The two documents mentioned before are submitted to TDAG for their consideration (TDAG-3/8-E and TDAG-3/12-E).