



ITU-EC Project

Harmonized ICT Policies in the ACP countries

www.itu.int/ITU-D/projects/ITU_EC_ACP/

Support for Harmonization of the ICT Policies in Sub-Sahara Africa

Call for application n° HIPSSA/N (d) [INT]

Title: International Universal Service and Access (UA/S) expert specialized in in drafting policy guidelines and regulations for UA/S in The Gambia.

Country: Work at home with a trip to the Gambia to meet with stakeholders and for the validation Workshop in 2012 after all the deliverables are finalized.

Type of contract: Special Service Agreement (SSA) for

Starting date: 20 August 2012

Ending date: 9 September 2012

Duration of appointment: 30 working days

Payment:

*The remuneration offered cannot be higher than **340 USD** per working day for an International P-5. Both base salary adjustment and DSA are based on location and subject to variation. For detailed information, please refer to conditions of employment for ITU technical assistance project personnel.*

Duties:

Introduction

This ITU-EC joint project for “Harmonisation of ICT Policies in Sub-Sahara Africa” (HIPSSA) is building on the experienced gained with a pilot project funded by European Commission (EC) and ITU that led to the adoption of Additional Acts for telecommunications to the ECOWAS Treaty. It aims at developing and promoting harmonized policies and regulatory guidelines for the ICT market as well as building human and institutional capacity in the field of ICT through a range of targeted training, education and knowledge sharing measures. This project will result in the creation of harmonized regional and national policy, legal and regulatory frameworks conducive to significant investments in the ICT infrastructures and services.

This activity is in response to a specific request made to and approved by the BDT Director of the ITU. The Gambia wants a UA/S policy for adoption by the Government. The Expert will be responsible to support The Gambia for drafting a Policy and a Regulation based on the reports developed by the HIPSSA project on a regional Guidelines and Toolkit on Best Practices using Universal Access and Service Funds as well as the identified needs of the beneficiary country The Gambia.

The expert will work under

- the supervision of the ITU-EC Project Manager for Harmonization of ICT Policies in ACP countries, the
- the direction of ITU-EC HIPSSA Project Coordinator

And in close collaboration with

- the Communications Regulatory Authority of the Gambia, the ministry of information and Communications Technology in The Gambia.
- the ITU-D Regulatory and Market Environment (RME), the ITU Regional Office for Africa (ROA)

including the ITU Area Office for Southern Africa (AO-SA) and as well as the members of the corresponding CRASA Universal Service Committee and CRASA Secretariat.

Detailed description of duties

The Expert will work with the beneficiary country The Gambia, their Regulatory Body, the MICT and other relevant stakeholders. The expert will be responsible for reviewing current documents regarding Policy on Universal Access and Service in the Gambia and drafting a proposal of Policy on Universal Access and Service in The Gambia and the relevant Regulatory Framework, in the beneficiary country. The work will be based on the SADC Guidelines and Toolkit developed with the support of the HIPSSA project.

The development of the policy and regulatory guidelines shall be undertaken as follows:

1. Assessment

1.1. At national level, the expert shall

1.1.1. Conduct a review of The Gambia's relevant national policies e.g. on socio-economic development policies, national development plans, ICT policies, country vision etc., legislations and regulations (adopted or under preparation, being drafted or pending adoption) relating to Universal Access and Service (UA/S).

1.1.2. Conduct a comparative analysis of these national policies, legislations and regulations highlighting their respective strengths and weaknesses and their degree of alignment with the existing SADC Policy on Universal Access / Service Guidelines and associated Toolkit. The expert shall summarize the results of this comparative analysis in a table and draft the necessary report.

1.1.3. Identify the gaps between the beneficiary country policies and legislation on USO/A and best practices and propose amendments on how to address these gaps.

1.2. The expert shall prepare a report and PowerPoint slides presentation of the above review and comparative analysis.

1.3. Discuss the above reports with the relevant stakeholders and update same and submit final assessment and recommendations.

2. Drafting

2.1. The expert will draft a first proposal of Policy Guidelines from the Universal Service Policy, taking into account the result of the assessment,

2.2. The expert will draft the Universal Service Regulations for the Communications Regulatory Authority of The Gambia, the Policy Guidelines and the CRASA Guidelines taking into account the assessment and

2.3. The Expert will draft the guidelines on Regulatory processes and flow charts in terms of the said Regulations for implementation, monitoring and compliance purposes,

2.4. The Expert will draft a report recommending on aspects regarding the establishment and operations of the Universal Service Fund if applicable, the organisational structure for the Fund, the financial separation of the USF from the operations of The Regulator, the operating procedures of the Fund, and matters incidental thereto.

(Note: The final draft shall be presented and reviewed during a National Workshop or Task Team's meeting for national validation by all relevant stakeholders.

Concrete deliverables [Planned starting date is 20 August 2012 :

1. The expert will submit to the Project Coordinator the assessment and comparative study reports of Swaziland's national policies, legislations and regulations and corresponding reports and presentations by 28 August 2012;
2. The expert will incorporate the comments one week after having received them from the Project Coordinator;
3. The expert will submit to the Project Coordinator the Draft Guidelines, Regulations and guidelines on processes and the related explanatory notes shall be delivered by 3 September 2012.

4. The expert will incorporate comments one week after having received them from the Project Coordinator;
5. The expert will prepare the workshop including an agenda, PowerPoint presentations material by 8 September 2012.
6. The expert will incorporate the results of the discussion of the workshop into a final set of deliverable to be communicated to the Project coordinator 15 days after the said workshop is held in the Gambia in 2012.

(Note: the copyright for all documents produced under the project shall be vested with ITU, The Gambia Regulatory Body and the MICT.)

Languages:

Excellent command of English including outstanding written communications skills.

Qualifications and Experience:

1. Advanced university degree in economics, law, international law, ICT law or relevant fields, OR education in a reputed college of advanced education with a diploma of equivalent standard to that of an advanced university degree in one of the above-mentioned fields.
2. At least 10 years of progressively responsible experience in the field of Universal Access and Service, relevant to the post.
3. Long standing experience of policy, legislative and regulatory drafting.

1. The successful candidate shall have

- 1.1. In depth knowledge of the Universal Access Policies and has participated in the setting up of Universal Access and Service Fund.
- 1.2. Been in charge of drafting legislative instruments with the corresponding/responsible national government agency and/or
- 1.3. Worked with a Regulatory Body on the Universal Access and Service Fund in a position
 - 1.3.1. requiring Universal Access Service Fund planning and management and
 - 1.3.2. interactions with the above mentioned government agency
 - 1.3.3. possibly involved in national legislative drafting
- 1.4. Gathered work experience in more than one country in the targeted sub-region.
- 1.5. Familiarity with ITU-D rules and regulations as well as operational and administrative procedures.

2. Involvement with ITU-D study Groups on the questions on Universal Access and Service is an advantage.

Languages:

Excellent knowledge of English. Outstanding written communications skills.

Please address applications, quoting above reference , to:

Mr Sandro BAZZANELLA

ITU-EC Project Manager

International Telecommunication Union

Place des Nations, CH-1211 GENEVA 20, SWITZERLAND

with your Personal History File (PHF) and a short written proposal to the following email address:

hipssa@itu.int