



ITU-EC Project

Harmonized ICT Policies in the ACP countries

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Support for Harmonization of the ICT Policies in Sub-Sahara Africa

Call for application n° HIPSSA/G-5.6 (s) [PM]

Title: Senior International Expert on cost modelling and project management (P-5)

Country: Work at home

Type of contract: Special Service Agreement (SSA) for a lumpsum

Starting date: **As soon as possible**

Ending date: **25 July 2011**

Duration of appointment: **Approximately 25 working days**

Payment: Lumpsum of **8500 USD**

*The remuneration offered cannot be higher than **340 USD** per working day for an International P-5. Both base salary adjustment and DSA are based on location and subject to variation. For detailed information, please refer to conditions of employment for ITU technical assistance project personnel.*

Description of duties:

Introduction

This ITU-EC joint project for “Harmonisation of ICT Policies in Sub-Sahara Africa” (HIPSSA) is building on the experienced gained with a pilot project funded by European Commission (EC) and ITU that led to the adoption of Additional Acts for telecommunications to the ECOWAS Treaty. It aims at developing and promoting harmonized policies and regulatory guidelines for the ICT market as well as building human and institutional capacity in the field of ICT through a range of targeted training, education and knowledge sharing measures. This project will result in the creation of harmonized regional and national policy, legal and regulatory frameworks conducive to significant investments in the ICT infrastructures and services.

Description of duties

The Senior International Expert shall work under the supervision of the ITU-EC Project Manager for Harmonization of ICT Policies in ACP countries, the direction of ITU-EC HIPSSA Project Coordinator and in close collaboration with the Telecommunication and Post Division (DTP) at the Infrastructure and Energy Department (IED) of the African Union Commission (AUC), the ITU-D Regulatory and Market Environment Division (RME) and the ITU Regional Office for Africa (RO-AFR).

The senior international expert will be part of a team including four (4) regional experts (see HIPSSA/G-5.1 s, HIPSSA/G-5.2 s, HIPSSA/G-5.3 s and HIPSSA/G-5.4 s) and an international expert. The team is responsible for conducting an Assessment Study on regulatory auditing and cost modelling for the Sub-Saharan African Region.

The *Senior International Expert* will be in charge of (i) the overall coordination and quality insurance of the assignments of all the Regional Experts within the team, (ii) ensure liaison with the AU Commission, Regional Economic Communities (REC) and regional regulators’ associations (RRA) and as required with the African Telecommunication Union (ATU), (iii) consult the stakeholders such as regional associations of operators among others, (iv) develop the working methodology and an appropriate schedule for the implementation of the whole project, (v) review, discuss and provide written comments on the draft and final documents developed during this project as described in the HIPSSA/G-5.6 (s) [PM] for the assessment

study.

The Regional Experts (see HIPSSA/ G-5.1 s, G-5.2 s, G-5.3 s and G5.4 s) will be responsible for conducting the assessment study in their respective geographical region (West, Central, East and Southern Africa). This assessment will include performing data collection and analysis of the costing and auditing methodologies applied in each region as well as the cost models applied for the different services by using a survey and interviews (based on templates proposed by and agreed on with the International Expert).

The International Expert (see HIPSSA/G-5.5 (s) [INT]) will be responsible for (i) providing a briefing note on the assessment study objectives and methodology for auditing and costing, (ii) providing the regional experts with a common questionnaire for the survey and a common template of table of content for the study to facilitate the comparative analysis, (iii) consolidating the sub-regional assessments, and (iv) conducting a gap analysis to identify needs across the sub-regions related to regulatory auditing and the application of cost models for different services.

The mission for the development of the assessment study on regulatory auditing and cost modelling for electronic communication services with price control will be conducted in four stages and the duties of the Senior International Expert will be:

1. Presentation of the harmonized working methodology

- 1.1. In coordination with the other experts, the senior international expert will prepare a working plan and schedule for the implementation of this study.
- 1.2. The senior international expert shall review, discuss and provide written comments to the senior international expert executive summary and the reports on harmonized working methodology for the preparation of the Assessment Study.

2. Common templates for survey and comparative analysis

- 2.1. The senior international expert shall review, discuss and provide written comments on the draft template for the comparative analysis and the draft questionnaire for the survey proposed by the international expert.

3. Sub-regional survey and comparative analysis

- 3.1. The senior international expert shall provide review, discuss and written comments on the draft regional reports provided by the regional experts.
- 3.2. The senior international expert will be in charge of monitoring the work done by the regional experts and the international expert and to collect all the results from them as planned in the working plan and schedule.

4. Finalisation of the study

- 4.1. The senior international expert shall review, discuss and provide written comments on the draft final report provided by the international expert.

Concrete deliverables:

1. A working plan for the study's implementation
2. Written comments on the questionnaire for the interviews
3. Written comments on the template of study's table of content for comparative analysis
4. Written comments on the consolidated regional reports
5. Written comments on the consolidated final report of the assessment study including
 - 5.1. the main findings of the survey
 - 5.2. the comparative analysis
 - 5.3. the gap analysis identifying common needs across Africa and
 - 5.4. recommendations for a common approach or harmonized policy in Sub-Sahara Africa.

Deliverables shall be drafted in English with the document template provided by the HIPSSA Project Team and shall include mandatorily the ITU and EC logos including in all slides' presentations.

(Note: The copyright of all documents produced under the project shall be vested with ITU, REC, RRA and AU Commission.)

Qualifications and experience:

1. Advanced university degree in law, economics, finance, public policy, engineering or science or relevant field such as telecommunications, accounting and industrial economics etc., OR education in a reputed college of advanced education with a diploma of equivalent standard to that of an advanced university degree in one of the above-mentioned fields.
2. At least 10 years of progressively responsible experience in the field relevant to the post. In-depth knowledge and understanding of interconnection, tariffs and cost modelling. Experience in developing cost models. Knowledge of regulatory issues such as interconnection, tariffs, USO etc.
3. Gathered work experience in more than one country in the targeted sub-region.
4. Familiarity with ITU-T recommendations, regulations, as well as operational and administrative procedures.

Languages:

Excellent knowledge of English. Outstanding written communications skills.

Knowledge of another African Union official language (French, Portuguese or Arabic) is an advantage.

Please address applications, quoting above reference , to:

Mr. Sandro BAZZANELLA

ITU-EC Project Manager

International Telecommunication Union

Place des Nations, CH-1211 GENEVA 20, SWITZERLAND

with your Personal History File (PHF) and a short written proposal to the following email address:

hipssa@itu.int