



**Telecommunication
Development Bureau (BDT)**

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Geneva, 8 October 2012

Administrations of (sub-Saharan Africa)
Member States of the Union;
ITU Sector Members and Associates; and
Regional Organizations

Subject: **Harmonized Calculation Method (HCM) for Africa Workshop, 29-31 October 2012 – Analog to Digital Migration Update, 1-2 November 2012, Nairobi, Kenya**

Dear Sir, Madam,

I have the pleasure to invite you to the **Harmonized Calculation Method (HCM) for Africa** workshop organized by the International Telecommunication Union (ITU), under the aegis of the HIPSSA¹ project, and co-hosted by the African Telecommunications Union (ATU) from 29 to 31 October 2012 in Nairobi, Kenya.

The aim of this workshop is to present the result of the assessment conducted to date with your collaboration and to prepare a draft multilateral agreement including a harmonized calculation method characterized by transparency and accuracy which can be accepted by all the participating countries.

This workshop will give the relevant officials the opportunity to discuss the document as a group and consolidate all suggested changes for endorsement by all administrations. For more information regarding the preparatory work for this workshop, please refer to our letter dated 30 July 2012 (enclosed).

In that framework, I would like to encourage your administration to nominate the same focal points that have contributed to the work to date to participate in this workshop.

The working documents are available at:

http://www.itu.int/ITU-D/projects/ITU_EC_ACP/hipssa/Activities/EA/HCM.html

Following immediately this workshop a second meeting on **Analog to Digital Migration** is planned to offer the participants an opportunity to review their roadmaps on this issue both as countries and as a region from 1 to 2 November 2012 in the same location.

¹ The full title of the HIPSSA Project, funded by the European Commission and the ITU, in collaboration with the African Union Commission, the Regional Economic Communities is "Support to Harmonization of ICT Policies in Sub-Sahara Africa". HIPSSA is part of a global ITU-EC project encompassing Africa, the Caribbean and the Pacific Islands (ACP); see http://www.itu.int/ITU-D/projects/ITU_EC_ACP/hipssa/index.html.

All discussions will be held in English and French with simultaneous interpretation provided. The draft agenda is enclosed to this invitation.

A limited number of fellowships per country are available. The deadline for fellowship applications is **15 October 2012**. All the information such as registration and fellowship forms as well as the practical information note with respect to entry visas and hotels are available on the HIPSSA project website:

http://www.itu.int/ITU-D/projects/ITU_EC_ACP/hipssa/events/2012/HCM.html

For any further information on the workshop content, please contact Ms. Ida Jallow, HIPSSA Senior Project Coordinator, E-mail: ida.jallow@itu.int, Tel.: +251 11 551 4855. For any further information on administrative matters regarding the workshop, please contact the ATU in Nairobi, Ms. Alice Koech, E-mail: a.koech@atu-uat.org, Tel.: +241 44 68 19, with copy to the HIPSSA Project Assistant, Ms. Hiwot Mulugeta, E-mail: hiwot.mulugeta@itu.int, Tel.: +251 11 551 4977.

I sincerely hope you will be able to participate in this important event. The endorsement of this framework agreement for cross border frequency management will give the region a formal basis that has long been absent in order to address this perennial issue.

Yours sincerely,



Andrew Rugege
Regional Director, ITU Regional Office for Africa

Cc : Mr. Moctar Yedaly, Africa Union Commission
Mr. Abdoukarim Soumaila, Secretary General of ATU

Enclosures: Draft agenda and working programme
Letter from the ITU dated 30 July 2012