



PRELIMINARY AGENDA

Second HIPSSA¹ Steering Committee Meeting



Emperor's Palace
64 Jones Road, Kempton Park 1620
O R Tambo International Airport, Johannesburg, South Africa
Friday 6 November 2009

The objective of the meeting is to review the work plan, project implementation status, discuss and approve the way forward.

Day 1 (Friday 06 November 2009)	
09:00-09:30	1. Opening of the Meeting • Welcoming remarks • Approval of the agenda
09:30-10:00	2. Status of project implementation – Presentation by J-F. Le Bihan, HIPSSA Senior Project Coordinator, ITU; Q&A
10:00-11:00	3. Activities under implementation • Comparative study of regional harmonized regulatory frameworks (G-1) • Review and update of SADC policy and legal regional framework (SA-1) • Transposition of ECOWAS/WAEMU Community Acts (WA-1) • Training workshop for the establishment of CERT (EA-5 & WA-2) • Development of ECCAS Model Laws and transposition of CEMAC Directives (CA-1)
11:00-11:15	Coffee Break
11:15-11:45	4. Implementation of the next activities – Presentation by J-F. Le Bihan, HIPSSA Senior Project Coordinator, ITU; Q&A
11:45-13:00	5. Next activities to be implemented: • Cross-border frequency coordination: HCM demonstration (G-3) • Universal service and access (G-2.1 & SA-2.2) • Cybersecurity (CA-4, EA-4 & SA-4)
13:00-14:00	Lunch Break
14:00-14:30	6. Next activities to be implemented (ctnd): • Interconnection: cost models (EA-8 & CA-3), roaming (SA-2.7) and access to submarine cables (WA-5 & SA-2.6) • Analog to Digital Broadcasting Migration (SA-2.3 & EA-9) • Collection of statistics (G-6, WA-3, CA-2, EA-6 & SA-5)
14:30-15:00	7. Operational matters • Updated detailed work plan and budget • Steering Committee's support in finding experts • Next Steering Committee
15:00-15:15	Coffee Break
15:15-16:00	8. Conclusion

¹ The full title of the HIPSSA Project - funded by the European Commission and ITU - is "Support for Harmonization of the ICT Policies in Sub-Saharan Africa".