The
International Telecommunication Union

and the
European Commission

in association with

The Government of St Lucia
Ministry of Communications, Works, Transport and Public Utilities

the

Caribbean Telecommunications Union

and the

Eastern Caribbean Telecommunications Authority

Present the

First Consultation Workshop
for Working Group 1 of the HIPCAR Project[1]

on Information Society Issues

(a) e-Commerce (Transactions); (b) e-Commerce (Evidence);
(c) Privacy & Data Protection; (d) Interception of Communications;
(e) Cybercrime; and (f) Access to Public Information

Bay Gardens Beach Resort, Saint Lucia

8-12 March 2010

Objectives

The objectives of the Workshop are to:

1. Review, discuss and contribute to finalizing the following documents prepared by a HIPCAR team of regional and international experts:

    a. Assessment Report on current legislation in the Caribbean in the above work areas,

    b. Proposed Policy Guidelines in these areas, upon which Model Legislation for the region is later to be drafted under the project.

2. Allow participants at the workshop to better understand the issues and options relating to ICT policy development in the region, and to share this understanding with colleagues in their home countries.

Day 1 (Monday, 08.03.2010)

0800 - 0830	**Registration**
0830-0930	**Opening Ceremony** • Opening remarks, Mr. J. P. Morgan, Chairperson • Welcome remarks, Mr. E. Charles, Managing Director, ECTEL • Remarks, Mr. Selby Wilson, Telecommunications Strategist, CTU & HIPCAR Steering Committee Chairperson • Remarks, Mr. P. Cross, Head of Area Office for the Caribbean, ITU • Key note address, Honourable Minister G.E. Joseph, Ministry of Communications, Works, Transport & Public Utilities
0930-1000	Coffee Break
1000-1030	**Approval of the agenda**, Mr. J. P. Morgan, Chairperson **Status of Project Implementation, WG 1** – Presentation, Ms. K. Ludwig, Project Coordinator HIPCAR, ITU; Q&A
1030-1100	**Workshop Methodology & Expected Outputs** – Presentation, Mr. J. P. Morgan, Chairperson; Q&A
1100-1200	**Overview on Regional and International Trends and Best Practices relating to Information Society Issues** – Experts' Panel with Presentations, Mr. K. Prescod, Regional Expert; Dr. M. Gercke, Int'l Expert; Mr. G. Martíns de Almeida; Q&A
1200-1300	Lunch Break
1300-1500	**Presentation of Assessment Reports –** Presentation, Mr. K. Prescod, Regional Expert; Dr. M. Gercke, Int'l Expert; Mr. G. Martíns de Almeida; Q&A • E-Commerce (Transactions) • E-Commerce (Evidence) • Privacy & Data Protection • Interception of Communications
1500-1530	Coffee Break
1530-1630	**Presentation of Assessment Reports –** Presentation, Mr. K. Prescod, Regional Expert; Dr. M. Gercke, Int'l Expert; Mr. G. Martíns de Almeida; Q&A • Cybercrime • Access to Public Information (Freedom of Information)
1630 - 1700	**Organization of Working Groups –** Presentation, Mr. J. P. Morgan, Chairperson

Day 2 (Tuesday, 09.03.2010)

0830-0930	**Discussion & Review of Assessment Reports & Drafting of Proposed Changes**– in Separate Working Groups with elected Chairpersons & Rapporteurs • Group A: E-Commerce (Transactions & Evidence) • Group B: Interception of Communications & Cybercrime • Group C: Privacy and Data Protection & Access to Public Information (FOI)
0930-1000	Coffee Break
1000-1200	**Discussion & Review of Assessment Reports & Drafting of Proposed Changes cont'd** – in Separate Working Groups with elected Chairpersons & Rapporteurs
1200-1300	Lunch Break
1300-1500	**Discussion & Review of Assessment Reports & Drafting of Proposed Changes cont'd** – in Separate Working Groups with elected Chairpersons & Rapporteurs
1500-1530	Coffee Break
1530-1700	**Report on WG comments on Assessment Reports to Plenary** – Presentations, elected Chair-persons & Rapporteurs • WG A: E-Commerce (Transactions) • WG B: Cybercrime • WG C: Privacy and Data Protection

Day 3 (Wednesday, 10.03.2010)

0800-0945	**Discussion & Review of Assessment Reports & Drafting of Proposed Changes cont'd** In separate working groups with elected Chair-persons & Rapporteurs
0945-1015	Coffee Break
1015-1230	**Report on WG comments on Assessment Reports to Plenary** – Presentations, elected Chair-persons & Rapporteurs • WG A: E-Commerce (Evidence) • WG B: Interception of Communications • WG C: Access to Public Information
1230-1330	Lunch Break
1330-1400	**Plenary for Preparation of Building Blocks of Policy Guidelines** – Presentation, Mr. JP. Morgan, Chairperson
1400 - 1500	**Discussion & Drafting of Policy Guidelines** – in Separate Working Groups with elected Chairpersons & Rapporteurs • WG A: E-Commerce (Transactions) • WG B: Cybercrime • WG C: Privacy and Data Protection
1500-1530	Coffee Break
1530-1700	**Discussion & Drafting of Policy Guidelines cont'd** – in Separate Working Groups with elected Chairpersons & Rapporteurs • WG A: E-Commerce (Transactions) • WG B: Cybercrime • WG C: Privacy and Data Protection

Day 4 (Thursday, 11.03.2010)	
0815-1000	**Report on WG comments on Policy Guidelines to Plenary** – • WG A: E-Commerce (Transactions) • WG B: Cybercrime • WG C: Privacy and Data Protection
1000-1030	Coffee Break
1030-1200	**Discussion & Drafting of Policy Guidelines cont'd** – in Separate Working Groups with elected Chairpersons & Rapporteurs • WG A: E-Commerce (Evidence) • WG B: Interception of Communications • WG C: Access to Public Information
1200-1300	Lunch Break
1300-1500	**Discussion & Drafting of Policy Guidelines cont'd** – in Separate Working Groups with elected Chairpersons & Rapporteurs • WG A: E-Commerce (Evidence) • WG B: Interception of Communications • WG C: Access to Public Information
1500-1530	Coffee Break
1530-1700	**Report on Draft Policy Guidelines by Working Groups to Plenary** – Presentations, elected Chair-persons & Rapporteurs • WG A: E-Commerce (Evidence) • WG B: Interception of Communications • WG C: Access to Public Information
Day 5 (Friday, 12.03.2010)	
0815-0930	**Adoption of the Final Assessment Reports for Presentation to the HIPCAR Steering Committee** – Plenary Session, Mr. J. P. Morgan, Chairperson, supported by Dr. M. Gercke, Int'l Expert, and Mr. K. Prescod, Regional Expert
0930-1030	**Adoption of the Final Policy Guidelines for Presentation to the HIPCAR Steering Committee** – Plenary Session, Mr. J. P. Morgan, Chairperson, supported by Dr. M. Gercke, Int'l Expert, and Mr. K. Prescod, Regional Expert
1030-1100	Coffee Break
1100-1220	**The Way Forward** – Presentation, Mr. JP. Morgan, Chairperson; Q&A
1220–1230	**Final Remarks & Closing of the Meeting** – Ms. K. Ludwig, Project Coordinator HIPCAR, ITU