



## Training workshop on the software for the calculation of costs, tariffs and rates for telephone services (COSITU)



5 - 8 October 2004  
Jakarta, Indonesia

### **General Information**

#### **1. Venue**

The training workshop on the software for the calculation of costs, tariffs and rates for telephone services will be held at Aula Pangeran Kuningan, Grha Citra Caraka Building, Jl. Gatot Subroto Kav. 52, Jakarta, Indonesia, Tel. +62-21-5215103, from 5 to 8 October 2004.

#### **2. Registration**

Registration will commence at 08.30 hrs. on Tuesday, 5 October 2004 at the training venue.

#### **3. Working languages**

The working language of the training workshop will be English.

#### **4. Hotel accommodation**

Hotel accommodation has been reserved at special rates for all delegates by the Indonesian Secretariat at:

##### **Le Meridien Hotel**

Jl. Jenderal Sudirman Kav. 18-20  
Jakarta 10220, Indonesia  
Telephone : +62 21 -2513131  
Fax : +62 21-5711633

##### - Superior Room

(a) Single Occupancy : **USD 70<sup>++</sup>**

(b) Double Occupancy : **USD 80<sup>++</sup>**

##### - Deluxe Room

(a) Single Occupancy : **USD 90<sup>++</sup>**

(b) Double Occupancy : **USD 100<sup>++</sup>**

\*\* The above rate is inclusive of American Breakfast and subject to 21% Service Charge and Government Tax.

## 5. Transport

- Transport from Airport to Hotel. It is recommended that delegates take a Silver Bird Taxi from Soekarno-Hatta International Airport to the hotel at the rate of ± Rp. 120,000.-
- Transport from Hotel to Meeting venue. During the workshop, transport for delegates will be provided from Le Meridien Hotel to the training venue.

## 6. Credit Cards

Major international credit cards such as VISA, Mastercard, Diners Club are accepted in most shops, restaurants and hotels.

## 7. Climate

During October, the average temperature varies from 24 – 30 degrees Celsius. Cotton clothing is recommended.

## 8. Immigration Requirements

Passport holders from many countries do not require visas to enter Indonesia. Please contact your local office of the diplomatic or consular representative of the Indonesian Government to ensure that you have all required travel documents to enter Indonesia.

## 9. Local Time

GMT + 7 hours

## 10. Currency

The official currency of Indonesia is Rupiah. The current exchange rate is Rp. 9,300.- / US\$ 1.

## 11. Electricity

The mains voltage is 220 – 240 Volt / 50Hz.

## 12. Contact

For any questions or information please contact :

Local coordinator : **Ms. Dyah Purwaningrum**

Telephone : +62 21 31907957, 3909740

Fax : +62 21 3908020

E-mail : [dyahpw@telkom.net](mailto:dyahpw@telkom.net)

or

ITU Jakarta Office : **Ms. Amie Budiarto**

Telephone : +62 21 3802322 /24

Fax : +62 21 38905521

E-mail : [amie@itu.or.id](mailto:amie@itu.or.id)