



ITU Expert-Level Training for National Regulatory Authorities and Operators on Cost Modelling

Damascus-Syria, 11-15 October 2009



INFORMATION NOTE

VENUE OF THE WORKSHOP

The workshop will be held from 11 to 15 October 2009 in Damascus, Syria at the following address:

**Syrian Telecom Establishment (STE) Hall, Mezzah Autostrade, Fayez Mansour Street,
P. O. Box 35108, Damascus.**

REGISTRATION AND WORKING HOURS

The registration of the participants and distribution of documents will take place in the meeting's venue on Sunday 11/10/2009, at 09h00 am. The opening session will start at 09h30 am. Proposed working hours are from 09:00 to 17:00.

PROPOSED ACCOMODATION

Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone or fax, by sending the Hotel Reservation Form directly to the hotels, indicating their arrival schedules, with a copy to the Workshop Coordinator, **Mr. Ramzi Ramadan**, Fax No.: +963 11 612 16 45 **before 25/09/2009.**

LIST OF PROPOSED HOTELS

Cham Hotel (**)**

Single Room: Euro 100 + 12 % government tax.

Double Room: Euro 120 + 12 % government tax.

Tel: +963 11 22 32 300

Fax: +963 11 22 26 180

E-mail: chamresa@net.sy

Website: www.chamhotels.com

Sheraton Hotel (**)**

Single/Double Classic Room: Euro 130 + 12.3 % government tax.

Tel: +963 11 22 29 300

Fax: +963 11 21 29 349

For express reservation:

Fax: +963 11 22 43 607

E-mail: Damascus.reservation@sheraton.com

Website: www.sheraton.com/damascus

Dedeman Hotel (**)**

Single/Double Classic Room: Euro 112 + 12.3 % government tax.

Tel: +963 11 22 29 200

Fax: +963 11 22 33 303

Semiramis Hotel (**)**

Single Room: Euro 85 + 12.3 % government tax

Double Room: Euro 95 + 12.3 % government tax

Tel: +963 11 21 20 225

Fax: +963 11 22 16 797

Blue Tower Hotel (**)**

Single Room: Euro 100 + 2 % government tax

Double Room: Euro 110 + 2 % government tax

Tel: +963 11 33 40 240

Fax: +963 11 33 42 112

E-mail: info@bluetowerhotel.com

Website: www.bluetowerhotel.com

Carlton Hotel (**)**

Single Room: Euro 80 + 16 % government tax

Double Room: Euro 90 + 16 % government tax

Tel: +963 11 21 22 000/1/2/3/4/5/6

Fax: +963 11 21 22 007

E-mail: carlton_hotel@net.sy

Website: www.carltonhotel-syria.com

Al-Iwan Hotel (**)**

Single Room: US\$ 85 government tax included

Double Room: US\$ 100 government tax included

Tel: +963 11 23 21 476

Fax: +963 11 23 15 224

Al-Salam Hotel ()**

Single Room: SL 1700 government tax & breakfast included

Double Room: SL 2500 government tax & breakfast included

TRANSPORTATION

STE will provide transportation from Airport to the hotels **above mentioned only** and from the hotels to the workshop's venue and vice versa.

D. VISA REQUIREMENTS

A valid passport is required to enter Syria. Each participant (not holding an Arab passport) is requested to consult the Syrian Embassy in his/her country of origin to obtain the visa.

In case there is no Embassy or Consulate of Syria in your country, it is recommended to send, at least two weeks before the workshop, a copy of your passport to Mr. Ramzi Ramadan, Director of Public Relations, Syrian Telecommunication Establishment (Fax: +963 11 612 1645, Tel: +963 11 612 2645) in order to assist in issuing your visa.

E. OTHERS

- Local time: GMT + 2.
- Climate: 22 °C
- Telephone services: will be provided by STE.
- Electrical current: 220 AC
- Exchange rate: The official currency is the Syrian Lira. **1 Euro = 62SL** (approx).
1 US\$ = 46 SL (approx).