

# INTERNATIONAL TELECOMMUNICATION UNION



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**Date:** 3 March 2004

**Time:**

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**Ref:** DM-116

**To:** Member States and Sector Members

**Fax:**

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**Subject** **Regional Seminar on Costs and Tariffs and Regional Meeting of the Tariff Group for Africa  
Yaoundé (Cameroon), 5-8 April 2004**

Dear Sir/Madam,

Pursuant to the ITU strategic plan adopted at the Plenipotentiary Conference (Marrakesh, 2002) and the Istanbul Action Plan (IsAP) 2003, adopted at the World Telecommunication Development Conference (Istanbul, 2002), the Directors of BDT and TSB are conjointly organizing a seminar on costs and tariffs of telecommunication services for countries in the Tariff Group of Africa (TAF) region. At the kind invitation of the Ministry of Posts and Telecommunications of Cameroon, this seminar is scheduled to be held in Yaoundé (Cameroon) over the period 5-8 April 2004.

In response to the request of Member States for information regarding the impact of changes in technology and general conditions of trade in telecommunication/ICT services on their economies, the agenda of the seminar includes topics related to regulation and pricing of VoIP services, as well as internet access and service pricing.

The seminar will be followed by a meeting of the Regional Tariff Group for Africa (TAF Group) which will commence in the afternoon of 6 April, at the same venue, and will continue until 8 April. Delegate registration for the seminar and TAF meeting will start at 0830 hours on Monday, 5 April 2004 at the venue of the seminar.

The working languages of the seminar will be English and French. A copy of the TSB collective-letter 8/TAF convening the TAF group meeting was sent to members of the TAF group on 9 February 2004.

BDT and TSB are therefore inviting your Administration to designate an official with the expertise and responsibility for matters of costs and tariffs, to participate in this seminar. In order to build on work in progress and optimise transfer of knowledge, Administrations are urged, where possible, to designate their representative on the TAF group as the attendee of this seminar.

.../...

We hope that you will be in a position to accept our invitation.

Yours faithfully,

**[Original signed by Mr Hamadoun I. Touré, Director]**

Hamadoun I. TOURE  
Director

Attachments:

Annex A: Provisional agenda  
Annex B: General Information  
Annex B1: Hotel reservation form (to be returned no later than **22 March 2004**)  
Annex C: Registration form (to be returned no later than **22 March 2004**)