

	<p>REGIONAL WORKSHOP ON FRAMEWORKS FOR CYBERSECURITY AND CRITICAL INFORMATION INFRASTRUCTURE PROTECTION</p> <p>28-31 August 2007, Hanoi, Vietnam</p>	<p>MPT Ministry of Posts and Telematics VIET NAM</p>
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GENERAL INFORMATION FOR PARTICIPANTS

1. Venue and Duration

The ITU Regional Workshop on frameworks for cybersecurity and critical information infrastructure protection will be held at the:

MELIÁ HANOI HOTEL

Address: 44B Ly Thuong Kiet Street, Hai Ba Trung District, Hanoi, Vietnam
Telephone: 84 4 9343 343 Fax : 84 4 9343 344
Website: <http://www.meliahanoi.com>

2. Registration

The Registration Counter will be set up in the foyer of the meeting hall commencing at 08:00 hours on 28 August 2007.

3. Hotel Accommodation

For the convenience of the participants, it is recommended to stay in any of the following hotels:

Meliá Hanoi Hotel

Deluxe room : US\$ 95.00 Nett (US \$ 82.00 ++)
Executive Suite: US\$ 129.00 Nett (US \$ 112.00 ++)
Website: www.meliahanoi.com

Saigon Hotel

Superior Room: US\$ 69.00 Nett (US \$ 60.00 ++)
Website: www.saigonhotel-hn.com

Hoabinh Hotel

Superior Room: US\$ 69.00 Nett (US \$ 60.00 ++)
Website: www.hoabinhhotel.com

Saigon Hotel and Hoabinh Hotel are situated approx. at 10 minutes walk to and from the venue of the workshop.

Room reservations should be made through the Vietnam Computer Emergency Response Team (VNCERT) to get special rates and benefits. Room request information is included on the attached pre-registration form.

4. Immigration Requirements

Prior entry visa is not required for only some countries in accordance with the bilateral agreements between Vietnam and those countries. For information on entry visas to Vietnam, participants are kindly requested to contact the Vietnamese Diplomatic Mission in their country before travelling. The Vietnamese Secretariat will issue an invitation letter for the visa application of participant on the receipt of the Pre-registration Form.

5. Currency

The legal tender of Vietnam is the Dong (VND). For money changing, banks and money changes are conveniently located around the city and at the airport, as well as at major hotels. One US\$ is approximately equal to Dong 16,112. Major banks are open from 9 a.m. to 3.30 p.m., Monday to Friday. All major credit cards are welcome including VISA, MASTERCARD and AMEX.

6. Weather

The time convening the workshop is in summer in Viet Nam. During August the average temperature varies from 27 to 34 degrees Celsius.

7. Food

A wide range of choices in the food/diet from Asian style to Western style is available in hotel restaurants, food-courts. The local cuisine is excellent for different tastes.

8. Local Time

GMT + 7 hours

9. Electrical Current

220 V; 50-60 Hz.

10. Language

The official language is Vietnamese, but most people in the central area of the City can use English and French.

11. Airport Tax

Airport Tax amounting to 14USD is to be paid at the time of departure.

12. Insurance

Due to procedural difficulties and budgetary constraints, ITU is not able to bear the cost of insurance for the participants, any medical expenses or any other expenses. ITU therefore requests your Administrations/Organizations to kindly make necessary arrangements for insurance and medical coverage of your participants before travel.

13. Transportation from Airport

For your general information:

- The airport taxi is available from Noi Bai International Airport to the Hotel. The fare is from 150,000 VND to 200,000 VND.
- The mini bus is available from Noi Bai International Airport to the No 1 Quang Trung Street (about 250 m to Meliá Hanoi)The fare is only 22,000 VND.

14. Pre-registration

The attached pre-registration form should be completed and returned to the Vietnam Computer Emergency Response Team (VNCERT) before 15 July 2007 at Fax: +84 4 9445307 to finalize hotel reservations, visa processing and other necessary arrangements.

15. Vietnamese Secretariat

Department of International Cooperation

Mr. Le Thai Hong

Tel: +84 4 8229377/ 8229267

Fax: +84 4 8226590

Email: lthong@mpt.gov.vn

Vietnam Computer Emergency Response Team (VNCERT)

Ms. Tran Thi Phuong Thao

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